

TENDER NOTICE

1. Vigyan Prasar, an autonomous organization of DST invites sealed tenders/quotations in **two bid system for event management service to organize National Science Day Lecture and award felicitation ceremony related activities at Vigyan Bhawan, New Delhi on 28 February 2023.**
2. Detailed terms and conditions, procedure for submission of bids and other instructions have been mentioned at **Annexure-I.**
3. Interested agencies are requested to submit their Technical Bid and Financial Bid in separate sealed covers and enclosing both the sealed covers in another sealed cover superscribing **“Tender for event management service to organize National Science Day Lecture and award felicitation ceremony related activities at Vigyan Bhawan, New Delhi on 28 February 2023”** addressed to The Director, Vigyan Prasar, 1st Floor AI complex, Technology Bhavan, New Delhi 110016 and send the same by hand/Post to Vigyan Prasar at the given address.
4. The detailed schedule of opening of the bids is given below:

S. No.	Activity	Date and Time
a.	Last date for submission of Bids	17.02.2023 by 11.00 AM
b.	Opening of Technical Bids	17.02.2023, 11.30 AM
c.	Opening of Financial Bids	17.02.2023

5. Estimated value of the above referred work is Rs. 20.00 Lakh (inclusive of GST). Tenders received after the closing date and time, shall be rejected.

**Director
Vigyan Prasar**

ANNEXURE-I

1. Procedure for submission of Bids:

- 1.1. The Technical Bid and Financial Bid should be placed in separate sealed covers with the wordings “Technical Bid” and “Financial Bid” respectively super-scribed on them. It may be noted **that prices must not be indicated in the Technical Bid and must only be indicated in the Financial Bid.**
Bid document should be Indexed and the documents should be properly flagged /referenced
- 1.2. The cover containing Technical Bid and Financial Bid must be put in another envelope (bid cover). The Bid Cover should be clearly marked “**TENDER FOR event management service to organize National Science Day Lecture and award felicitation ceremony related activities at Vigyan Bhawan, New Delhi on 28 February 2023**”.
- 1.3. The cover thus prepared should also indicate clearly the name, address and telephone number of the Bidder to enable the Bid to be returned unopened in case it is declared “**Late**” or disqualified.
- 1.4. Each copy of the Technical Bid and Financial Bid should be a complete document and should be bound as a volume separately.
- 1.5. Joint Venture/Consortium is not allowed.

2. Bid Prices:

- 2.1. The technical requirement and scope of work is mentioned at **Annexure II**. The total Financial Bid Price for services it proposes to provide in **Indian Rupees (INR)**. Prices quoted must be firm and fixed and shall not be subject to any upward modifications, on any account whatsoever. In absence of above information, a bid may be considered incomplete and summarily rejected.
- 2.2. The Bidder shall prepare the bid based on details provided in the Tender documents. The Bidder shall carry out all the tasks in accordance with the requirement of the Tender documents and it shall be the responsibility of the Bidder to fully meet all the requirements of the Tender documents.
- 2.3. The Financial bid in prescribed format at **Annexure III** should clearly indicate the price to be charged. The taxes should be indicated clearly. Conditional bid will summarily rejected.

3. Authorized Signatory (Bidder):

- 3.1. The "Bidder" as used in the Tender shall mean a Company/Firm/Proprietor who submits the proposal to Vigyan Prasar for providing the services required under the proposed Contract, and who has signed the proposer’s information. (**Annexure IV**)
- 3.2. The Bidder shall duly sign and seal its bid with the exact name of the company firm to whom the contract is to be issued.
- 3.3. The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the bid.

4. Terms and conditions:

- 4.1. The bidder should have an average turnover (of last three years) of Rs. One crore or more.
- 4.2. Bidder should have experience of handling at least three events of the similar stature in Vigyan Bhawan
- 4.3. The bidders must deposit Earnest Money Deposit (EMD) of Rs. 75,000/- (Rupees Seventy Five Thousand only) and tender fee of Rs 1,000/- (Rupees Five Thousand only) through account payee demand draft drawn in favor of "**Vigyan Prasar**" and payable at New Delhi or can be paid through online by NEFT/RTGS/IMPS to Vigyan Prasar account as detailed below (kindly submit details of NEFT with the proposal):-

Account Name/ VIGYAN PRASAR

ADDRESS- VIGYAN PRASAR, 1ST FLOOR AI COMPLEX, TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD, NEW DELHI 110016

NEFT/RTGS DETAIL BANK NAME- UNION BANK OF INDIA.

BANK ACCOUNT NUMBER- 349902010040204.

