

**NOTICE INVITING TENDER FOR PRINTING OF BOOKS**

Vigyan Prasar, an autonomous body under Department of Science & Technology, Govt. of India, needs book to be printed as per below mentioned specification. Eligible vendors as per annexure –I, are requested to send **technical and Commercial bid in separate envelope and both should be put up in a another sealed envelope** and clearly marked on the cover of envelope Technical bid/ commercial or price bid, enquiry No., date of opening. Sealed envelope should reach to Vigyan Prasar latest by dated **11th May 2015 up to 14:00 Hrs.** Technical bids and financial bids of qualified bidders will be opened at 15:00 Hrs on same day. If technical and commercial bid not submitted separately, the same (Bid) will not be considered.

**1. DST Hand Book**

Size	:	5" X 8"
Colour & Printing	:	04 Colour Printing both Cover & Text with UV Varnish on Cover
No: of Pages	:	100 + Cover (rates for increase in number of pages will be calculated on pro-rata basis.
Paper	:	160 GSM Natural Evolution Paper for Text 300 GSM Natural Evolution Card for Cover
Binding	:	Perfect
Lamination	:	Matt Finish
Input	:	Soft Copy
Quantity	:	1500 Copies

Packaging : All books materials are first to be shrink packed in set of 10 or more books as per thickness of book. Then material to be packed in new, unused, sizeable cartons of 05 ply. In one box 100 books only to be packed. New, plain cartons only are to be used. All the cartons are duly labelled with title of the book and quantity. Material packed in any other way will not be accepted. Or A penalty of Rs: 200.00 per box will be imposed. i.e (Quantity of Books ÷ 100) X 200

## Terms & Conditions

- 1) Rates/price bid is to be submitted as per annexure-II, according to the specifications given in the enquiry only and no conditional tenders will be accepted.
- 2) **The rates shall include the cost of paper, printing, binding, packing, forwarding, tax etc.**
- 3) The paper sample of the specified GSM should be sent along with the technical bid. If the paper sample is not enclosed, the quotation will not be considered.
- 4) Work will be awarded to technically qualify lowest bidder.
- 5) The Tenderer will be responsible for collection of the input material, supply of the proof/dummy and the final printed copies of the books at the premises of VP.
- 6) The bid should be accompanied with an EMD of Rs: 5000.00 and non refundable tender fee of Rs: 500.00 in the form of DD, drawn in favour of "Vigyan Prasar", payable at New Delhi. The EMD of selected bidder(s) will be kept as security deposit till completion of the work and the rest will be released within 15 days from the date of opening of the bids.
- 7) The tenders received late or do not fulfil the terms & conditions will be rejected.
- 8) VP reserves the right to accept or reject any or all tender/s without assigning any reasons.
- 9) The Tenderer will supply us four pages printed version of the Books, cover sample on the same GSM paper as specified in our quotation and dummy of the Books in actual and specified size and you will start the printing works only after Vigyan Prasar approves the print quality of the supplied printed samples and dummy by you. There will be no compromise on the quality of paper & printing and in case the printing work is not found satisfactory as per sample approved, the job will not be accepted and no payment will be made. Or a penalty @ 20% of invoice value shall be imposed.
- 10) If the official(s) of Vigyan Prasar visit to inspect the work at your press, the travelling expenses will be borne by you.
- 11) Payment will be released only after the completion of job and after the receipt of Negative/Positive or CD and the printed material in good condition and to the satisfaction of Vigyan Prasar. No partial job will be accepted for payment.
- 12) Place of delivery of the books is the Vigyan Prasar, A - 50, IIInd Floor, Institutional Area, Sector – 62, Noida (U. P.).
- 13) The softcopy/Negative-Positive to be collected within two days after intimation of award of contract by telephonically or E-Mail. Ferro/Proof and printed samples to be submitted within 04 days from the date of collection of proof. The books will have to be supplied **within 07 days from the date of approval of the proofs by Vigyan Prasar**, failing which liquidated damage/delay charges will be imposed @ 0.5% per week maximum of 5% of total contract value.
- 14) If the supplier does not accept the work order or does not deliver the item within given stipulated time, the EMD will be forfeited.
- 15) The Institute can Change the number of quantity to be printed at the time of issue of PO.
- 16) Work Order will be issued to firm which is lowest in the given title of book, which means that the rate comparison for rate competition will be made title wise not on aggregate basis. If one or more firm quoting the same rate for any title, VP reserves the right to award the work to anyone among them.
- 17) **Note: PAN/ CST/VAT registration, EMD and sample must be in one envelope along with technical bid. Price bid must be put up in another separate envelope. Both sealed envelope should be kept in another envelope. Please quote the tender no. with date and opening date on the top of the cover containing tenders.**

