

TENDER NOTICE

1. On behalf of Department of Science and Technology, Government of India, VigyanPrasar, sealed tenders/quotations in TWO BID SYSTEM for the Designing and Fabrication of German Hangar and related event management services during 5th India International Science Festival – 2019 to be held at Kolkata during 5th to 8th November, 2019 at Science City, Kolkata are invited. For further details please visit the website www.vigyan_prasar.gov.in
2. The detailed schedule of opening of the bids is given below:

<u>S. No.</u>	<u>Activity</u>	<u>Date and Time</u>
1	Last date for submission of Bids	25.10.2019 latest by 03.00 P.M.
2	Opening of Technical Bids	25.10.2019 at 03.05 P.M.
3	Presentation by eligible bidders	25.10.2019 (after opening of technical bid)
4	Opening of Financial Bids	25.10.2019 (after presentations)

3. Tenders received after the closing date and time, shall be rejected.

(Arvind Ranade)
Registrar, Vigyan Prasar

1.0 Introduction

India International Science Festival (IISF) launched in 2015 is a celebration to promote India's Science and Technology. The aim is to engage the public with science and celebrate the joy of science and show the ways how science, technology, engineering and mathematics (STEM) provide us with the solutions to improve our lives. IISF is a unique platform which intends to inspire curiosity and make learning more rewarding. IISF-2019 is being organized by Department of Science and Technology, Government of India through Vigyan Prasar, Noida as the nodal institute. IISF-2019 is expected to have more than 12,000 visitors/delegates/Participants.

2.0 Scope of Work:

The India International Science Festival (IISF) -2019 will be attended by 12000 participants from India and Abroad. Around 30 different events on Science and on S&T will be organized during the festival. It is proposed to erect/fabricate conveniently accessible to Specially abled / Divgyangjan friendly German Hanger and related fabrication work with access to every part of the venue along with rendering of event management services as defined in this tender document hereinafter. The details or which are given in Annexure-I.

3.0 Eligibility:

- (i) Entity should have minimum 7 years' experience in the similar works and assignments.
- (ii) Entity should have average financial turnover of Rs. 10.00 crore in last three financial years.
- (iii) Entity should have a capability to design/erect and fabricate German Hangar pavilion stalls and supply of furniture required within the Hangars/fabricated halls.
- (iv) Company on its name should have completed at least three similar works of value not less than Rs. Two crore in the last five years.

4.0 Process for submission of Bids:

Two bid system will be followed for the selection of the agency. Proposal will consist of two separate bids viz. technical bid and financial bid.

- 4.1 The Technical Bid and Financial Bid should be placed in separate sealed covers with the wordings “Technical Bid” and “Financial Bid” respectively super-scribed on them. It may be noted **that prices must not be indicated in the Technical Bid and must only be indicated in the Financial Bid.**
- 4.2 The cover containing Technical Bid and Financial Bid must be put in another envelope (bid cover). The Bid Cover should be clearly marked “Tender For Erection and Designing of German Hangar for IISF-2019” to be held at Kolkata during 5-8 November, 2019 at Science City Kolkata
- 4.3. The cover thus prepared should also indicate clearly the name, address and telephone number of the Bidder to enable the Bid to be returned unopened in case it is declared "Late".
- 4.4. Each copy of the Technical Bid and Financial Bid should be a complete document and should be bound as a volume separately.
- 4.5 Along with technical bid, the sample designs of the Hangars and other requirements should also be submitted.

5 Bid Prices:

- 5.1 The Bidder shall indicate in the proforma prescribed at **Annexure-II** the detailed and the total Financial Bid Price for services it proposes to provide under the Contract in **Indian Rupees (INR)**. In absence of above information, a bid may be considered incomplete and summarily rejected.
- 5.2 The Bidder shall prepare the bid based on details provided in the Tender documents. The Bidder shall carry out all the tasks in accordance with the requirement of the Tender documents and it shall be the responsibility of the Bidder to fully meet all the requirements of the Tender documents.
- 5.3 The Financial bid should clearly indicate the price to be charged without any qualifications whatsoever and should exclude **GST, duties, fees, levies, works contract tax and other charges as may be applicable** in relation to the activities proposed to be

carried out.

6. Authorized Signatory (Bidder):

- 6.1 The "Bidder" as used in the Tender shall mean a Company/Firm/Proprietor who submits the proposal to Vigyan Prasar for providing the services required under the proposed Contract, and who has signed the Tender document forms.
- 6.2 The Bid shall be typed, written and shall be signed by a person or persons duly authorized to bind the bidder to the contract. The letter of authorization shall be indicated by a written power-of-attorney accompanying the bid. The person or persons signing the bid shall initial all pages with seal/stamp.
- 6.3 The Bidder shall duly sign and seal its bid with the exact name of the company firm to whom the contract is to be issued.
- 6.4 The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the bid.

