



## VIGYAN PRASAR

(An autonomous organization under the Department of Science and Technology, Govt. of India)  
A-50, Institutional Area, NCMRWF Campus, Sector-62, Noida (UP)

**F. No: VP/SOT/1029/Science Channel/S&T Video Magazine/2019**

**Date: 30.01.2020**

**Sub: Invitation of Proposals for Production of “Success stories in Science and Technology” on weekly basis**

### 1.0 Introduction

Vigyan Prasar (VP) is an autonomous organisation of the Department of Science and Technology, Govt. of India. The main objective of VP is to popularize science among common people. VP intends to disseminate information on the capabilities and achievements of the Indian Science and Technology sector continuously through high quality, educative, easily understandable, informative, science video programs in interesting formats.

Vigyan Prasar invites proposals from reputed production agencies for undertaking the production of “**Success stories in Science and Technology**” in Hindi and English for the DD Science (One hour science dedicated slot on DD-National) and India Science- an internet based science channel.

### 2.0 Scope of Work:

- (i) Production of programmes of 24-26 minutes duration (both in Hindi and English) will be based on **Success stories in Science and Technology** (Health, Environment, Innovation, Technology, Start-ups, Agriculture, ICT, Achievements from Indian Labs and universities, Eminent scientists and their works, Science and society, Mega Science, Innovative experiments, Awards and other similar topics).
- (ii) The Selected company will identify the success stories from the field based on selected parameters, take approval from Vigyan Prasar before going to further research and shooting. The stories should be anywhere from India. Vigyan Prasar will review the rough cut of each episode before its finalization.
- (ii) In addition to the original production, re-packaging (in one or both languages) of the programme for India Science (OTT) platforms and other channels also undertaking, as and when required.
- (iii) The proposed programme will mainly showcase the latest developments and achievements of Indian science and technology success stories, which will also touch upon the major important scientific impact on society.

(iv) The programmes will be developed on a weekly basis and required to be submitted minimum one and maximum three programmes to the Vigyan Prasar every week, as per the requirement of Vigyan Prasar.

(v) Further, if any additional channels come forward to telecast, repackaging and re-mastering appropriate to that channel needs to be undertaken.

(vi) The work will be awarded initially for one year and may be extended on a yearly basis or as deemed appropriate for another two years based on the performance of the service provider.

(vii) Vigyan Prasar will award the work to more than one agency if required. If selected agency quote 'Y' rate which is L1 (QCBS) than other companies have to work on the same rate.

### **3.0 Eligibility:**

Production Companies/Agencies who are fulfilling the following criteria will be eligible to apply.

- (i) The registered company/firm should have a minimum of five years experience in the production of science serials/films and produced a minimum of 15 science programmes (minimum 15 minutes duration and more for each programme) in preceding five years. The above video programmes should have been produced for any government organization/department/PSU, in the last three years. The company that has already empanelled with Vigyan Prasar in Tier-I category and not presently engaged in similar weekly/daily assignments of Vigyan Prasar are eligible for the production.
- (ii) Firms/companies should have an average financial turnover of Rs.50.00 Lakh in preceding 3 (three) years. The total turnover achieved by the Applicant during the last three years shall be divided by 3 (i.e. 2016-17, 2017-18 and 2018-19)
- (iii) Firms should have their own or hired studio floor/ space for the set.
- (iv) The company should have/engaged in professional science content editor, script writer etc. The consent form the proposed science content editor to be submitted in the format form 4 (a) and 4 (b). The science content editor should be an eminent person with at least five years of professional experience in video/ television journalism or print media.
- (v) The Company should have stringers at all the states/UTs preferably at locations specified in **Annexure 7**. Consent letter from the proposed stringers should be submitted in the format (format in **Annexure 6**) along with the proposal OR the proposer should have branch/ sub offices at these locations in such case documentary proof may be submitted or should have entered into an agreement with a video production firm/company having offices at these locations for this RFP or otherwise.
- (vi) Tender fee, EMD exempted those already empanelled with Vigyan Prasar