Yours Sincerely,

**(Somesh C Jhingan)**  
**Registrar**

**Please Turn Over**

ELIGIBILITY CRITERIA FOR PRINTERS

1. Only Class "A" printers registered with DAVP or DOP are eligible.
2. PAN/CST registration certificate should be enclosed with the technical bid.
3. The printer/vendor also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt organisation.

CHECK-LIST FOR TECHNICAL BID

1. Vendors must ensure that they meet the eligibility criteria.
2. Self certified Photocopy of Certificate of registration with DAVP or DOP as class "A" printer to be enclosed.
3. Tech & Price bids as per annexure-II are to be kept in separate sealed envelope **and both should be put up in another sealed envelope**. Price bid will be opened only of qualified vendors.
4. EMD of Rs: 5000.00 and Tender fee of Rs: 500.00 in the form of DD in favour of "Vigyan Prasar" Payable at New Delhi must be enclosed along with technical bid.
5. PAN /CST registration certificate.
6. The printer/vendor also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt organisation.
7. Signature of bidder on all the pages of tender document as acceptance of all the terms and condition of tender.
8. Paper samples as per specification.
9. Non compliance of anyone of above points, technical bid will be treated as non-responsive/Rejected and financial bid will not be considered.

**ANNEXURE-II****PRICE SCHEDULE**

Name of vender :

NIT NO : VP/19/04/DST H. Book/15-16

DATE : 24.04.2015

VALIDITY OF BID : Three Months

EMD : ₹ 5000.00

TENDER FEE : ₹ 500.00

Date of Opening of tender: 11th May 2015

Note: Rate quoted by the Bidder should be in figure as well as in words.

Submit all the pages of this tender document duly signed as accepting all the terms and condition of the tender.

SL No:	Description/Title	Unit	Qty	Rate: inclusive all taxes and Expenditure(Paper,Printing,,Binding,P&F,loading/offloading etc.),FOR: IInd Floor, VP ,Noida
01	DST Hand Book	No.	1500	

Signature of the contractor with stamp &amp; date

**NOTICE INVITING TENDER FOR PRINTING OF BOOK**

Vigyan Prasar, an autonomous body under Department of Science & Technology, Govt. of India, needs book " DST Hand Book: to be printed. Tender Document is hosted on our website "vigyanprasar.gov.in/tender and Proposals" and "eprocure.gov.in". Other important details are as under.

**Last Date for submission of Bid:** 11th May 2015 up to 14:00 Hrs

**Date of Opening** : 11th May 2015 at 15:00 Hrs

**EMD** : Rs: 5000.00

**Tender Fee** : Rs: 500.00

**Eligibility Criteria** : Only class "A" printers registered with DAVP or DOP are eligible.

Interested bidders may download the tender document from our above mentioned websites and may bid as per specification and terms & conditions of tender. For any query please contact Mr Dheerendra Kumar, Assitant-I, E-Mail: [dheerendra@vigyanprasar.gov.in](mailto:dheerendra@vigyanprasar.gov.in)  
Tele: 0120-2404430 Extn: 220

Yours Sincerely,

**(Somesh C Jhingan)**  
**Registrar**