7. Terms and conditions:

- 7.1 The bidder must have prior experience of carrying out the work relevant to the task in Government organizations on at least three occasions during the last five.
- 7.2 The bidder should have an average annual turnover of Rs. Five Crores during last three years.
- 7.3 The bidders have to deposit Earnest Money Deposit (EMD) of Rs. 10,00,000/- (Rupees Ten Lakhs only) and tender fee of Rs 5,000/- (Rupees Ten Thousand only) through account payee demand draft drawn in favour of "**Vigyan Prasar IISF 2019**". The EMD & tender fee has to be deposited along with the technical bid. Tenders received without EMD would be summarily rejected. EMDs of unsuccessful bidders would be returned within 30 days after finalization of the tender.

Account Name/ VIGYAN PRASAR IISF 2019
ADDRESS- A- 50, INSTITUTIONAL AREA,
SECTOR- 62, NOIDA.

NEFT/RTGS DETAIL BANK NAME- CORPORATION BANK. BANK ACCOUNT NUMBER- 520141001680875.
IFSC CODE- FOR RTGS/NEFT-CORP0000453.
BANK ADDRESS- NOIDA MAIN BRANCH,

RN-03, B-BLOCK, SECTOR 62
NOIDA - 201301.

- 7.4 The bidders are advised to ensure their capability before bidding as the task has to be completed in short duration and in a time bound manner under the direction of Vigyan Prasar or any other agency authorized by Vigyan Prasar for this purpose. Only those bidders who are willing and are in a position to comply with these terms and conditions need to submit the tenders.
- 7.5 The bidder must submit a detailed design/ drawings of the proposed event structure including security system, access control, fire and safety fixtures etc. Entry and Exit pathways along with clearly indicated exit plan in case of emergency should be categorically stated.
- 7.6 Design for Hangar and Ceiling Décor should be clearly defined in the Technical Bid. Entry.
- 7.7 Map/3D map are to be provided for featuring on IISF website.
- 7.8 Lost and found counter near Lockers to be established. The counter is to remain operational up 8.00 Pm each day and to be manned by at least two persons at a time.
- 7.10 A team of 50 security personnel to be deployed for the addressing the security needs of the event. 20 Security guards are to be deployed on 24 hours basis. The cost of night security to be indicated separately The venue wise deployment will be intimated later by Vigyan Prasar. Security personnel deployed shall preferably be Ex-Service man.
- 7.11 Reception desk (3 Person) and the 4 registration desk (12 person) equipped with experienced energetic and presentable manpower should be deployed during the event. The desk will responsible for completion of registration process and issuance of Kits.
- 7.12 A media lounge with tea /coffee dispenser, water dispenser etc sitting arrangement for atleast 30 person at a time need to be planned.
- 7.13 Mobile toilets need to be placed at site with utmost attention the standards of Hygiene and sanitation.
- 7.14 Exit plan in case of emergency should be suitably displayed at prominent places.

- 7.15 Power back support also to be provided in hangers. Power back is to be sufficient to maintain 24 degree temperature in the A/C hangers
- 7.16 The agency should not be blacklisted by the Union Government /State Government(s) or organizations created by/under the Union or State Govt. An undertaking to this effect should be provided by the agency in Annexure- IV
- 7.17 Vigyan Prasar reserves the right to reject any tender without assigning any reason. If any successful bidder fails to fulfill his obligation under this tender, he may be blacklisted and Vigyan Prasar would also be free to circulate such blacklisted agencies to other Ministries / Departments of Govt. of India.
- 7.18 All necessary permissions/NOC need to be taken from including fire and safety and fixtures, traffic and respective authorities
- 7.19 Mementoes are also to be supplied by the bidding agency and the price for the same are to be quoted under Category B of the price bid
- 7.20 Director Vigyan Prasar will also have a right to accept the single bid in the event of receipt of a single response to this bid.
- 7.21. Bidding agency should also have an office at Kolkata

8. Address for Correspondence:

- 8.1 The Bidder shall designate the official mailing address, place, email and telephone number to which all correspondence shall be sent by Vigyan Prasar.

9. Contacting the Department:

- 9.1 No Bidder shall contact Vigyan Prasar on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.
- 9.2 Any effort by a Bidder to influence the Department's bid evaluation, bid comparison or contract award decisions may result in the rejection of the Bidder's bid.

10. Opening of Bids by Vigyan Prasar:

- 10.1 Vigyan Prasar will open the Bids, in the presence of the representatives of the Bidder who choose to attend, at the time and date,

as mentioned in Para 5 of the tender notice.

10.2 The Bidder's names, modifications, bid withdrawals and the presence or absence of the requisite Earnest Money and such other details as Vigyan Prasar, at its discretion, may consider appropriate will be announced at the bid opening.

