

Vigyan Prasar

(An Autonomous Organisation of Department of Science and Technology)
A-50, NCMRWF Building, Sector- 62, Noida (UP) 201309

No. VP/19/26/Hiring Computer/20-21

Dated: 15.12.2020

SUB: INVITING BIDS FOR RATE CONTRACT FOR HIRING OF COMPUTERS (Desktops/Laptops) and peripherals.

Vigyan Prasar, an autonomous organization of Department of Science & Technology, Govt. of India, intends to enter into Rate Contract for hiring of computer (Desktops & Laptops) and its peripherals to cater to the need of in various short-term projects from the reputed firms. Initial validity of rate contract will be one year which can be extended upto a total period of 3 years on annual basis or the period as deemed appropriate by Vigyan Prasar.

Intending bidders are requested to send Commercial/Price bid in sealed envelope and clearly marked on the cover of envelope commercial/Price bid , enquiry No., date of opening. The sealed quotations must be superscribed “**INVITING BIDS FOR RATE CONTRACT FOR HIRING OF COMPUTERS (Desktops/Laptops) and its peripherals**” and addressed to Registrar, Vigyan Prasar. The sealed bids should reach Vigyan Prasar latest by **11:00 hrs on 22nd December 2020**. Bids will be opened on same day i.e. **11:30 hrs on 22nd December, 2020**

Note: In case submission of paper bids is not possible in view of the present scenario, password protected bids can also be submitted on tenders@vigyanprasars.gov.in . In case of password protected bids, bidders are requested to submit password on the date and time of opening of bids. Sharing of password for opening of financial bid before time specified for opening of financial bid will result in rejection of bid.

Other terms and conditions of the tender:

1. Place of Delivery : Vigyan Prasar, A-50, Sector-62, Noida, 201309 & Delhi
as per requirement of Vigyan Prasar.
2. Delivery Period : 03 Days from the date of PO
3. Validity period : 90 days from the date of opening of bid.

Bids should be accompanied with the EMD of Rs. 10,000/- drawn in favors of “Vigyan Prasar” payable at New Delhi. Bids without EMD will not be considered. EMD also can be paid though online by NEFT/RTGS/IMPS to Vigyan Prasar account as detailed below (kindly submit details of NEFT with the proposal) :-

Account Name/ VIGYAN PRASAR
ADDRESS- A- 50, NCMRWF BUILDING, SECTOR- 62, NOIDA.

NEFT/RTGS DETAIL

BANK NAME- UNION BANK OF INDIA.
BANK ACCOUNT NUMBER- 349902010040204.
IFSC CODE- FOR RTGS/NEFT- UBIN0534994.
BANK ADDRESS- SAFDARJANG DEVELOPMENT AREA,
C-4, COMMUNITY CENTRE, NEW DELHI- 110016

4. Exemptions for EMD/Tender fee can be availed as per GOI orders. While claiming any exemption, the bid should be supported with relevant GOI orders, failing which the bid would not be considered for exemption. The documents furnished in support of exemption claimed will be subject to scrutiny. In case any of the documents provide in this regard is not found to be commensurate with the requirements enunciated in the GOI guidelines for availing exemptions, the bid(s) will be rejected at the cost of the Bidder.
5. The EMD of selected bidder(s) will be kept as security deposit completion of contract. If the suppliers does not deliver the item within stipulated time or not accepting the work order/the EMD will be forfeited. EMD of rest all the bidders will be released within 30 days from the date of opening of the bids.
6. All bidders can be present at the time of opening of tender. No separate intimation shall be given in this regard.
7. The opening of the tender(s) shall only be attended by an authorized representative of the firm whose name, designation and address should be indicated in the offer. Tendering firm shall issue a letter of authority to such representative indicating the tender no. date due on. In no case, unauthorized person shall be allowed to enter tender opening room.
8. The Computers (Desktops & Laptops) and its peripherals to be supplied to the department should not be more than 2 years old.
9. Payment : Payment will be released on monthly basis after satisfactory completion of the period of work.
10. Conditional bids will not be considered. Bids can be submitted for each category as mentioned in Annexure-I i.e. A, B, C, and D. Bidders may opted to bid all or any of the category as mentioned in Annexure-I i.e. A, B, C, and D.
11. Vigyan Prasar can change the number of items/quantity during the period of contract.
12. Price should include installation and maintenance during the period of rate contract.
13. Sealed tender should reach “Registrar, Vigyan Prasar, A-50, Sector-62, Noida-201309” by stipulated date. Tender received late due to whatsoever reason will not be accepted at all.
14. The bidder should also enclose a certificate stating that the firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt. organization as per Annexure-II

15. All disputes arising shall be settled through arbitration. Both the parties shall first try to resolve the disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either of the party shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.
 16. The supply of the desktop/laptop/peripherals to be done within 3days of the receipt of the Purchase order as per Annexure –I. If the selected vendor does not deliver the item within 03 days from the date of PO, Vigyan Prasar reserves the right to cancel the order without any notice to the vendor and forfeit the EMD.
 17. Vigyan Prasar reserves the right to reject Any or All tenders without assigning any reason whatsoever.
 18. The selected firm will be given in writing that the Item supplied is complete in all respect and genuine as per CVC guidelines that the product is genuine and authentic.
- Note: Please quote the tender no. and opening date on the top of the cover containing tender**