#### 4.0 Bidding Process:

Two bid system will be followed for the selection of the production companies/agencies/. The Proposal will consist of two separate biddings viz. technical bidding and financial bidding through two cover system. Three separate covers containing technical & financial bids and other documents need to be placed in a single large envelope. (See Annexure 8)

#### 5.0 How to Apply:

- (i) The proposer must submit its **Technical Proposal** and **Financial Proposal** in two separate 'sealed envelopes' (duly super-scribed "Technical Proposal" and "Financial Proposal" on each envelope). Both these sealed covers should be enclosed in an outer cover and submitted to VP. Envelopes to be marked at the top in bold letters: [RFP NOTICE NO: **VP/SOT/1029/Science Channel/S&T video Magazine/2019** (See Annexure 8)
- (ii) The proposals should be submitted in the prescribed format. Proposals received in any other format will be rejected.
- (iii) The technical proposal must be accompanied with:-
  - Registered company/Production houses with 5 years of working experience in the field of production of Science and Technology based programme on innovation, science, technology, health, environment related long series television programmes. Documentary proof in support of business done in the field of film/audio-visual production related to science and technology communication and/or development related programmes are done in the past/being done with departments of the central/state government, corporate houses and television companies including Doordarshan. **Enclose copies of the work orders.** (DO NOT enclose the originals). This information needs to be submitted as per the format in **annexure-9**.
  - Enclose copies of registration certificate, memorandum & articles of association and work orders as evidence of company.
  - **Annexure 10** along with a copy of annual audited accounts showing a total turnover of the company/firm.
  - Registered company/production houses should have GST, PAN Number, etc. Enclose certificates and copies of last three years Income Tax returns, PAN and GST.
- (iv) The application must be submitted with a non refundable fee of Rs.5000/- through Demand draft/ online transfer. The demand draft should be in favour of “**Vigyan Prasar**” payable at New Delhi. (kindly submit details of NEFT with the proposal).
- (v) An EMD of **Rs.1,00,000/- (Rupees one lakh only )** should be submitted alongwith the application by the proposer) as separate Demand draft/online transfer (kindly submit details of NEFT with the proposal) drawn in favor of “**Vigyan Prasar**” payable at New Delhi. The DD will be subsequently adjusted against performance guarantee to be submitted by the successful applicant and in the remaining cases, the amount will be returned within 30 days of the finalization of the selection and awarded the work. Account details of Vigyan Prasar as follows: (kindly submit the details of NEFT with the proposal):-

Account Holder Name/ VIGYAN PRASAR  
ADDRESS: A-50, NCMRWF BUILDING, SECTOR- 62, NOIDA.  
NEFT/RTGS DETAIL  
BANK NAME - UNION BANK OF INDIA.BANK  
ACCOUNT NUMBER - 349902010040204.  
IFSC CODE - FOR RTGS/NEFT -UBIN0534994.  
BANK ADDRESS - SAFDARJANG DEVELOPMENT AREA, New Delhi

- (vi) The Proposer will submit the company's profile, consent of science content editors, list of stringers and their consent, studio floor/ space/AV facilities etc., in the prescribed format. Details of production infrastructure, in particular, a) in-house editing studio, b) audio posting facility, c) access to studio floor (in case of own or rented studio leases agreement/ rent agreement or any other documentary proof may be provided). The proposer may also submit the details of the company has the requisite studio infrastructure which has entered into a proper agreement (with documentary proof) for this tender or otherwise. Data collection network in and around the specified location in the form of stringers/video journalists. In case the proposer firm does not have its own production infrastructure and data collection network, they need to provide the details of the company which has the requisite infrastructure and has entered into a proper agreement with documentary proof for the purpose of this tender or otherwise.
- (vii) Pre Bid meeting will organise on 10<sup>th</sup> February 2020 at Vigyan Prasar, 5<sup>th</sup> Floor, Prihitvi Bhawan, New Delhi-110003
- (viii) The Last date for submission of the proposal is **24<sup>th</sup> February 2020** up to 15.00 hrs. Proposals may be submitted by post or by hand. Postal delays will not be accepted.