10.3 The opening and evaluation of bids would consist of the following phases -

- Phase I: Evaluation of Technical Bid
- Phase II: Evaluation of Financial Bid
- Phase III: Combined Evaluation of Technical and Financial Bids

11. Clarifications:

11.1 When deemed necessary, Vigyan Prasar may seek clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the bid submitted or price quoted.

12 . Criteria for Evaluation of Bids:

12.1 The evaluation process of the bid proposed to be adopted by Vigyan Prasar is indicated in Clauses 10 to 12. The purpose of these Clauses is only to provide the Bidder an idea of the evaluation process that Vigyan Prasar may adopt. The Vigyan Prasar reserves the right to modify the evaluation process at any time during the Tender process, without assigning any reason, whatsoever, and without any requirement of intimating the Bidder of any such change.

At any time during the process of evaluation Vigyan Prasar may seek specific clarifications as may be necessary from any or all the Bidders.

12.2 Evaluation criteria proposed to be adopted will be Quality cum Cost Based System (QCBS) where Technical Bid Score will get a weightage of 70% and Commercial Bid Score a weightage of 30%.

12.3 It is mandatory for the Bidder to qualify in the technical qualification criteria in Phase I and obtain minimum qualifying Marks to be technically qualified for being considered for Phase II of Financial Bid evaluation.

13. Phase I: Evaluation of Technical Bid

13.1 Vigyan Prasar will first open the Technical Bids, in the presence of the representatives of the Bidder who choose to attend, at the time and date, specified in the tender notice.

13.2 On the basis of information furnished in the Technical Bid, Bidder will be evaluated. The bids of Bidders, who do not qualify at this stage, shall not be taken up for further evaluation.

13.3 Bidder must enclose documentary evidence in support of Pre-Qualification Eligibility Criteria. In the absence of such supporting documents as detailed in Clause 10.4, the bid will be summarily rejected. The technical bid will be evaluated only for the Bidders qualifying the pre-qualification conditions.

13.4 To be eligible for pre-qualification and short-listing, a Bidder shall fulfill the following conditions of eligibility:

Sl.No	Eligibility Criteria	Supporting Documents Required to be submitted along with the Technical Bid
1.	The bidder should have an average annual turnover of Rs. Ten Crore during each of the last three financial years	Certified Balance Sheet or Statement of Expenditure for the last three financial years (2016-17, 2017-18& 2018-19) & Turnover duly certified by Statutory Auditor in Annexure-III

		OR Certificate by the company statutory auditors
2.	The bidder must have prior experience of successfully carrying out the similar work amounting to atleast Rs Two Crore. in Government organizations/organization of repute on at least three occasions during the last five years	Work Order/ Completion Certificate issued by the client department indicating the value of the work executed by the bidder
3.	The bidders have to submit Earnest Money Deposit (EMD) of Rs. 10,00,000/- (Rupees Ten Lakhs only) & tender fee of Rs10,000/- (Rs Ten Thousand only) through account payee demand draft drawn in favour of "Vigyan Prasar IIFS 2019" .	In separate unsealed cover

Notes:

- i. In respect of the cited works, the Bidder should have been directly responsible for the execution of the work.

ii. A bid may be rejected at pre-qualification stage itself and may not be considered for technical evaluation if it fails to satisfy the pre-qualification criteria specified above.

13.5 After the Pre-qualification evaluation is completed, Vigyan Prasar shall notify Bidders whose Bids do not meet the Pre-Qualification Criteria or Bidders whose Pre-Qualification Bids were considered non-responsive to requirements, indicating that their EMD and Financial Bids will be returned unopened after completion of the selection process. Vigyan Prasar shall simultaneously notify Bidders whose Pre-Qualification Bids met the above Eligibility Criteria.

13.6 All pre-qualified Bidders will qualify for further evaluations of the Technical bid. The eligible bidders (or their representatives) shall have to make a presentation on Design and technical specification with the help of 3D layout.

13.7 The technical bid will be analyzed and evaluated based on methodology as contained in their proposal and as brought out during the presentation as per the following matrix and technical bid marks shall be assigned to each Bidder. Agencies will be invited for technical presentation and discussions on the proposal. Agencies are expected to depute only those officials for technical presentations who will be responsible for providing the leadership to the proposed work. Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

S No.	Evaluation Criteria	Maximum Score
1	Financial soundness of the Bidder: Turnover <ul style="list-style-type: none">• Average turnover of 5 CR and less than or equal to – 7 CR in the last three years – 5 Marks• Average turnover of above 7 CR and less than or equal to 10 CR- Rs. 8 Marks	25

