

VIGYAN PRASAR
An autonomous organisation of Department of Science & Technology
Govt. of India
First Floor, Block-II, Technology Bhawan
New Mehrauli Road, New Delhi-16

Vigyan Prasar, an Autonomous Body under Department of Science & Technology invites Tenders for the following work as per the specification given in Annexure-I : -

S.No.	Name of the Work	Estimated cost inclusive of taxes
1.	Printing of Magazine "Dream 2047" Hindi	Rs. 50000.00
2.	Printing of Magazine "Dream 2047" English	Rs. 75000.00
3.	Envelope with Printing of Addresses	Rs. 20000.00

GENERAL TERMS & CONDITIONS FOR PRINTING OF DREAM 2047

The reputed publishing houses/printers empanelled with Central/State Govt. Organization, Autonomous Bodies/PSUs who have the sufficient printing infra-structure (**As per Annexure – II**) and good experience of publishing/printing works of books, newsletters, posters, etc. (**Proofs to be enclosed**).

1. The publishing houses/printers must also produce certificate duly numbered and signed to show that:
 - a. The publishing house/printer has good reputation and there is no complaint against it and should have not been black-listed from any of Govt. organisations.
 - b. List of at least two similar works executed in last three years of same or higher amount by them & the certificate of successful completion from the clients in this regard.
2. Tenders must be reached in the office of the Registrar, Vigyan Prasar, First Floor Block-II Technology Bhawan, New Mehrauli Road, New Delhi-16 upto **11:00 AM of 18th Oct 2022**. Technical & Financial bid shall be opened on the same day at 11:30 AM.
3. PAN & GST/CST No. should be enclosed along with the tenders.
4. **Tenders received late or not fulfilling the Terms & Conditions will summarily be rejected and no conditional tenders will be accepted.**
5. The quoted rates will be valid for the complete period of the Work Order and no upward revision of rates will be allowed during the period.
6. The quantity of work can be increased/decreased or any work withdrawn according to the requirement and no claim on this account will be entertained.

7. The rates quoted shall include all charges such as paper, printing, binding, packaging, forwarding, tax etc. No extra payment related to above will be admissible.
8. Payment will be made after receipt of material and the satisfactory proof of dispatch from post office. No partial work will be accepted.
9. The work or part thereof will not be assigned/or sub-allotted to any other party, by the successful bidder.
10. Income Tax/Sales Tax or any other statutory deduction will be done as per rules prevailing at that time.
11. All disputes arising shall be settled through arbitration. Both the parties shall first try to resolve the disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either of the party shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.
12. The work will be executed as per specifications provided by VP.
13. No modification to the bid shall be made by the bidder after opening of the bid.
14. **Penalty Clause:** If the Tenderer does not submit the job within **03 days** from the date of Work Order (**Refer S. No. 10-14 in Special Terms & Conditions**); a penalty shall be imposed keeping in view the number of days, it has been delayed and the volume of damage it caused to the Vigyan Prasar with maximum of 10% billing amount. If the Tenderer leaves the work/job in between the Contract period, the job will be got done from the open market and cost of the same is to be borne by the bidder.
Vigyan Prasar reserves the right to take away any part of work at any time of contract & same will be allotted to any other agency with due notice to the contract without compensation in case of non-performance.
15. VP reserves the right to reject any or all the tenders without assigning any reason.

Special Terms & Conditions :

1. Two bid system (Technical and Financial bid) will be adopted for the selection of Printer. The printers are advised to enclose both the bids separately i.e Technical and Financial Bid and both these envelopes be put in third bigger envelope and should be super scribed “**Tender for Printing of Dream 2047**”. Financial bids of technically qualified bidders only be opened and considered. Bids not conforming to the two bid system will not be considered and summarily rejected.
2. **Tenders for Printing of Dream 2047 as per format at Annexure – III will only be accepted.**

3. Before submitting the Tender Document, please ensure that the Terms & conditions, Annexure – I, Annexure – II and Annexure – III are duly fulfilled and **authorised signatory of firm has signed on each page and Technical and Financial Bid should be in separate duly sealed envelopes.**
4. The companies bidding for the tender must have complete in-house facilities (**Refer Para 1 of General Terms & Conditions**).
5. **Physical Verification of the equipment and the facilities may be done by Vigyan Prasar. In case any details provided are found to be false or incorrect, the bid shall be rejected.**
6. Companies bidding for the job have to attach the proof of experience of handling at least two similar works executed in last three years of same or higher amount from the clients.
7. Copies of the last three years income-tax returns along with audited accounts/sale tax return are to be enclosed.
8. There will be no compromise on quality of paper and printing.
9. Work will be monitored by VP and person deputed from the Organization may visit the press any time during production.
10. **The printer must collect the input materials of the *Dream 2047* on the day of opening and finalisation of the tender.**
11. **The printer has to print 20000 Hindi & 20000 English Dream 2047 and addresses on envelopes.** For this, mailing list is to be collected by the printer.
12. The Printer should supply the FERRO within 24 hours or before of collection of input materials.
13. **Copies of the printed newsletter along with completed envelopes with addresses will have to be delivered to Post Office at ITO, New Delhi or any other place within the Delhi, for Concessional mass mailing In case the printer fails to deliver the copies within this stipulated time frame, the additional cost of postage will be borne by the printer.**
14. **Delivery Clause**
 - (a) Printer will deliver all 20000 Hindi and 20000 Eng Dream 2047 Newsletter and Envelopes to the Post Office at one go. No part delivery will be accepted. VP official will check the quality of paper, printing and quantity at the Post Office. The additional quantities if any, will be delivered at any other place within the Delhi.
 - (b) For random checking samples of "Dream 2047" and envelope will be collected from Post Office.
 - (c) Mailing addresses printed envelopes to be delivered along with the newsletter at the Post Office/Vigyan Prasar's Offices at Noida or Technology Bhawan, New Delhi.

