

Corrigendum Tender Notice No. VP/IISF/2019-2020/ German Hanger Dated: 20-09-2019

Further to the Tender Notice No. VP/IISF/2019-2020/ German Hanger Dated: 20-09-2019 and corrigendum dated 7 October 2019 thereto, the bids in respect of the works to be carried out at the following venues are given hereafter:

- i. Satyajit Ray Film and Television Institute, EM Bypass Kolkata, West Bengal 700094
- ii. Bose Institute, Salt Lake Unified Campus, EN 80, Sector 5, Bidhan Nagar, Kolkata, West Bengal 700091
- iii. IICB True, CN06, Bidhan Nagar, Sector 5, Kolkata, West Bengal 700091
- iv. IICB, 4, Raja SC Mullick Road, Kolkata, West Bengal 700032; and
- v. Bose Institute Salt Lake

2. Scope of the work: venue wise scope of work is as under:

Name of the Event and Venue	Particulars	
ISSFI/ SRFTI, Panchsayer	PAX	400
	Sq Ft Area	10000 sq ft + 1500 sq ft (for kitchen)
	Day & Date	Nov 6-7-8, 2019 (3 days)
	Basic Hangar Requirement	A/C with platform & Carpet With two power options: a. Full Power Supply & Back Up b. Only Back Up
	Purpose of Hangar	Food Court:
	Hangar Details	1. Food Court-1: VIP (100) with round tables and chairs 2. Food Court-2: Delegates (300) with Bistro Tables
	Registration Desk & Media Lounge	1. For Maximun of 10 counters with laptops & Printers 2. Media Room with three LED display, high-speed network printers and high speed wifi connectivity 10mbps, 4 Laptops
	LEDs/Sound & Light	Maximum of 20 LED display per event with adequate sound & light for stage management
	Banner & Poster	Direction Signages Standees Gate Hoarding Inside Venue Branding for a maximum of 4000 sq ft
	Floral Decoration	Main Area & Entrance Gate & Lounges Stage & Foyers with a maximum of 2000 sq ft
IICB, Salt Lake/ Students' Engg	PAX	300
	Sq Ft Area	34000 sq ft
	Day & Date	Nov 6 - 7, 2019

Model Competition		(2 days)
	Basic Hangar Requirement	A/C with platform & Carpet With two power options: a. Full Power Supply & Back Up b. Only Back Up
	Purpose of Hangar	Exhibition Food Court
	Hangar Details	1. No. of Stalls: 110 (3 x 3 sq m/per stall) 2. Registration (8 counters) 3. Food Court-1: VIP (100) with round tables and chairs 4. Food Court-2: Delegates (200) with Bistro Tables
	Registration Desk & Media Lounge	1. For Maximun of 10 counters with laptops & Printers 2. Media Room with three LED display, high-speed network printers and high speed wifi connectivity 10mbps, 4 Laptops
	LEDs/Sound & Light	Maximum of 20 LED display per event with adequate sound & light for stage management
	Banner & Poster	Direction Signages Standees Gate Hoarding Inside Venue Branding for a maximum of 4000 sq ft
	Floral Decoration	Main Area & Entrance Gate & Lounges Stage & Foyers with a maximum of 2000 sq ft
WELLNESS CONCLAVE & EXPO/ IICB, Jadavpur	PAX	350
	Sq Ft Area	5000 sq ft
	Day & Date	Nov 6 - 7, 2019 (2 days)
	Basic Hangar Requirement	A/C with platform & Carpet With two power options: a. Full Power Supply & Back Up b. Only Back Up
	Purpose of Hangar	Exhibition Food Court
	Hangar Details	1. Stall area : 1000 sq ft (poster displays) 2. Food court (Village type): 3000 sq ft. 3. Registration desk : 500sq ft 4. Help desk : 500 sq ft
	Registration Desk & Media Lounge	1. For Maximun of 10 counters with laptops & Printers 2. Media Room with three LED display, high-speed network printers and high speed wifi connectivity 10mbps, 4 Laptops
	LEDs/Sound & Light	Maximum of 20 LED display per event with adequate sound & light for stage management
	Banner & Poster	Direction Signages Standees Gate Hoarding Inside Venue Branding for a maximum of 4000 sq ft
	Floral Decoration	Main Area & Entrance Gate & Lounges