	<ul style="list-style-type: none"> • Average turnover of Above 10 CR– 10 Marks <p>Assets Holding</p> <ul style="list-style-type: none"> • Having infrastructure for erection of hanger up to 8000 Sq Mt-8 Marks • Having infrastructure for erection of hanger for more than 8000 Sq. Mts-15 marks. <p>The above facts should be supported by verifiable documents.</p>	
2	<p>Prior experience of the Bidder in executing similar nature of work in Govt. organizations/Corporates/International Organisations etc in last five year</p> <ul style="list-style-type: none"> • If the area of the event covered is up to 50,000 Sq ft (5 marks per event) • If the area of the event covered is more than 50000 and less than or equal to 100000 sq ft (8 marks per event) • If the area of the event covered is more than 100000 and less than or equal to 150000 sq ft (10 marks per event) • If the area of the event covered is more than 150000 and less than or equal to 200000 sq ft (12 marks per event) • If the area of the event covered is more than 200000 sq ft (15 marks per event) 	15
3	<p>Prior experience of the Bidder in organizing executing similar nature of work in Govt. organizations/Corporates/International in terms of delegates/event management:</p> <ul style="list-style-type: none"> • No. of Delegates/participants more than 500 and up to 1500,- 3 Marks • No. of Delegates/participants more than more than 1500 and up to 2500- 6 Marks • No. of Delegates/participants more than 2500 and up to 3500- 9 Marks • No. of Delegates/participants more than 3500 and up to 4500- 12 Marks • More than 4500-15 Marks 	15

3	Presentation on Overall design/concept of the Hangar/Expo	30
4	Prize/Award won for designing and fabricating pavilion in national/international level renowned exhibition organized/Event Management during the last 4 years (5 marks will be given for winning one award)	5
5	Organization structure- Core team Strength <ul style="list-style-type: none"> • Team of 40- 50 manpower- 6 Marks • 50-100 manpower-8 Marks • More than 100 manpower-10 Marks 	10
	Total	100

13.8 Technical Bids receiving overall marks greater than or equal to 70 Marks will be eligible for consideration in the subsequent round of evaluation

13.9 Phase II: Evaluation of Financial Bids

13.10 Financial bids of only those who have been declared ‘technically qualified’, and who obtain a minimum of 70 marks out of 100 in the technical evaluation, subject to minimum prescribed marks under each category / sub-category, as indicated in Col. 4, will be opened in the presence of Committee and those of the qualified bidders who wish to be present. In case number of bidders who obtain a minimum of 70 marks in technical evaluation, is less than three, then top 3 bids after technical evaluation, will be considered for financial bid opening. The weightage given for financial bids is 30%. Maximum marks for financial bids would be 100. Marks would be assigned for financial bids as per following procedure.

- (a) Bidder who has quoted the lowest rate (amount) for all the items taken together of Financial Bid will be awarded full 100 marks

(b) Other bidders would be awarded marks as per following formula

$$\frac{\text{Total amount quoted by lowest bidder}}{\text{Total amount quoted by a particular bidder}} \times 100$$

e.g. if there are 5 financial bids who have qualified in technical evaluation who have quoted rates / amount for all the items taken together as follows:

<u>Bidder No.</u>	<u>Amount Quoted (Rs.)</u>	<u>Marks to be awarded</u>
1	80(Lowest Rate)	$80/80 \times 100 = 100.00$
2	150	$80/150 \times 100 = 53.33$
3	160	$80/160 \times 100 = 50.00$
4	200	$80/200 \times 100 = 40.00$
5	180	$80/180 \times 100 = 44.44$

13.11 Phase II: Combined Evaluation of Technical and Financial Bids to determine the overall Lowest Bidder

13.12 The marks obtained by all the bidders in technical and financial bids as per above procedure will be added. The bidder who obtains the maximum marks (out of 200 i.e. 100 for technical evaluation & 100 for financial evaluation) will be classified as lowest bidder.

13.13 Unless stated otherwise, the financial bid document is for the whole scope of the work as described in the tender document. The bidder will not be permitted to add any items / costs later on. The total cost / bid amount indicated in the financial bid will be

deemed to be for the entire scope of work outlined / detailed in the tender document. The costs / rates / amounts quoted by the bidder in the financial bid should allow for all costs including labour, materials, consumables, spares, equipments, procurement, freight and installation, transportation charge, customs duty, octroi, excise duty, GST, any other duties, taxes or charges, whatsoever payable on the components or the completed works and satisfactory performance of the bidders obligations under the tender / agreement. Hence, levy of taxes over and above quoted rates, if any, like GST etc. should be specifically stated in the financial bid with prevailing rates of such taxes to enable uniform comparison of the financial bids of the various bidders.

Note: Classification of any bidder as 'Lowest Bidder' does not automatically bestow any right on him to get the work awarded to him, which is subject to further processing and obtaining approval of competent authority of Vigyan Prasar for valid reasons, reserves the right to not allot the works to lowest bidder and even cancel the entire tender process at any stage, even after process for determining lowest bidder is over.