## 6.0 Evaluation Process:

- The proposals received will be scrutinized by the tender opening committee appointed by Vigyan Prasar. The Committee will check all documents like the format of the application, Firm's Registration Certificates, experience/earlier work orders /last three years profile of the key personals i.e science content Editors etc, application Fee/ EMD/ PAN/ GST number/ and Financial bids etc. submitted by the bidder. The committee will recommend all the eligible firms/ companies for the evaluation of technical bids.
- VP will adopt a two bid selection process in evaluating the proposals. Firstly, the technical evaluation will be carried out as specified in the evaluation procedure by the committee appointed by VP. Based on this technical evaluation, a list of short-listed applicants will be prepared and subsequently, the financial evaluation will be carried out.
- Vigyan Prasar will constitute committees consisting of not less than three members to evaluate and score the technical proposals for parameters listed 1 and 3 below. All the eligible companies/firms who will obtain 70 marks out of 100 will be eligible for financial evaluation. No TA/DA will be admissible to the proposers/applicants. The Proposer or authorized representative will attend the presentation at their own cost.

- Technical Proposals will be evaluated on the basis of proposer's performance in the production of Science and Technology based programme, films/science and development video series, treatment and approach and Key person profile, proposers prior experience, facilities possessed by the proposer and treatment /approach suggested proposed methodology and proposed treatment/script. The scores of the technical evolution will be assigned as per the scoring criteria to be used for evaluation will be as follows.

**Technical Evaluation: (70 % weightage)**

S.N.	Parameters	Evaluation Criteria	Total Marks
1.	Brief Proposal of the first 13 episodes	Understanding of work	20
2.	Company Experience, facilities possessed	Company Experience in science film making, in-house facilities, equipment, earlier work orders	20
2.	Key personal profile	Director, Script writer, Science content editor, Subject experts Stringers, and other crew team members related to production	20
3.	Presentation	Approach, Methodology, Visualization etc.	40
<b>Total</b>			<b>100</b>

**Financial Evaluation: (30% weightage)**

- Financial bids of all short-listed applicants who score 70 marks and above will be opened. The opening of the Financial Proposal shall be done in the presence of respective representatives of applicants who deputed to present at the opening of financial bids. VP will not entertain any query or clarification from applicants who fail to qualify at any stage of the selection process.
- All shortlisted applicants would be assigned a financial score. For financial evaluation, the total cost indicated in the Financial Proposal, excluding GST, will be considered.

The lowest financial proposal (L1) will be awarded 100 % score. The financial scores of other proposals will be computed as follows:

**Financial Score of a bidder = {(Financial Bid of L1/Financial bid of the Bidder) X 100}% (adjusted to 2 decimals)**

Proposals will finally be ranked according to their combined technical and financial scores (CS) as follows:

$$\text{CS} = \text{Technical Score} \times 0.7 + \text{Financial Score} \times 0.3$$

The Weight assigned to technical and financial Proposals that shall be 0.7 and 0.3 respectively.

Generally, the successful applicant will be the applicant having the highest combined score.

**Example of scoring and evaluation of Tender:**

The marks scored by Bidders in the technical evaluation will be given a weightage of 70. Similarly, the financial bids of the Bidders will be given a weightage of 30. The lowest financial proposal (L1) will be awarded 100 % score.

Illustration of scoring criteria: Assume 3 participating Bidders have total technical scores as per column (3) in the table below and in case of rates, the total rates quotes are as under:

SN. (1)	Description (2)	Total Technical Scores (3)	rate quotes (say in Rs. Thousand) Financial scores (4)	Financial Score of a bidder= (Financial Bid of L1/Financial bid of the Bidder)X100}%
1	Firm A	80	60	(50/60)X100= 83.33
2	Firm B	75	55	(50/55)X100= 90.90
3	Firm C	70	50	(50/50)X100= 100

The Bidder scoring minimum rates in the financial scores i.e. 50 scoring point will be awarded 100 % score and the other bidders will be worked out on proportionate basis and thereafter weightage.