		Stage & Foyers with a maximum of 2000 sq ft
S&T MEDIA CONCLAVE, Bose Institute Salt Lake	PAX	350
	Sq Ft Area	2000 sq ft
	Day & Date	Nov 6-7, 2019 (2 days)
	Registration Desk & Media Lounge	1. For Maximun of 10 counters with laptops & Printers 2. Media Room with three LED display, high-speed network printers and high speed wifi connectivity 10mbps, 4 Laptops
	LEDs/Sound & Light	Maximum of 20 LED display per event with adequate sound & light for stage management
	Banner & Poster	Direction Signages Standees Gate Hoarding Inside Venue Branding for a maximum of 4000 sq ft
	Floral Decoration	Main Area & Entrance Gate & Lounges Stage & Foyers with a maximum of 2000 sq ft

3. Technical Evaluation Criteria:

S No.	Evaluation Criteria	Maximum Score
1	<p>Financial soundness of the Bidder:</p> <p>Turnover</p> <ul style="list-style-type: none"> • Average turnover of 5 CR and less than or equal to – 7 CR in the last three years – 5 Marks • Average turnover of above 7 CR and less than or equal to 10 CR- Rs. 8 Marks • Average turnover of Above 10 CR– 10 Marks <p>Assets Holding</p> <ul style="list-style-type: none"> • Having infrastructure for erection of hanger up to 8000 Sq Mt-8 Marks • Having infrastructure for erection of hanger for more than 8000 Sq. Mts-15 marks. <p>The above facts should be supported by verifiable documents.</p>	25
2	<p>Prior experience of the Bidder in executing similar nature of work in Govt. organizations/Corporates/International Organisations etc in last five year</p> <ul style="list-style-type: none"> • If the area of the event covered is up to 50,000 Sq ft (5 marks per event) • If the area of the event covered is more than 50000 and less than or equal to 100000 sq ft (8 marks per event) • If the area of the event covered is more than 100000 and less than or equal to 150000 sq ft (10 marks per event) • If the area of the event covered is more than 150000 and less than or equal to 200000 sq ft (12 marks per event) • If the area of the event covered is more than 200000 sq ft (15 marks per event) 	15

3	<p>Prior experience of the Bidder in organizing executing similar nature of work in Govt. organizations/Corporates/International in terms of delegates/event management:</p> <ul style="list-style-type: none"> No. of Delegates/participants more than 500 and up to 1500,- 3 Marks No. of Delegates/participants more than more than 1500 and up to 2500- 6 Marks No. of Delegates/participants more than 2500 and up to 3500- 9 Marks No. of Delegates/participants more than 3500 and up to 4500- 12 Marks More than 4500-15 Marks 	15
3	Presentation on Overall design/concept of the Hangar/Expo	30
4	Prize/Award won for designing and fabricating pavilion in national/international level renowned exhibition organized/Event Management during the last 4 years (5 marks will be given for winning one award)	5
5	<p>Organization structure- Core team Strength</p> <ul style="list-style-type: none"> Team of 40- 50 manpower- 4 Marks 50-100 manpower-6 Marks More than 100 manpower-10 Marks 	10
	Total	100

4. Format of Financial Bid :

Name of the Event and Venue	Particulars		Amount exclusive of Taxes
ISSFI/ SRFTI, Panchsayer	PAX	400	
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	Registration Desk &	1. For Maximun of 10 counters with laptops &	

	Media Lounge	Printers 2. Media Room with three LED display, high-speed network printers and high speed wifi connectivity 10Mbps, 4 Laptops	
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	Floral Decoration	Main Area & Entrance Gate & Lounges Stage & Foyers with a maximum of 2000 sq ft	
Total			

5. All necessary permissions/NOC need to be taken from including fire and safety and fixtures, traffic and respective authorities

6. No consortium will be allowed.