14. Right to Accept Any Bid and to Reject Any or All Bids

14.1 Vigyan Prasar reserves the right to accept any bid, and to annul the Tender process and reject any or all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidder or any obligation to inform the affected Bidder or Bidder of the grounds for Vigyan Prasar 's action.

15. Notification of Award

15.1 Vigyan Prasar will notify the successful Bidder by e-mail or in writing, by registered letter that its bid has been accepted. The notification of award will constitute the formation of the Contract.

15.2 Upon the successful Bidder's furnishing of performance security pursuant to Clause 15, VigyanPrasar will promptly notify each unsuccessful Bidder and their Earnest Money Deposit will be refunded.

16 . Performance Security

16.1 Within 3 days of the signing of the contract, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract. The successful bidder will have to execute an agreement for the due performance of the contract on such terms and conditions as may be specified, including all the terms and conditions of this tender document and shall also be required to furnish a performance guarantee equal to 10% of the contract amount from a commercial Bank in an acceptable form favouring the Director, Vigyan Prasar within 3 days of issuance of work order.

16.2 Failure of the successful Bidder to comply with the requirement of Clause 15.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Vigyan Prasar may award the Contract to the next best evaluated Bidder or call for new bids.

17. Confidentiality of the Document

17.1 This Tender is confidential and the Bidder is required to furnish an undertaking that anything contained in this Tender shall not be disclosed in any manner, whatsoever.

18. Rejection Criteria

18.1 Besides other conditions and terms highlighted in the Tender document, bids may be rejected under following circumstances:

18.2 Technical Bid

- Incomplete bids that do not quote for the complete Scope of Work as indicated in the bidding documents, addendum (if any) and any subsequent information given to the Bidder
- Bids providing information that are found to be incorrect / misleading at any stage / time during the Tendering Process
- Technical Bid containing commercial details
- Bids that reveal prices in any form or by any reason before opening the Financial Bid

18.3 Commercial Bid

- Bids where prices are not firm during the entire duration of the contract and / or with any qualifications

- Bids which do not conform to Vigyan Prasar's price bid format

18.4 Others

- Bids that do not confirm unconditional acceptance of full responsibility of executing the 'Scope of Work' of this Tender
- Bids in which the Bidder seeks to influence the Vigyan Prasar's bid evaluation, bid comparison or contract award decisions
- Bids without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Bidder

19. Arbitration & Jurisdiction Clause: Any dispute or differences including those considered as such by only one of the parties arising out of or in connection with this work shall be, to the extent possible, settled amicably between the parties. If amicable settlement cannot be reached, then all disputes shall be settled by an Arbitrator. The Director VigyanPrasar or any officer nominated by him will be the sole arbitrator and his/ her award shall be final and binding upon the parties without appeal and shall be in writing and set forth the findings of fact and the conclusions of Law.
20. VigyanPrasar reserves the right to accept or reject any or all tender/s without assigning any reasons and decision of Director, Vigyan Prasar will be final.
21. Bidder has to submit signed tender document uploaded by Vigyan Prasar.

BOQ
SCIENCE CITY, KOLKATA
Hanger and Fabrication Requirements

SN	Event Name	Location	Requirements
1.	National Social Organizations & Institutions Meet	Mini Audi	<ul style="list-style-type: none"> • 400 seats • 10000 sqft A/C with platform & Carpet With Full Power Supply & Back Up 35 booths of 3x3 mtrs with fascia with carpet -3 tables & 2 chairs , dustbin, 5amp socket, booth lights for each booth • LED screen 50-55 inch (6 nos) with Laptop • Looping of AV to be played in screen • Number of chairs at dais as per design • Podium (1 nos) • Printing & mounting of Posters inside stands (Qty 70 Posters) • Lamp for lighting (1 nos) • Pantry with Running Tea & Coffee for 10000 Pax with Drinking water service 100 water cans of 20 lit. & 8 dispensers • Super fascia for Group companies • Flower Pots & Decoration • House Keeping and Daily cleaning • table to accommodate 10 seats, lamp-for-lighting (electronic), podium, head table branding
2.	National Startup conclave and Expo	S18 A&B	<ul style="list-style-type: none"> • 100+100=200 seats • LED TV 50-55 inch (2 nos) • 70 booths of 3x3 mtrs with fascia with carpet 2 table & 2 chairs , dustbin, 5amp socket, booth lights for each booth • Printing & mounting of Posters inside stands (Qty 150 Posters)