Their combined technical and financial scores (CS) as follows:

(CS obtained by firm = **Technical Score X 0.7 + Financial Score X 0.3**)

CS obtained by **firm A** = 80X 0.7 + 83.33X 0.3 = 56+24.999 = 80.999 (**CS1**)

CS obtained by **firm B** = 75X 0.7 + 90.90X 0.3 = 52.5+27.27 = 79.77 (**CS2**)

CS obtained by **firm C** = 70X 0.7 + 100X 0.3 = 49+30 = 79.00 (**CS3**)

**8.0 Copyright:**

Vigyan Prasar shall hold proprietary rights on the use, marketing contents, and intellectual etc. of the final edited film. This includes rights for video, cable, radio, website, internet, publishing, new media and conversion to film and DVD formats etc.

**9.0 Deliverables**

Submission of the masters will be in HD format in hard disk including deliverables mentioned below for each language:

- Telecast master (format as per telecaster (DD) requirement) - One copy
- Telecast Master of Re-packaged version for India Science (soft copy) - One copy
- Soft copy in HD format of all episode (telecast master, unmix and clean (without slugs and name aston) and MP4 format) may be submitted in Hard disk
- Synopsis and scripts and promos (MOV and MP4) may be submitted in Hard disk

## **10.0 OTHER TERMS AND CONDITIONS**

- The theme and topic of every programme/episode should confirm to the programme briefs provided by VP from time to time. The production should be of high quality and meeting the industry standards. Competent and approved talent/voices should be used.
- Appropriate use of modern editing techniques including the rendering of text/ visuals, multi-layering, composing, chromo key, special effects etc. should be made to make the film visually very rich. The video film should meet the international telecast standards of all public and private channels.
- Shooting in high quality HD format is necessary which will be cross checked by Vigyan Prasar after production. Poor quality HD submission will be charged with the penalty as per Vigyan Prasar norms.
- The payment of each episode will be made after the successful submission of the episode on pro-rata basis or monthly basis.
- The selected proposer/s shall indemnify Vigyan Prasar and telecaster against any litigation or dispute that may arise out of the content of the said bulletins.
- The selected proposer/s will have to enter into an agreement with Vigyan Prasar and a Bank Guarantee (from a Nationalized Bank) in the prescribed format for Rs.10,00,000 (ten lakhs) to be advanced to it as per provisions of the agreement entered into with Vigyan Prasar will have to be submitted. (Only applicable for selected proposer/ firm whom work order is issued)
- The Proposal shall be valid for a period of not less than 180 days from the Proposal Due Date (the 'PDD').
- Director, Vigyan Prasar reserves the right to accept or reject any or all tender(s) without assigning any reason thereof.
- Director, Vigyan Prasar has the right to extend the period of the job based on genuine reasons if necessary.

## **11.0 ARBITRATION**

If any dispute, difference, question or disagreement shall at any time, hereafter arise, between the parties hereto or the respective representatives or assign in connection with or arising out of the contract or duties of the said parties hereunder or any matter whatsoever incidental to his contract or otherwise concerning the works of execution or failure to execute the same whether during the progress of work or stipulated/ extended periods or before or after the completion or abandonment thereof, it shall be referred to the sole arbitrator appointed by Director, Vigyan Prasar. It will be no objection to any, such appointment that the arbitrator so appointed is an employee of this organization or that he had to deal with the matters to which contract relates and that in the course of his duties as this Organization employees he had expressed views on all or any of the matters in dispute of difference.

**12.0** The application may be submitted in a **sealed cover** addressed to ‘**Registrar, Vigyan Prasar, NCMRWF Campus, A-50, Institutional Area, Sector 62, NOIDA 201309** with the envelope marked “ **Weekly programmes on Success stories in Science and Technology**”. Unsealed and unmarked covers would be rejected. The last date for the submission of proposal is **24<sup>th</sup> February 2020**.

