

1.0 INTRODUCTION

Vigyan Prasar an autonomous organization under Department of Science & Technology, Govt of India intends to construct false ceiling & other related works as per BOQ & specification at its office A-50, Institutional Area, Sector-62, Noida.

Scope of work in this tender includes false ceiling works, electrical & related works only.

The brief scope of the work is as follow:

- a. Providing & fixing false ceiling in an area of appx 4440/- Sqft
- b. Internal Electrification works.
- c. Other related works as per BOQ.

The Bidders are advised to visit and examine the site before submitting tender to see themselves the nature of job and other various requisites for the proper execution of the works.

DETAILED TENDER NOTICE TO CONTRACTOR

Tender Ref No: VP/F.C/R.T/10/2010

NAME OF WORK: Proposed false ceiling, electrical & related works at Vigyan Prasar, A-50 sector-62, Noida

Sealed item rate tenders are invited on behalf of Registrar, Vigyan Prasar) for the under mentioned work, from technically sound & eligible Contractor having experience of similar works.

Item No.	Name of work	Approx Cost	EMD	Time of completion	Tender Cost
1.	False ceiling, Electrical & related works at Vigyan Prasar Noida	Rs. 6,04,600/- (Rupees Six Lakh Four Thousand Six Hundred Only)	12,000/-	45 Days	200

The sale of tender document is between 0900 hours & 1500 hours from 20-09-2010 to 07-10-2010. Any corrigendum or extension of due dates will be posted on Vigyan Prasar website only. The last date of receipt of tender is 08-10-2010 up to 1300 hours and will be opened on same day of 1500 hours.

For necessary details & download tender document please visit to our website www.vigyanprasara.gov.in.

1.0. TENDERING PROCEDURE

1.1 ISSUE OF THE TENDER FORMS: Blank tender forms can be purchased from the office of Vigyan Prasar, A-50, Sector-62, Noida at any working day or can be downloaded from its site www.vigyanprasar.gov.in . Downloaded tenders shall accompany a DD of Rs 200/- against tender cost.

2.0. MANNER OF SUBMISSION OF TENDER AND ACCOMPANIMENTS:

Tenderers shall submit the tender and documents in sealed envelopes as below, which will be acceptable through registered post/ speed post / courier. By hand delivery of the document will not be accepted. The Tenderer shall sign and put seal of his firm on each page of tender document while submitting it.

Tender shall accompany below stated self signed documents-

- a) Sales Tax Registration certificate.
- b) Permanent Account Number (PAN) .
- c) Details of similar works done/ under execution or awarded (in the same name and style) with the value of the work.
- d) Attested copy of partnership deed if the tenderer is partnership firm and power of attorney in favour of partner submitting the tender.
- e) Forwarding letter on letter head of the tenderer.
- f) Demand draft, Pay orders, FDR's, towards Earnest Money Deposit (Bid security).
- g) Main Tender including the common set of conditions / stipulation issued by the Department.
- h) Price bid as per BOQ in figures & words both including grand total.

TENDER

I/We have read and examined the notice Inviting Tender, Specifications applicable, General Rules and Directions, Conditions of Contract, clauses of contract, Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Vigyan Prasar, (Noida) within the time specified in NIT , schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in relevant Clauses of contract and in respects in accordance with such conditions so far as applicable.

A sum of Rs 12000/- is hereby forwarded in the form of Bank draft / Pay Order/ Deposit at call Receipt of a Schedule Bank as earnest money. Further, If I/we, fail to commence the work as specified, I/we agree that the Vigyan Prasar Noida or their nominees in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money.

Further, I/we agree that in case of for forfeiture of earnest money as aforesaid, I/we shall be debarred for participation in the retendering process of the work.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as confidential documents and shall not communicate information derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

Dated

Signature of Contractor

Postal Address

Witness:

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you and provided in the letters mentioned hereunder) is accepted by me for and on behalf of Registrar Vigyan Prasar for a sum of Rs----- (Rupees -----)

The letters referred to below (If any) shall form part of this contract Agreement: -

- a)
- b)

For & on behalf of Vigyan Prasar
Noida, (U.P)

Signature

Dated

Designation

GENERAL RULES & DIRECTIONS

- 1) In the event of tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act' 1932.
- 2) Receipts for payment made on account of work, when executed by a firm, must also be signed by all the partners, except where contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having due authority to give effectual receipts for the firm.
- 3) Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenderers, who propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort including conditional rebates will be summarily rejected. Tender shall have the name and number of the works to which they refer, written on the envelopes.