3.	Face to Face with new frontiers in Science	Main Audi	<ul style="list-style-type: none"> • 2200 seats • LED screen as Backdrop 24 x 12 ft with riser and masking (1 nos) • LED TV – 50-55 inch (4 nos) • Audio/ Video and lighting Facility • Number of chairs at dais (12 nos) • Podium (2 nos) • Lamp for lightening (1 nos) • Branding 2000 sq ft. • Flower Pots & Flower decoration
4.	Assistive Technology conclave and Expo for Divyangjan	S19 A&B	<ul style="list-style-type: none"> • 100+100=200 seats • LED TV – 50-55inch (2 nos) • 30 booths of 3x3 mtrs with fascia with carpet 2 table & 2 chairs , dustbin, 5amp socket, booth lights for each booth • Printing & mounting of Posters inside stands (Qty 70 Posters) • Ramp or provision for Divyangjan to access stage (4x16ft Ramp qty 4 no's)
5.	New Age Technology Show	Ground	<ul style="list-style-type: none"> • 10000 Sq ft • A/C with platform & Carpet With Full Power Supply & Back Up with power distribution and cabling etc • Fabrication of pavilion (approx 900 sqm.) in wooden and glass structure as per the design accepted • Fabrication for display of approx 40 transslides (depending on space/design) • Fabrication of lounge and office with pantry and with sufficient standardized sofas and furniture in an area of about 50 Sqm. with wooden and glass partitions • Fabrication of one demarcated area in the center of pavilion (about 310 sqm) for “Nature Embedded – A design Technology Experience” (Fabrication for four walls, Curved surface, provision for hanging

			<p>projectors, slight dark enclosures, Spot lights will be required from fabricator, Technical equipments will be provided by VP)</p> <ul style="list-style-type: none"> • Fabrication of one demarcated area (about 100 sqm) for “Mahatma Gandhiji’s 150 years digital exhibition” • Fabrication of one demarcated area (about 180 sqm) with 6 m x 3 m stalls (approx 10-12 in nos.) for “Interactive Experience Zone”. • Designing and fabrication of one lockable store room for storage • Providing, fixing of CCTV throughout the pavilion with its control monitor to be fixed for surveillance. Minimum eight cameras to be fixed as per the layout of pavilion • Provision of two 2.9 indoor LED video wall (8 ft x 4 ft) and (16ft x 9ft) in the pavilion • Provision of 4 LED TVs (42 inches), 1 Laptops with internet facility • Provision of 10 standees (5x3 ft size) • Provision of 2 Ushers/ guides /Hostess
6.	Guinness World Records	Ground	<ul style="list-style-type: none"> • 10000 Sq ft • A/C with platform & Carpet With Full Power Supply & Back Up with power distribution and cabling etc • LED screen as Backdrop 24 x12 with riser and masking (1 nos) • LED TV – 50-55inch (16 nos) with signal booster • Stage – 32 x 24 ft • Barricading 150 running mtrs • Audio/ Video and lighting Facility • Number of chairs at dais (8 nos) • Podium (1 nos) • Lamp for lightening (1 nos) • Branding 2000 sq ft. • Flower Pots & Flower decoration • Tables & Chairs for 400 pax • VIP Chairs = 100 qty • Designer Main Entry Gate – 1

			<ul style="list-style-type: none"> Water dispensers – 8 with paper glasses and water cans for 4000 people
7.	Tradition Crafts and Artesian Meet and Expo	Ground	<ul style="list-style-type: none"> 15000 Sq ft A/C with platform & Carpet With Full Power Supply & Back Up No of Stalls (75), 3x3 mtrs = 25 no's & 2x2 mtr= 50 no's Two tables in each stall Two chairs in each stall LED screen as Backdrop 24 x12 with riser and masking (1 nos) LED TV – 50-55inch (4 nos) with signal booster Stage – 32 x 24 ft Audio/ Video and lighting Facility
8.	Permissions		Obtaining all statutory permissions & NOC from concerned departments for successful event
9.	Food court	Ground	<ul style="list-style-type: none"> 10000- Sq ft A/C with platform & Carpet With. Full Power Supply & Back Up Food Court-1: VIP 10 round tables and chairs Food Court-2: Delegates 20 Bistro Tables LED TV – 50-55inch (4 nos) with signal booster Audio/ Video and lighting Facility
10	Registration Desk, Help Desk& Media Lounge	Ground	<ul style="list-style-type: none"> 7000 Sq ft A/C with platform & Carpet With Full Power Supply & Back Up For Maximun of 20 counters with laptops & Printers 2. Media Room with three LED display, high-speed network printers and high speed wifi connectivity 10-mbps, 4 Laptops with sufficient Manpower
11.	Banner & Poster	Entire Venue	Direction Signages Standees Gate Hoarding Inside Venue Branding for a maximum of 80000 sq ft area.
12	Floral Decoration	Main Area & Entrance Gate &	Main Area & Entrance Gate & Lounges Stage & Foyers with a maximum