Signature of Bidder

Jobs Specifications & Format :-

1. For Magazine Dream 2047

Size	:	Closed	:	8.5" x 11"
		Open	:	17" x 11"
Paper	:	100 GSM Matt finish Art Paper		
Language	:	Hindi & English Separetaly		
Colour	:	Throughout four-colour		
Input	:	Ready to print soft copy		
Binding	:	Centre Stapled		
No of pages Eng	:	36		
No of pages Hindi	:	24		
No of Copies	:	20000 Each		

2. Envelopes for Dream 2047

Specification for printed envelope inside thermal lamination are as under:

Size	:	30cm x 22cm
Paper	:	120 GSM Sunshine Super printing
Colour	:	Single
Quantity	:	20000
Lamination	:	Inside thermal Lamination
Address Printing:	:	Variable

TECHNICAL BID FOR PRINTING OF DREAM 2047**1. Pre – Qualification Requirement**

1. The bidder should submit the proof of experience for printing of newsletters, magazines as :
 - a. The bidder should have successfully completed at least two similar works executed in last three years of same or higher amount and the certificate of successful completion from the clients in this regard is required to be enclosed.
 - b. Name & Number of other newsletter/magazines printed for last three years. Specify the name of the organisation(s) for the printing job done.
 - c. Sample copies for ready reference should be enclosed and along with copy of order and successful work completion.

2. Infrastructural, machinery and equipment requirement

The details of in house facilities must be submitted along with the complete configuration and number available as below:

Sl No	Name of Machinery	Minimum essential requirement of Infrastructure	No. available in-house
1	Four Colour CPC Offset sheet-feed Machine, Head set 23” x 36”	02	
2	Computers	04	
3	Drum Scanner and Image setter	02	
4	Processing Equipments	02	
5	Plate Making Unit	01	
6	Binding Machinery i.e. Flow line centre stitch full automatic	01	
7	Power Generator	01	
8	High Speed internet connectivity	Broadband	
9	Variable Printing facility Equipments	01	

3. Details and other necessary materials/documents to be submitted by the bidder:

- a. Turn over for the last three years (copy of audited accounts)
- b. Sales Tax Certificate (attach photocopy)
- c. Income Tax Return for last three years (attach photocopy)
- d. PAN number (attach photocopy)
- e. Bank Details: Name of the Bank with address, Account Number, Bank Code Number, IFSC Code of the Bank.
- f. Proof of experience of handling at least two similar works executed in last three years of same or higher amount.

- g. Certificate having good reputation and no complaint against it and should not have been blacklisted from any Govt. organizations.
- h. Empanelled with the organisation (provide the copy of the empanelment letter)
- i. Tender Document Duly sign on each page of the Terms & Conditions.
- j. Sample Paper of the 100 GSM Matt Finish Art Paper for newsletter and 120 GSM Sunshine Super Printing for envelope of the newsletter with inside thermal lamination duly certified and signed with date.**
- k. Undertaking in Annexure-IV is to furnished by all the bidders.**
- l. Tender document may be downloaded from the VP Website (vigyanprasar.gov.in & eprocure.gov.in).

FINANCIAL BID

Sealed Tender (Financial) for Printing of Newsletter “Dream – 2047”

(To be submitted on Letter Head)

To

The Director,
Vigyan Prasar, .
First Floor Block II, Block _II
Technology Bhawan,
New Delhi-110016

Sub: Request for Proposal for PRINTING OF DREAM 2047 - Financial Bid

Sir,

We/I having read and examined in detail all the bidding documents in respect to Request for Proposal for PRINTING OF DREAM 2047, do hereby propose to furnish our financial bid as under:-

S. No	Description(Dream 2047)	Unit	Rate	Amt.
1.	* Rates for printing of 20000 copies comprising 36 pages English	Per Copy		
	* Rates for printing of 20000 copies comprising 24 pages Hindi	Per Copy		
2.	Rate for additional page printing above 36 and 24 pages	Per Page		
3.	** Charges per 1,000 envelopes including printing of addresses and other information on the envelope or part thereof and handling charges	Per Envelope		

2. Rates are inclusive of paper, printing, binding and all taxes etc.

3 The above rates include handling charges for packing the newsletter in the envelopes and printing of the address on the envelopes, the despatch of the same through the Post Office and any incidental charges, related to despatch, at the Post Office. Vigyan Prasar will provide the soft copy of the addresses every month well in time.

Signature & Stamp of the Bidder

Undertaking

I confirm that all the points, terms & conditions etc. mentioned in the Tender Notice place in the Vigyan Prasar & CPP website vide letter no. **No.VP/19/09/Dream/22-23 dated 14th Oct 2022** have been taken into consideration while submitting this tender in sealed cover.

(a)Signature : -----

(b) Name & Designation of : -----
the person

(c)Name of the Agency/ : -----
Organisation

(d) Address of the Agency/ : -----
Organisation

(e)Telephone Nos, Fax Nos : -----
And e-mail address

(f) Stamp of the Agency/: -----
Organization