The rate(s) must be quoted in decimal coinage. The overall amount of complete tender may be quoted in full rupees by ignoring fifty Paise and less and considering more than fifty Paise as rupee one.
- 4) The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tender.
- 5) The receipt of an accountant or clerk for any money paid by the contractor will not be considered as any acknowledgement or payment to the officer inviting tender and the contractors shall be responsible for seeing that he procures a receipt signed by the officer inviting tender or a duly authorized cashier.
- 6) The tenderers shall sign a declaration under the officials Secret Act 1923, for maintaining secrecy of the tender document drawings or other records connected with the work given to them.

- 7) Each page of tender must be signed by tenderer along with his / company seal. Incomplete or altered tenders will be rejected summarily.
- 8) In the case of Item Rate Tenders, only rates quoted shall be considered. Any tender containing percentage below / above the rates quoted is liable to be rejected. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found , & the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise provided be taken as correct and not the amount. In the event no rate has been quoted for any item (s), leaving space both in figure(s), word (s), and amount blank, it will be presumed that the contractor has included the cost of this/these item (s) in other items and rate for such items (s) will be considered as zero and work will be required to be executed accordingly.
- 9) In the case of any tender where unit rate of any item/ items appear unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation such a tender is liable to be disqualified and rejected.
- 10) All rates shall be quoted on the tender form. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and the amount in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word `Rs` should be written before the figure of rupees and word `P` after the decimal figures, e.g. Rs. 2.15 P and in case of words, the word `Rupees` should precede and the word `Paisa` should be written at the end. Unless the rate is in whole rupees and followed by the word `only` it should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word should not be written in the next line.

- 11) On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Site-in-Charge shall be communicated in writing to the Site-in-Charge.
- 12) Payment will be made on satisfactory completion of work. No advance payment is admissible.
- 13) The account for measurement of work will be maintained by contractor which will be checked by the "Consultant" nominated by Vigyan Prasar, and payment will be released only after verification and checking by the "consultant".
- 14) Security Deposit will be released only after expiry of the "Defect Liability Period".

LIST OF APPROVED MAKES OF ITEMS

S.NO	ITEM	MAKE
1.	False ceiling	Armstrong Prima-Dune RH-99(Mineral Fibre)
2.	Structural members of false ceiling	Hi-Steel, Armstrong
3.	FR PVC insulated Telephone Cable	BONTON / HAVELLS
4.	Light Fixtures	PHILIPS/GE/Crompton/Havells
5.	Ceiling Fan	CROMPTON/GEC/HAVELLS /ORTEM
6.	Switches/ Sockets	LEGRAND /CRABTREE/ ABB
7.	Fan Regulators	LEGRAND /CRABTREE/ ABB
8.	Fire Safety Equipments	Cease Fire /Adhunik /Sukri

Form `1`

DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST TWO YEARS ENDING LAST DAY OF THE MONTH

S. No	Name of Work / Project & Location	Owner of sponsoring organization	Cost of Work in Lacs	Date of commencement as per contract	Stipulated date of completion	Actual Date of Completion	Litigation/ Arbitration pending / in progress with details	Name and Address/telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

STRUCTURE AND ORGANIZATION

1. Name and address of applicant.
2. Telephone No./Fax No./E-Mail/Telex No.
3. Legal status of firm
 - a). An Individual
 - b). A Proprietary firm
 - c). A firm in Partnership
4. Particulars of Registration if any (attach attested photocopy)

Organization / Place of Registration		Registration No.
1		
2		
3		
4	Names and Titles of Directors & Officers with designation to be concerned with this work	
5	Designation of individuals authorized to act for the organization.	
6	Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
7	Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organization at any time? If so, give details.	
8	Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
9.	Any other information considered necessary but not included above.	

Signature of Applicant (s)

BOQ FOR INTERIOR WORKS AT VIGYAN PRASAR NOIDA				
S. No.	ITEM	QUANTITY	RATES	AMOUNT
1.1	<p><u>FALSE CEILING</u> Providing & fixing of Acoustical suspended ceiling systems with Mineral Fibre, Tegular edge tiles having real sand on the front face. The back of the tile should have a protective coating. These tiles should have Humidity resistance of 99% RH with long warranty. Average NRC 55% , LIGHT Reflectance greater than 85% Thermal conductivity k=0.052-0.057 w/m degree centigrade color white, fire performance class0/class1 (BS) in size of 600x600x15 mm laid on XL 24mm suspension system having rotary stitching on the main runner and 1200 mm cross tee.</p>	4440/Sqft		
1.2	<p><u>STRUCTURAL MEMBERS & INSTALLATION</u> To comprise main runner spaced at 1200 mm centers securely fixed to the structural sockets by approved hangers at 1200 maximum center. The last hanger at the end of the each main runner should not be greater than 450mm from the adjacent wall. Flush fitting 1200 mm long cross Tees to be interlocked between main runners at 600 mm center to form 1200x600mm module. Cut cross Tees longer than 600 mm require independent support. 600x600 mm module to be formed by fitting 600 mm long flush fitting cross Tees centrally between the 1200 mm cross Tees. Perimeter trim to be channel, screwed to wall at 450 mm maximum center. Including all labour material & T&P Complete.</p>	4440/Sqft		