**(Registrar)**  
Vigyan Prasar





**VIGYAN PRASAR**  
**Annexure - 1**  
**Proposer's Information**

**1. Name**

A. of the proposer : \_\_\_\_\_

B. of the Company : \_\_\_\_\_

**2. Contact Information**

2.1 Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Pin \_\_\_\_\_

2.2 Telephone:

Office 1 : \_\_\_\_\_

Office 2 : \_\_\_\_\_

Mobile : \_\_\_\_\_

Home : \_\_\_\_\_

Fax : \_\_\_\_\_

**3. Educational Qualifications:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Proposer's Category (Please tick only ONE, which is most appropriate/ applicable to you)**

4.1 Production House

4.2 Institution

4.3 Others ...

Please Specify \_\_\_\_\_  
\_\_\_\_\_

**5. Legal status of Organisation:**

a) Is it a registered firm/company? : Yes/No  
(Photocopies of the certificate of registration may be attached)

b) Is your organization a proprietorship : Yes/No  
firm, partnership firm or company? (Attach Document)

(If a partnership firm, state the: name/s and address/es of your partners. If company, state the names and Addresses of Directors)

- c) State whether the proprietor/ any of the Partners/Directors is/are retired Government officials. (If yes, the date of his/ her/ their retirement and the Department from which retired) : Yes/No
- 6 Copies of Income Tax returns as accepted by the Income Tax Department of preceding three years with PAN Number:
- 7 Has the Agency/its sister concern/any director ever been blacklisted/defaulted by any organization?: Yes/No (If yes, give details)
- 8 We/I have enclosed a DD/ Bank order for Rs.5000/- towards non-refundable application fee (DD No..... Date:..... drawn on the bank:.....)
- 9 We/I have enclosed a DD/ Bank order for Rs.1,00,000/- towards EMD (DD No..... Date:..... drawn on the bank:.....).
- 10 Any other relevant information:

SIGNATURE..... (of authorised signatory)  
 Full Name and designation.....

#### **DECLARATION**

- (i) I.....(authorised signatory for the proposer) solemnly affirm that the facts stated above are correct and nothing has been withheld. If any information submitted above, is found to be false or fabricated, I may be liable to be suspended and /or debarred from empanelment.
- (ii) I permit Vigyan Prasar to inspect my studio facilities & other records to ascertain the above facts.
- (iii) I permit Vigyan Prasar to cross check the above facts from any other source.
- (iv) I or my authorized representative, along with Science content editor, if required by Vigyan Prasar would make a presentation before Selection Committee at my own cost.
- (v) Hereby I declare that I shall adhere to the terms and conditions mentioned in RFP.

Signature \_\_\_\_\_  
 Full Name \_\_\_\_\_  
 Date \_\_\_\_\_  
 (Seal of organization)



**VIGYAN PRASAR**  
**Annexure - 2**  
**Proposer's experience**

**1. Brief Description of the Proposer's Activities related to video production (Attach Separately) in the last five years**

S.N.	Name of Production	Year of production	Format	Duration	Language	Organisation for whom produced	Copy of the work order/ documentary proof placed at

**2. Experience in the production of science film making, if any (Attach Separately) in the last five years**

S.N.	Name of Production	Year of production	Format	Duration	Language	Organisation for whom produced	Copy of the work order/ documentary proof placed at

**SIGNATURE OF THE PROPOSER**



**VIGYAN PRASAR**

**Annexure - 3**

**Brief Proposal of the first 13 episodes**

Give a Proposal for the first 13 episodes (in the English language). Give a detailed description of how a typical one episode (in the English language) would look like. Give time breakups for each segment, if any. Detail alternate segments/variations, if any, you will adopt.

SIGNATURE OF THE PROPOSER



## VIGYAN PRASAR

### Annexure - 4

#### Video production facilities with the Proposers

**1) Do you have your own edit studio? : YES/ NO**

If yes then,

- i) Address
- ii) Telephone No.
- iii) Fax
- iv) Is the studio fully owned by your own organization or in partnership with some other Organization?