Yours faithfully,

(Inderjit Singh)
Registrar

Financial Bid

To
Vigyan Prasar,
A – 50, Institutional Area, Sector – 62,
Noida – 201309

Sub: Quotations for Hiring of Desktops/laptops & Peripherals
Ref: VP/19/26/Hiring of Computers/20-21

Sir,

I/We quote below our prices as per terms and conditions in the tender enquiry as mentioned above:

Sl. No.	Items	Specifications	Tentative Qty.	Price per unit		Total (Excl. Tax)	
				14 inch	15.6 inch	14 inch	15.6 inch
A							
1	Laptops	i7 (10th Gen or above), 16 GB DDR3 RAM or above, 1 TB HDD or above, 14 or 15.6 inch display, Laptop, Reputed brand with 64 bit Windows 10, Licensed MS-office, Antivirus.	10				
		i5 (10th Gen or above), 8 GB DDR3 RAM or above, 500 GB HDD or above, 14 inch or 15.6 inch display, Laptop, Reputed brand with 4 bit Windows 10, Licensed MS-office, Antivirus.	10				
2	Desktops	i7 (10th Gen or above), 16 GB DDR3 RAM or above, 1 TB HDD or above, 17 inch display with multimedia support, 800 VA UPS, Reputed brand with 64 bit Windows 10, Licensed MS-office and Antivirus.	05				
		i5 (10th Gen or above), 8 GB DDR3 RAM or above, 1 TB HDD or above, 17 inch display with multimedia support, 800 VA UPS, Reputed brand with 64 bit Windows 10, Licensed MS-office and Antivirus.	05				
TOTAL (A)							
B							
1	Editing Machine/ Graphic Designing	Processor Intel Xeon, E51650, V4 processor (6 core, 3.6 GHz, 15m Cache) 16 GB DDR4 Ram, 2 TB SATA HDD 7.2k,graphics Nvidia G7x 760 GDDR5 2 GB, Display 21" LED, Windows 10 pro 64 bit, licensed Adobe CC, MS-Office, 3D Max and Antivirus	01				
		Processor Intel Xeon, E51650, V4 processor (6 core, 3.6 GHz, 15m Cache) 16 GB DDR4 Ram, 2 TB SATA HDD 7.2k,graphics Nvidia G7x 760 GDDR5 2 GB, Display 21" LED, Windows 10 pro 64 bit, licensed Adobe CC, MS-Office and Antivirus	01				
TOTAL (B)							

					Annexure-I
Sl. No.	Items	Specifications	Tentative Qty.	Price per unit	Total (Excl. Tax)
C					
1	Printer	All in One printer (LASER), ALL in one (Print, Scan, Copy) ePrint; 20 ppm; up to 600 dpi; 600 MHz processor; upto 30,000 page per month, flatbed scanner with ADF; 300-sheet input tray; 1 Ethernet 10/100 Base-TX network port; 1 Wifi 802.11 b/g/n	05		
Total (C)					
D					
1	Photocopier Machine	1. Technology : B/W Laser Multifunction, 2. Display: LCD, Function: Copier/Printer/Scanner, 3. Print Speed up to: 25 PPM, 4. First page out from ready mode: Not more than 10 sec. 5. Connectivity: USB 2.0, Wifi 6. Duty Cycle; upto 50000 pages/month 7. Memory: Min. 1.5GB, Processor: min 1GHz 8. Page Description Language: PCL 6, Adobe, Postscript 9. Boot tome: Less than 45 seconds 10. Print resolutions: upto 1200 dpi 11. Max. Copy resolutions: 600x600 dpi 12. Paper input: Min. 250sheets in tray. 13. Paper Handling: Duplex automatic document feeder (DADF) 14. Media type: Plain paper, bond, punched, preprinted, Heavy weight, Lightweight, Recycled, Letterhead. 16. Paper size: A3, A4, letter & Legal, Paper weight: 60/163 gsm 17. Copy features: Reduce/enlarge: 25% 60 400% 18. User interface language: English 18. Supply voltage: 220-240 VACS+/-10%, Freq. 50Hz+/-3% 19. Power Consumption (TEC): Maximum 1.65Kwh/week 20. Installation: Free of cost at our site. 24. Make: Xerox/Canon/HP/Ricoh/Brother (Guaranteed copies 3000 per month)	01	Rate per copy	
TOTAL (D)					

1. For item no D-1, photocopier machine will be hired on comprehensive annual maintenance contract including replenishment of tonner/cartridges etc. Rates must be quoted for per copy. Minimum guaranteed copies 3000.
2. L-1 will be decided separately for each category i.e. A, B, C and D.
3. Taxes as applicable.
4. 3. Quoted rates are valid for 90 days from the date of opening of the bid.
5. 4. I/We accept all the terms and conditions of your Bidding document referred to above.
6. 5. I/ We understand you are not bound to accept any proposals.

Signature of the Authorized
Signatory
Name
Designation

Name of the Bidding Entity

Annexure-II

Certificate

I..... (authorized signatory for the proposer) solemnly affirm that our firm name.....has a good reputation and there is no complaint against it and have not been blacklisted from any Govt. organization.

The above stated facts are correct and nothing has been withheld. If any information submitted above, is found to be false or fabricated, I may be liable to be suspended and /or debarred from participation in Vigyan Prasar tenders for the period as deemed appropriate by Vigyan Prasar.

Signature:.....
Full Name:.....
Date:.....