	<u>ELECTRICAL ITEMS-</u>			
2.0	Re installation of electrical lights & fans	18 Nos		
2.1	Removal & reinstallation of existing FTL's including necessary wiring as required in PVC insulated FRLS stranded copper conductor 660/1100 Volt grade wires including conduiting wherever required.			
2.2	Removal & reinstallation of existing ceiling fans including necessary wiring as required in PVC insulated FRLS stranded copper conductor 660/1100 Volt grade wires including conduiting wherever required.	12 Nos		
3.0	Supply, Installation, test & commissioning of following light points complete with control gear, lamps, fixing and mounting accessories.			
3.1	2*28 W FTL T5, with corrosion proof IP65 fitting, with Powder coated reflector, fully enclosed (with top cover) including necessary wiring as required in PVC insulated FRLS stranded copper conductor 660/1100 Volt grade wires including conduiting wherever required.	10 Nos		
3.2	Heavy duty ceiling fans 1400 mm of approved make & quality including necessary wiring as required in PVC insulated FRLS stranded copper conductor 660/1100 Volt grade wires including conduiting wherever required.	10 Nos		

4.1	Re installation of smoke /heat sensors including wiring as & if required in 2 core multi strand copper wire in PVC conduits 25 mm dia as per drawings complete to the satisfaction of Site-In-charge.	10 Nos		
4.2	Providing & fixing smoke cum heat detectors (Multi Sensor) of approved quality confirming to ISI standards having compatibility with any make fire alarm complete with wiring in 2 core multi strand copper wire in PVC conduits 25 mm dia as per drawings complete to the satisfaction of Site-In-charge.	10 Nos		
4.3	Providing & fixing 2 to 8 zone smoke detection cum fire alarm panels (For a complete group of detectors) of approved quality complete with battery backup, charging facility & common & zone wise hooter facility confirming to ISI standards along with all necessary items as per drawings complete to the satisfaction of Site-In-charge	1 Nos		
GRAND TOTAL				

Note- Rates should be inclusive of sales tax or other relevant taxes etc as applicable on false ceiling & on other items.

Proforma – 'A' (On Rs 100 Non Judicial Stamp)

GUARANTEE TO BE EXECUTED BY CONTRACTORS FOR REMOVAL OF DEFECTS AFTER COMPLETION IN RESPECT OF FALSE CEILING WORKS.

The agreement made thisday of2010.....and.....between (hereinafter called Guarantor or the one part) and the Vigyan Prasar, Noida hereinafter called the (other part).

WHEREAS THIS agreement is supplementary to a contract (hereinafter called the Contract) dated and made between the GUARANTOR OF THE ONE PART And the Vigyan Prasar of the other part, whereby the contractor inter alia, undertook to render the False Ceiling works in the said contract completely durable & as per specifications.

AND WHEREAS THE GUARANTOR agreed to give a guarantee to the effect that the said structures will remain intact for three years to be reckoned from the date after the maintenance period prescribed in the contract is over. Earnest money shall be retained for the said defects liability period & in case of non fulfillment of terms during the period it shall be withheld.

Provided that the guarantor will not be responsible for damages caused by natural calamities or structural defects or misuse or alterations : -

(a) The decision of the Vigyan Prasar with regard to cause of durability shall be final.

During this period of guarantee the guarantor shall make good all defects to the satisfaction of the Vigyan Prasar at his cost and shall commence the work for such rectification within seven days from the date of issue of notice from Institute calling upon him to rectify the defects failing which the work shall be got done by the Vigyan Prasar by some other contractor at the GUARANTOR'S cost and risk.

That, if guarantor fails to make good all the defects or commits breach there under then the guarantor will indemnify the Vigyan Prasar and his successors against all loss, damage, cost expenses or otherwise

which may be incurred by him by reason of any default on the part of the GUARANTOR in performance and observance of this supplementary agreement. As to the amount of loss and /or damage and /or cost incurred by the Vigyan Prasara the decision of the Vigyan Prasara will be final and binding on the parties.

IN WITNESS WHEREOF these present have been executed by the Obligatorand by.....for and on behalf of the Institute of on the day, month and year first above written.

SIGNED, sealed and delivered by OBLIGATOR in the presence of

1.2.....

SIGNED FOR AND ON BEHALF OF THE VIGYAN PRASAR NOIDA.

1.....2.