Give a brief description of the equipment and software you have. Attach a sheet if needed

**2) Do you have your own audio studio? : YES/ NO**

If yes then,

- i) Address
- ii) Telephone No.
- iii) Fax
- iv) Is the studio fully owned by your own organization or in partnership with some other Organization?

Give a brief description of the equipment and software you have. Attach a sheet if needed

**3) Do you have your own shooting floor/ shoot studio capable of multicam set-up? :**

If yes then

- i) Address
- ii) Telephone No.
- iii) Fax
- iv) Is the studio fully owned by your own organization or in partnership with some other Organization?

If no then, where do you propose to set up the set and conduct the shoot? Do you have any agreement for this proposal or otherwise for access to the studio floor. Provide documentary evidence as well as state the full address/telephone number fax etc.

**NOTE:** Please attach the list of shooting, recording, editing and other types of equipment and facilities and documentary proof of ownership/retainer ship of production facilities.

**SIGNATURE OF THE PROPOSER**



**VIGYAN PRASAR**  
**Annexure - 5 (a)**  
**Science content editor (Hindi) Consent**

**1. Name**

A. of the Expert : \_\_\_\_\_

B. of the Company : \_\_\_\_\_  
(If applicable)

**2. Contact Information**

Address : \_\_\_\_\_  
\_\_\_\_\_  
Pin \_\_\_\_\_

Telephone:

Office : \_\_\_\_\_  
Mobile : \_\_\_\_\_  
Home : \_\_\_\_\_  
Fax : \_\_\_\_\_  
e-mail : \_\_\_\_\_

**3. Educational Qualifications :**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Brief Background of the Expert (Attach Separately in the enclosed format)**

I \_\_\_\_\_, hereby give my consent to supervise the  
(Name of the Expert)  
content of the \_\_\_\_\_ for \_\_\_\_\_  
(Name of the programme) (Proposer's Name)

I also understand that I would be solely responsible for content of every bulletin/  
episode and for the adherence of the broadcast code.

Signature



**VIGYAN PRASAR**  
**Annexure - 5 (b)**  
**Science content editor (English) Consent**

**1. Name**

C. of the Expert : \_\_\_\_\_

D. of the Company : \_\_\_\_\_  
(If applicable)

**2. Contact Information**

Address : \_\_\_\_\_

\_\_\_\_\_ Pin \_\_\_\_\_

Telephone:

Office : \_\_\_\_\_

Mobile : \_\_\_\_\_

Home : \_\_\_\_\_

Fax : \_\_\_\_\_

e-mail : \_\_\_\_\_

**3. Educational Qualifications :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**4. Brief Background of the Expert (Attach Separately in the enclosed format)**

I \_\_\_\_\_, hereby give my consent to supervise the

*(Name of the Expert)*

content of the \_\_\_\_\_ for \_\_\_\_\_

*(Name of the programme)*

*(Proposer's Name)*

I also understand that I would be solely responsible for content of every bulletin/episode and for the adherence of the broadcast code.

Signature



**VIGYAN PRASAR**  
**Annexure - 6**  
**Consent of stringers**

**1. Name**

E. of the Stringer : \_\_\_\_\_

F. of the Company : \_\_\_\_\_

**2. Contact Information**

Address : \_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_

Telephone:

Office 1 : \_\_\_\_\_  
Office 2 : \_\_\_\_\_  
Mobile : \_\_\_\_\_  
Home : \_\_\_\_\_  
Fax : \_\_\_\_\_  
e-mail 1 : \_\_\_\_\_  
e-mail 2 : \_\_\_\_\_  
Website : \_\_\_\_\_

**3. Educational Qualifications :**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Biodate/Filmography of the stringer (Attach Separately in the enclosed format)**

I _____, hereby give my consent to be the stringer at <i>(Name of the stringer)</i>
_____ for _____ <i>(Name of the location)</i> <i>(Proposer's Name)</i>
Signature of the stringer

NOTE: Attach separate sheet from stringers from all the locations stated in Annexure 7.