		Lounges Stage	
13.	PA System	Audi and Ground	For Entire Venue
14	Fire Safety		200 Fire extinguisher with manpower
15	Security		50 –Male & 20 Female Guards for the duration of event , with security DFMD & HHMD devices etc.
16	Water and Dispensers		
17	Camp Office DST		Chairs, Sofa, Tables, Four computers, one TV, high-speed network printers and high speed wifi connectivity 10mbps, Conference Table, Water dispenser, Tea and coffee machine
18	Lost and Found Room		5x5 mtr with manpower and racks to store
19	Toilets set up		2- Hygienic and customised toilet block with access to Divyangans
20	Medical Room		5x5 mtr with Doctors & medical assistance equipment
21.	Power Requirement		Making Power Station with Transformers with Power distribution substations with all necessary equipment, switch gear and cabeling
22.	CCTV Installation		100 cameras with recording
23	Parking		Parking Marshalls – 10 & Demarcation
24	Mementoes	3000 nos	1.- 500nos (A) category 2. 1000nos (B) Category 3. 1500nos (C) Category
25	Hot Air Balloon	Science City	1 – with branding and permission
26	General Lighting		Provision for sufficient Metal lights on poles in entire venue
27	Flooring Outdoor area		Provision on wooden flooring in out door passages with carpeting 25000 sq ft

	TOTAL
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Financial Bid

SN	Event Name	Location	Requirements	Total Cost
1.	National Social Organizations & Institutions Meet	Mini Audi	<ul style="list-style-type: none"> • 400 seats • 10000 sqft A/C with platform & Carpet With Full Power Supply & Back Up 35 booths of 3x3 mtrs with fascia with carpet -3 tables & 2 chairs , dustbin, 5amp socket, booth lights for each booth • LED screen 50-55 inch (6 nos) with Laptop • Looping of AV to be played in screen • Number of chairs at dais as per design • Podium (1 nos) • Printing & mounting of Posters inside stands (Qty 70 Posters) • Lamp for lighting (1 nos) • Pantry with Running Tea & Coffee for 10000 Pax with Drinking water service 100 water cans of 20 lit. & 8 dispensers • Super fascia for Group companies • Flower Pots & Decoration • House Keeping and Daily cleaning • table to accommodate 10 seats, lamp-for-lighting (electronic), podium, head table branding 	
2.	National Startup conclave and Expo	S18 A&B	<ul style="list-style-type: none"> • 100+100=200 seats • LED TV 50-55 inch (2 nos) • 70 booths of 3x3 mtrs with fascia with carpet 2 table & 2 chairs , dustbin, 5amp socket, booth lights for each booth • Printing & mounting of Posters inside stands (Qty 150 Posters) 	
3.	Face to Face with new frontiers in Science	Main Audi	<ul style="list-style-type: none"> • 2200 seats • LED screen as Backdrop 24 x 12 ft with riser and masking (1 nos) • LED TV – 50-55 inch (4 nos) • Audio/ Video and lighting Facility • Number of chairs at dais (12 nos) 	

			<ul style="list-style-type: none"> • Podium (2 nos) • Lamp for lightening (1 nos) • Branding 2000 sq ft. • Flower Pots & Flower decoration 	
4.	Assistive Technology conclave and Expo for Divyangjan	S19 A&B	<ul style="list-style-type: none"> • 100+100=200 • seats • LED TV – 50-55inch (2 nos) • 30 booths of 3x3 mtrs with fascia with carpet 2 table & 2 chairs , dustbin, 5amp socket, booth lights for each booth • Printing & mounting of Posters inside stands (Qty 70 Posters) • Ramp or provision for Divyangjan to access stage (4x16ft Ramp qty 4 no's) 	
5.	New Age Technology Show	Ground	<ul style="list-style-type: none"> • 10000 Sq ft • A/C with platform & Carpet With Full Power Supply & Back Up with power distribution and cabling etc • Fabrication of pavilion (approx 900 sqm.) in wooden and glass structure as per the design accepted • Fabrication for display of approx 40 transslides (depending on space/design) • Fabrication of lounge and office with pantry and with sufficient standardized sofas and furniture in an area of about 50 Sqm. with wooden and glass partitions • Fabrication of one demarcated area in the center of pavilion (about 310 sqm) for “Nature Embedded – A design Technology Experience” (Fabrication for four walls, Curved surface, provision for hanging projectors, slight dark enclosures, Spot lights will be required from fabricator, Technical equipments will be provided by VP) • Fabrication of one demarcated area (about 100 sqm) for “Mahatma Gandhiji’s 150 years digital exhibition” • Fabrication of one demarcated area (about 180 sqm) with 6 m x 3 m stalls 	

			<p>(approx 10-12 in nos.) for “Interactive Experience Zone”.</p> <ul style="list-style-type: none"> • Designing and fabrication of one lockable store room for storage • Providing, fixing of CCTV throughout the pavilion with its control monitor to be fixed for surveillance. Minimum eight cameras to be fixed as per the layout of pavilion • Provision of two 2.9 indoor LED video wall (8 ft x 4 ft) and (16ft x 9ft) in the pavilion • Provision of 4 LED TVs (42 inches), 1 Laptops with internet facility • Provision of 10 standees (5x3 ft size) • Provision of 2 Ushers/ guides /Hostess 	
6.	Guinness World Records	Ground	<ul style="list-style-type: none"> • 10000 Sq ft • A/C with platform & Carpet With Full Power Supply & Back Up with power distribution and cabling etc • LED screen as Backdrop 24 x12 with riser and masking (1 nos) • LED TV – 50-55inch (16 nos) with signal booster • Stage – 32 x 24 ft • Barricading 150 running mtrs • Audio/ Video and lighting Facility • Number of chairs at dais (8 nos) • Podium (1 nos) • Lamp for lightening (1 nos) • Branding 2000 sq ft. • Flower Pots & Flower decoration • Tables & Chairs for 400 pax • VIP Chairs = 100 qty • Designer Main Entry Gate – 1 • Water dispensers – 8 with paper glasses and water cans for 4000 people 	
7.	Tradition Crafts and Artesian Meet and Expo	Ground	<ul style="list-style-type: none"> • 15000 Sq ft • A/C with platform & Carpet With Full Power Supply & Back Up • No of Stalls (75), 3x3 mtrs = 25 no’s & 2x2 mtr= 50 no’s • Two tables in each stall 	

			<ul style="list-style-type: none"> • Two chairs in each stall • LED screen as Backdrop 24 x12 with riser and masking (1 nos) • LED TV – 50-55inch (4 nos) with signal booster • Stage – 32 x 24 ft • Audio/ Video and lighting Facility 	
8.	Permissions		Obtaining all statutory permissions & NOC from concerned departments for successful event	
9.	Food court	Ground	<ul style="list-style-type: none"> • 10000- Sq ft • A/C with platform & Carpet With. Full Power Supply & Back Up • Food Court-1: VIP 10 round tables and chairs • Food Court-2: Delegates 20 Bistro Tables • LED TV – 50-55inch (4 nos) with signal booster • Audio/ Video and lighting Facility 	
10	Registration Desk, Help Desk& Media Lounge	Ground	<ul style="list-style-type: none"> • 7000 Sq ft • A/C with platform & Carpet With Full Power Supply & Back Up • For Maximun of 20 counters with laptops & Printers • 2. Media Room with three LED display, high-speed network printers and high speed wifi connectivity 10-mbps, 4 Laptops with sufficient Manpower 	
11.	Banner & Poster	Entire Venue	Direction Signages Standees Gate Hoarding Inside Venue Branding for a maximum of 80000 sq ft area.	
12	Floral Decoration	Main Area & Entrance Gate & Lounges Stage	Main Area & Entrance Gate & Lounges Stage & Foyers with a maximum	
13.	PA System	Audi and Ground	For Entire Venue	
14	Fire Safety		200 Fire extinguisher with manpower	

15	Security		50 –Male & 20 Female Guards for the duration of event , with security DFMD & HHMD devices etc.	
16	Water and Dispensers			
17	Camp Office DST		Chairs, Sofa, Tables, Four computers, one TV, high-speed network printers and high speed wifi connectivity 10mbps, Conference Table, Water dispenser, Tea and coffee machine	
18	Lost and Found Room		5x5 mtr with manpower and racks to store	
19	Toilets set up		2- Hygienic and customised toilet block with access to Divyangans	
20	Medical Room		5x5 mtr with Doctors & medical assistance equipment	
21.	Power Requirement		Making Power Station with Transformers with Power distribution substations with all necessary equipment, switch gear and cabeling	
22.	CCTV Installation		100 cameras with recording	
23	Parking		Parking Marshalls – 10 & Demarcation	
24	Mementoes	3000 nos	1.- 500nos (A) category 2. 1000nos (B) Category 3. 1500nos (C) Category	
25	Hot Air Balloon	Science City	1 – with branding and permission	
26	General Lighting		Provision for sufficient Metal lights on poles in entire venue	
27	Flooring Outdoor area		Provision on wooden flooring in out door passages with carpeting 25000 sq ft	
	TOTAL			

Financial Capacity (For Agency/company)

Sl. No	Financial Years	Annual Turnover (Rs.)
1	2016-17	
2	2017-18	
3	2018-19	
	Average Turnover	

Certificate from the statutory Auditor/Chartered Accountant

This is to certify that _____ (name of the Applicant) has annual Turnover is as shown above the respective years.

Date:

(Signature, name and designation of the authorized signatory)

Name and seal of the audit firm

Self-Declaration about not blacklisted from Govt or its agencies

(On the letterhead of the Applicant)

I / WE have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / WE hereby declare that, I / WE have not been blacklisted / debarred / Suspended / demoted in any department in Government of India or in any State due to any reasons.

Name and Signature of the Applicant