IFSC CODE- FOR RTGS/NEFT- UBIN0534994.

BANK ADDRESS- SAFDARJANG DEVELOPMENT AREA, C-4, COMMUNITY CENTRE, NEW DELHI- 110016.

The EMD & tender fee must be deposited along with the technical bid. Tenders received without EMD would be summarily rejected. EMDs of unsuccessful bidders would be returned within 30 days after finalization of the tender.

Exemption for EMD/Tender fee can be availed as per GOI orders. While claiming any exemption, the bid/application should be supported with relevant GOI orders, failing which the application/bid would not be considered for exemption. The documents furnished in support of exemption claimed will be subject to scrutiny. In case any of the documents provided in this regard is not found to be commensurate with the requirements enunciated in the GOI guidelines for availing exemptions, the bid(s) will be rejected at the cost of the Bidder.

- 4.4 The bidders are advised to ensure their capability before bidding as the task must be completed in short duration and in a time bound manner under the direction of Vigyan Prasar. Only those bidders who are willing and are able to comply with these terms and conditions need to submit the tenders.
- 4.5 Vigyan Prasar reserves the right to reject any tender without assigning any reason. If any successful bidder fails to fulfill his obligation under this tender, he may be blacklisted and Vigyan Prasar would also be free to circulate such blacklisted agencies to other Ministries / Departments of Govt. of India.

5 Address for Correspondence:

5.1 The Bidder shall designate the official mailing address, place, email and telephone number to which all correspondence shall be sent by Vigyan Prasar.

6 Contacting the Department:

6.1 No Bidder shall contact Vigyan Prasar on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.

6.2 Any effort by a Bidder to influence the Department's bid evaluation, bid comparison or contract award decisions may result in the rejection of the Bidder's bid.

7 Opening of Bids by Vigyan Prasar:

7.1 Vigyan Prasar will open the Bids, in the presence of the representatives of the Bidder who choose to attend, at the time and date, as mentioned in Para 5 of the tender notice.

8 Clarifications:

8.1 When deemed necessary, Vigyan Prasar may seek clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the bid submitted or price quoted.

9 Criteria for Evaluation of Bids:

9.1 Vigyan Prasar will first open the bids and ensure the fulfilment of the eligibility criteria by the bidders for selecting the eligible bidders.

9.2 Bidder must enclose documentary evidence in support of Pre-Qualification Eligibility Criteria. In the absence of such supporting documents as detailed below, the bid will be summarily rejected. The technical bid will be evaluated only for the Bidders qualifying the pre-qualification conditions.

9.3 To be eligible for pre-qualification and short-listing, a Bidder shall fulfill the following conditions of eligibility:

Sl. No	Eligibility Criteria	Supporting Documents Required to be submitted along with the Technical Bid
1.	Turnover for Company (minimum Average turnover of last 3 years should be 1(one) crore or more)	Certified Balance Sheet or Statement of Expenditure for the last three financial years (2019-20, 2020-21 & 2021-22 & Turnover duly certified by Statutory Auditor. (Annexure V)
2.	The bidder must have prior experience of execution of three similar projects/events in Vigyan Bhawan in the last three	Work Order/ Completion Certificate issued by the client department indicating the value of the work executed by the bidder (Annexure VI)

	Years	
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10 Right to Accept Any Bid and to Reject Any or All Bids

10.1 Vigyan Prasar reserves the right to accept any bid, and to annul the Tender process and reject any or all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidder or any obligation to inform the affected Bidder or Bidder of the grounds for Vigyan Prasar 's action.

11 Notification of Award

- 11.1 Vigyan Prasar will notify the successful Bidder by e-mail or in writing, by registered letter that its bid has been accepted.
- 11.2 Upon the successful Bidder's furnishing of performance security pursuant to Clause 12, Vigyan Prasar will promptly notify each unsuccessful Bidder and their Earnest Money Deposit will be refunded.

12 Rejection Criteria

- 12.1 Besides other conditions and terms highlighted in the Tender document, bids may be rejected under following circumstances:
- 12.2 Technical Bid
- Incomplete bids that do not quote for the complete Scope of Work as indicated in the bidding documents, addendum (if any) and any subsequent information given to the Bidder.
 - Bids providing information that are found to be incorrect / misleading at any stage / time during the Tendering Process
 - Technical Bid containing commercial details.
 - Bids that reveal prices in any form or by any reason before opening the Financial Bid
- 12.3 Financial Bid
- Bids where prices are not firm during the entire duration of the contract and / or with any qualifications.
 - Bids which do not conform to Vigyan Prasar 's price bid format

13 Arbitration & Jurisdiction Clause: All disputes arising shall be settled through arbitration. Both the parties shall first try to resolve the disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either of the party shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.

14 Vigyan Prasar reserves the right to accept or reject any or all tender/s without assigning any reasons and decision of Director, Vigyan Prasar will be final.

- 15 Bidder has to submit signed tender document uploaded by Vigyan Prasar.
- 16 All the material referred in this bid document should be environment friendly and the compliant with directives issued by the Government of India, Government of NCT of Delhi or any agencies competent to issue such guidelines. The onus of ensuring compliance of these guidelines will be on the bidder. Bidder will also be under obligation to indemnify Vigyan Prasar/ Department of Science and Technology or any other agency of Government of India for any pecuniary or non-pecuniary action as the case may be as result of noncompliance of directives/guidelines *ibid*
- 17 Selected Bidder will be under obligation to arrange for all the necessary permissions etc.

ANNEXURE – II

Scope of work:

The following are the requirement and scope of work for event management service to organize National Science Day Lecture and award felicitation ceremony related activities at Vigyan Bhawan, New Delhi on 28 February 2023.

S No.	Items	W	H	Qty	Sq.ft
A	Branding, Fabrication & Printing Including Creative Designing				
1	Podium Board (3 Dimension) Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	3	5	1	15
2	Direction Panels inside the Premises area Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	3	6	8	0
3	Welcome Aighting Panels Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	5	10	2	100
4	Welcome Hoardings out side Main Gate EAST : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	20	10	2	400
5	Welcome Hoardings out side Main Gate WEST : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	20	10	2	400
6	Welcome Hoardings out side Annexe Gate : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	20	10	1	200
7	4 Sided Tower : Iron frame	12	5	1	60

	mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)				
8	Car Parking Boards : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	6	6	7	252
9	Round about Signages at National Museum Circle : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	15	7	4	420
10	Round about Signages at Vice President Circle : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	15	7	4	420
11	Round about Signages at Sonia Gandhi House : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	15	7	4	420
12	Round about Signages at Sunehri Masjid : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	15	7	4	420
13	Pole Bunting Big : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	8	4	16	512
14	Pole Bunting small : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	14	3	20	840
15	Lighting Lamp for Inauguration				
16	Registration Counter outside Main Gate with 4 Chair and valet parking facility			1	0

17	Clock Room / Baggage Counter outside Main Gate with 2 Chair			1	0
18	Registration Backdrop : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands(Ref Para 16 of Annexure-I)	16	8	1	128
19	Name Plates for Dais & Seating			50	0
20	Indicator Boards			10	0
21	Car Parking Stickers			500	0
22	Ushers / Hostesses / Volunteer			12	0
23	Supporting Staff for Registration & Baggage Counter			6	0
24	Badges for Organiser, VIP, Media, Guest & Awardees with Lanyard			1000	
25	View Cutter	20	300	1	
26	Riser for Group Photography			1	
27	Full HD seamless switcher for Displaying Digital Backdrop, Presentation and live streaming on the LED wall placed in Plenary Hall with following:- • Seamless Switcher = 01 No. • Laptop = 01 No. • Clicker Mouse = 01 no. • Splitter • Other Related items Technicians			1	0
28	Live Feed from Plenary Hall to Youtube & Facebook : HDMI /VGA output via cabling from Plenary Hall Two way communication with the venue from remote locations through weblink is to be ensured			1	0
29	Multi Video Camera Setup HD with Mixer and editing table			3	0
30	Multi Still Camera Setup			3	0
31	Complete Data delivered in Hard disk				
32	Installation & Un-Installation charges (including transportation)				
B	Printer, Laptops etc.				
1	Setup of one Printer along with			1	

	Laptop and Internet ready setup				
C	Covid Related Arrangements				
1	Thermal Scanning Setup (Digital Thermometer)			2	
2	Oximeter at Both Entry Gate			2	
3	Sanitizing at entrance, along with sanitizer bottle sprayers			2	
4	Sanitiser 100ml with Alcohol based wet wipes & 1 Branded Mask (1 per person for Dies) for 16 person			16	
5	500ml Sanitiser Bottle with Stand			2	
6	Mask at Registration counter			400	
D	Brochures, Invitations & Other Related Items				
1	Photographs, DVD Filming (16 set for Award Winners)				
2	Designing & Printing of citations (20 Nos.) Folders (20 Nos.) Invitation Cards - 1200 Nos. (printing, Pasting of address labels, Dispatch/postage); Dinner Cards (300 Nos.) Docket folders (A4 paper 300 gsm handmade paper, printing four colours)- 100 Nos				
3	Printing of Communicating Science Highlights 2022-23 (50 pages, four colored, cover page art paper, cover 300 gsm, inner page 130 gsm)			250 copies	
4	Printing of Booklet on Award winners and NSD Lecture and their contribution (28 pages four colour, matt finish, cover 300 gsm, inner page 170 gsm)			250 Copies	
5	Preparation of land plaque to Guest speaker – 2 No.				
6	Video production for branding (short films)				
7	Transport (Route 80 km / 8 hours; bus route – DST campus, New Mehrauli road to Vigyan Bhawan and return)			Bus-01 Cars- 10	

8	Press Conference, Media kit (Laptop back pack , Ball pen, spiral note pad 30 Page, information brochure)			Media kit-200	
9	<p>Souvenir to delegates:</p> <ul style="list-style-type: none"> • 325 ml ceramic mug • Black exterior when empty and cool • Photos appear when hot liquid is added • Reverts to black when empty & at room temperature • Clean with a sponge. Do not scrub over the images. • Magic Mugs can safely be used in both conventional and microwave ovens; however, they aren't dishwasher safe. <p>(The mug is to be packed in box with gift wrap)</p>			1500	
10	leaflets (A4 paper 300 gsm, handmade paper, printing four colours 2-8 pages)			100	
11	Preparation of Award Trophies and Silver medals			20	
12	Jute bags for trophy and award			20	

ANNEXURE – III

The following are the requirement and scope of work for event management service to organize National Science Day Lecture and award felicitation ceremony related activities at Vigyan Bhawan, New Delhi on 28 February 2023.

Financial Bid (In Rupees only)

S No.	Items	W	H	Qty	Sq.ft	Rate	Amount
A	Branding, Fabrication & Printing Including Creative Designing						
1	Podium Board (3 Dimension) Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	3	5	1	15		
2	Direction Panels inside the Premises area Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	3	6	8	0		
3	Welcome Alighting Panels Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	5	10	2	100		
4	Welcome Hoardings out side Main Gate EAST : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	20	10	2	400		
5	Welcome Hoardings out side Main Gate WEST : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	20	10	2	400		
6	Welcome Hoardings out side Annexe Gate : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	20	10	1	200		

7	4 Sided Tower : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	12	5	1	60		
8	Car Parking Boards : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	6	6	7	252		
9	Round about Signages at National Museum Circle: Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	15	7	4	420		
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11	Round about Signages at Sonia Gandhi House : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	15	7	4	420		
12	Round about Signages at Sunehri Masjid : Iron frame mounted with text & logo in Digital flex, fixed on self-supporting stands (Ref Para 16 of Annexure-I)	15	7	4	420		
13	Pole Bunting Big : Iron frame mounted with text & logo in Digital flex, fixed on self-supporting stands (Ref Para 16 of Annexure-I)	8	4	16	512		
14	Pole Bunting small : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	14	3	20	840		
15	Lighting Lamp for Inauguration						

16	Registration Counter outside Main Gate with 4 Chair and valet parking facility			1	0		
17	Clock Room / Baggage Counter outside Main Gate with 2 Chair			1	0		
18	Registration Backdrop : Iron frame mounted with text & logo in Digital flex, fixed on self supporting stands (Ref Para 16 of Annexure-I)	16	8	1	128		
19	Name Plates for Dais & Seating			50	0		
20	Indicator Boards			10	0		
21	Car Parking Stickers			500	0		
22	Ushers / Hostesses / Volunteer			12	0		
23	Supporting Staff for Registration & Baggage Counter			6	0		
24	Badges for Organiser, VIP, Media, Guest & Awardees with Lanyard			1000			
25	View Cutter	20	300	1			
26	Riser for Group Photography			1			
27	Full HD seamless switcher for Displaying Digital Backdrop, Presentation and live streaming on the LED wall placed in Plenary Hall with following:- • Seamless Switcher = 01 No. • Laptop = 01 No. • Clicker Mouse = 01 no. • Splitter Other Related Items Technicians			1	0		
28	Live Feed from Plenary Hall to Youtube & Facebook : HDMI /VGA output via cabling from Plenary Hall Two way communication with the venue from remote locations through weblink is to be ensured			1	0		
29	Multi Video Camera Setup HD with Mixer and editing table			3	0		
30	Multi Still Camera Setup			3	0		
31	Complete Data delivered in Hard disk						
32	Installation & Un-Installation charges (including						

	transportation)						
B	Printer, Laptops etc.						
1	Setup of one Printer along with Laptop and Internet ready setup			1			
C	Covid Related Arrangements						
1	Thermal Scanning Setup (Digital Thermometer)			2			
2	Oximeter at Both Entry Gate			2			
3	Sanitizing at entrance, along with sanitizer bottle sprayers			2			
4	Sanitiser 100ml with Alcohol based wet wipes & 1 Branded Mask (1 per person for Dies) for 16 person			16			
5	500ml Sanitiser Bottle with Stand			2			
6	Mask at Registration counter			400			
D	Brochures, Invitations & Other Related Items						
1	Photographs, DVD Filming (16 set for Award Winners)						
2	Designing & Printing of citations (20 Nos.) Folders (20 Nos.) Invitation Cards - 1200 Nos. (printing, Pasting of address labels, Dispatch/postage); Dinner Cards (300 Nos.) Docket folders (A4 paper 300 gsm handmade paper, printing four colours)- 100 Nos						
3	Printing of Communicating Science Highlights 2022-23 (50 pages, four colored, cover page art paper, cover 300 gsm, inner page 130 gsm)			250 copies			
4	Printing of Booklet on Award winners and NSD Lecture and their contribution (28 pages four colour, matt finish, cover 300 gsm, inner page 170 gsm)			250 Copies			
5	Preparation of land plaque to Guest speaker – 2 No.						
6	Video production for branding						

	(short films)						
7	Transport (Route 80 km / 8 hours; bus route – DST campus, New Mehrauli road to Vigyan Bhawan and return)			Bus-01 Cars- 10			
8	Press Conference, Media kit (Laptop back pack , Ball pen, spiral note pad 30 Page, information brochure)			Media kit-200			
9	Souvenir to delegates: <ul style="list-style-type: none"> • 325 ml ceramic mug • Black exterior when empty and cool • Photos appear when hot liquid is added • Reverts to black when empty & at room temperature • Clean with a sponge. Do not scrub over the images. • Magic Mugs can safely be used in both conventional and microwave ovens; however, they aren't dishwasher safe. (The mug is to be packed in box with gift wrap)			1500			
10	leaflets (A4 paper 300 gsm, handmade paper, printing four colours 2-8 pages)			100			
11	Preparation of Award Trophies and Silver medals			20			
12	Jute bags for trophy and award			20			
				Total Amount			
				GST			
				Grand Total			

Proposer's Information

1. **Name**
 - a) of the proposer : _____
 - b) of the Company : _____
2. **Contact Information**

Address with contact details:
3. **Photocopy of relevant documents to be attached**
4. Copies of Income Tax returns as accepted by the Income Tax Department of preceding three years with PAN:
5. Has the Agency/its sister concern/any director ever been blacklisted/defaulted by any organization?: Yes/No (If yes, give details)
6. We/I have enclosed a DD/ Bank order/Online transfer for Rs. 1000/- towards non-refundable application fee (DD No..... Date:.....drawn on bank:..... or online transaction details)
7. We/I have enclosed a DD/ Bank order for Rs. 75,000/- towards EMD (DD No..... Date:.....drawn on bank:..... or online transaction details)
8. Any other relevant information:

SIGNATURE (of authorised signatory)
Full Name and designation

DECLARATION

- i. I.....(authorised signatory for the proposer) solemnly affirm that the facts stated above are correct and nothing has been withheld. If any information submitted above, is found to be false or fabricated, I may be liable to be suspended and /or debarred from empanelment.
- ii. I permit Vigyan Prasar to cross check the above facts from any other source.
- iii. I or my authorized representative, along with the team, if required by Vigyan Prasar would make presentation before Selection Committee at my own cost.
- iv. Here by I declare that I shall adhere to the terms and conditions mentioned in RFP.

Signature
Full Name
Date (Seal of organization)

Annexure V

Turnover/ Financial Details as per Audited Accounts

Years	FY 2019-20	FY 2020-21	FY 2021-22	Average Turnover
	Total	Total	Total	
Turnover (Rs)				
Profit (Rs)				

Note: Enclose CA certificate conforming Annual Turnover during stated financial years.

Work Experience Certificate

Name of the firm: _____

From _____ to _____ (Period):

Order No.& Date	Full contact address of such agency	Service provided	Value of order in Rupees	Remarks indicating reasons for delay , if any

Date: _____ Place: _____

Signature of the bidder: _____

NOTE: Please provide copies of valid Work Order or Certificate of Completion (for completed projects) from authorized client officials.