## Annexure 7

List of places wherein the proposer should have reporter for the gathering of video clips/ coverage of events/. (Enclose the stringer/ video journalist biodata in the enclosed format)

1. Agartala
2. Ahmadabad
3. Aizawl
4. Bangalore
5. Bhopal
6. Bhubaneshwar
7. Chandigarh
8. Chennai
9. Dehradun
10. Gangtok
11. Guwahati
12. Hissar
13. Hyderabad
14. Imphal
15. Itanagar
16. Jaipur
17. Jalandhar
18. Jammu
19. Kohima
20. Kolkata
21. Lucknow
22. Mumbai
23. Nagpur
24. New Delhi
25. Panaji
26. Patna
27. Portblair
28. Puducherry
29. Raipur
30. Ranchi
31. Shillong
32. Shimla
33. Srinagar
34. Thiruvananthapuram

**Annexure 8**  
**Document Required**

		<b>Document Required</b>
<b>Envelope – A</b>		
1	EMD & Tender fee	Proof of payment of EMD
	Proposer Information Bid Proposal sheet including Company profile and snapshot of experience etc.	As per the format attached
	Bidder's Authorization Certificate	
	Proposer experience - Work orders and Annexure	
	Details of Video production facility with the proposer	
	Signed tender document	As per the format attached
	Bidder's financial details/Turnover	
	Proof of Legal entity	<ul style="list-style-type: none"> <li>• GST registration</li> <li>• PAN card</li> </ul>
<b>Envelope - B Technical Proposal</b>		
	Resumes of key professional Staff/Stinger declarations and undertakings etc	As per format attached
	Documents on proposed proposed programme plan	
	Brief Proposal of the first 13 episodes	As per format attached
<b>Envelope - C Commercial Proposal</b>		
	Financial Bid	As per format attached

**Annexure 9**

**Work Experience Certificate**

Name of the firm: \_\_\_\_\_ Period: From  
\_\_\_\_\_ to \_\_\_\_\_

Order No. & Date	Full contact address of such agency	Service provided	Value of order in Rupees	Remarks indicating reasons for delay , if any

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the bidder: \_\_\_\_\_

**NOTE:** Please provide copies of valid Work Order or Certificate of Completion (for completed projects) from authorized client officials.

**Annexure 10**

**Turnover/ Financial Details as per Audited Accounts**

Years	FY 2016-17		FY 2017-18		FY 2018-19		Average Turnover	
	Total	From relevant services	Total	From relevant services	Total	From relevant services	Total	From relevant services
Turnover (Rs.'000)								
Profit (Rs.'000)								

**Note: Enclose CA certificate conforming Annual Turnover during stated financial years.**



## VIGYAN PRASAR

### Annexure - 11

#### **Budget per episode (Hindi and English) (Submitted in a sealed envelope)**

I/We, the undersigned (sole proprietor/ authorized signatory), if selected, hereby undertake to produce **Success stories in Science and Technology** for 24-26 minutes slot duration. I quote Rs. \_\_\_\_\_ in words ( \_\_\_\_\_ ) for per episode both in English and Hindi. The Detail of budget (including all expenditure like travel, food, accommodation etc. regarding producing of programme )is as follows:

#### **Part A)**

<b>S. No</b>	<b>Head</b>	<b>Amount in Rs. (Excluding GST)</b>
i)	Production for DD Science (English and Hindi)	
ii)	Repackaging for India Science (English and Hindi)	
	<b>Grand Total</b>	

<b>Part B</b>	<b>Head</b>	<b>Amount in Rs. (Excluding GST)</b>
(i)	Repackaging for any other channel (English and Hindi)	
(ii)	Repackaging for any other channel (in one language either Hindi or English)	

**Note:** 1) For evaluation of financial bids will be done based on Part A  
2 ) Rated should quote within the DAVP rate.

Signature of authorized signatory

Name:

Date :

Place: