

Sir,

This office is in need of the Twenty Two laptops as per specification listed in Annexure-I, you are requested to quote your lowest rate. You are requested to send technical and Commercial/Price bid in separate envelope and both should be put up in a another larger sealed envelope and clearly marked on the cover of envelope Technical bid/ commercial/Price bid , enquiry No. , date of opening. Sealed envelope should reach to Vigyan Prasar latest by 31<sup>st</sup> January, 2022 up to 12:00 P.M. Both Technical and Price bid of qualified Vendors will be opened on same day at 2:30 P.M. If, technical and commercial bid not submitted separately, the same (Bid) will not be considered.

Other terms and conditions of the tender:

1. Specifications and make should necessarily be mentioned. Bid with any specification below that mentioned in Annexure-I will be summarily rejected.
2. Place of Delivery : FOR: VP, IInd floor, A-50, Sector-62, Noida-201309 with installation.
3. Delivery Period : 15 Days from the date of PO
4. Validity period : 45 days from the date of opening of bid. If the bidder withdraws or modify the bid during validity period, he will be debarred from doing the business from this organization for a period of three years. Matter will be reported to other Government procurement platforms also.
5. The Technical bid should be accompanied with **Make, Model, Specification of item to be supplied as per Annexure-I, TIN/PAN Photocopy and Annexure-II Proforma for domestic value addition.**
6. All bidders can be present at the time of opening the tender. No. separate intimation shall be given in this regard.
7. The opening of the tenders shall only be attended by an authorized representative of the firm whose name, designation and address should be indicated in the offer of the firm. Tendering firm shall issue a letter of authority to such representative indicating the tender no. date due on for the item. In no case un-authorized person shall be allowed to enter tender opening room.
8. **Payment** : 100% payment will be released after inspection and acceptance of Item and submission of Performance Bank Guarantee of 03% of the total amount (including taxes) valid for two months beyond warranty period or in case of non-submission of PBG, 03% of the amount will be released after two months beyond warranty period.
9. **Warranty period** : 03 years onsite warranty certificate from OEM to be provided.
10. **Insurance** : Transit insurance covering all risk for all the items is to be arranged by the tenderer/supplier.
11. **Special Cause** : **Quantity mentioned are tentative and may increase or decrease.** Any tender can be rejected by the order of the Director, Vigyan Prasar, Noida without assigning any reason whatsoever.
12. Prices should be quoted on F.O.R. VP, IInd Floor, A-50, Sector-62, Noida-201309 basis only.
13. Price/Financial bid is to be submitted as per Annexure-III.

14. If the item supplied is found to have any defect beyond repair during of its uses or during the warranty Period, the same must be replaced free of cost.
15. Sealed tender should reach "Director, Vigyan Prasar, A-50, Sector -62, Noida-201309" by stipulated date. Tender received late by whatsoever reason will not be accepted at all.
16. If the supplier does not deliver the item within 15 days from the date of PO, the Institute reserves the right to extend the delivery period on suppliers' request or cancel the order without any notice to the supplier and will be debarred to participate in any tender of Vigyan Prasar for a period of three years.

### **Selection Procedure for L1**

18. Selection of lowest bidder will be as per "Public Procurement (Preference to make in India) order P-45021/2/2017-PP(BE-II) dated 07<sup>th</sup> September 2020.

(a) Subject to provision of this order and to any specific instruction issued by the Nodal Ministry or in pursuance of this order, purchase preference will be given to Class-I local supplier in the manner specified here under.

- Among all qualified bids, the lowest bid will be termed as L1 if L1 is Class-1 local supplier. The contract for full quantity will be awarded to L1.
- If L1 is not a class-1 supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the class-1 local supplier will be invited to match the L1 price for the remaining 50% quantity subject to the class-1 local supplier's quoted price falling within the margin of purchase preference (That is 20%), and contract for that quantity shall be awarded to such class-1 local supplier subject to matching the L1 price. In case such eligible class1 local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher class1 local supplier within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity still left uncovered on class1 local supplier, then such balance quantity may also be ordered on the l1 bidder.
- Class-II local supplier will not get purchase preference.
- The class-I/Class-II local supplier shall be required to indicate percentage of local content and provide self-certification as per **Annexure-II** that the items offered meets the local content requirement for Class-I/Class-II local supplier. They shall also give the details of the location(s) at which the local value addition is made.

**Note: Please quote the tender no. and opening date on the top of the cover containing tenders.**

Yours sincerely,

-S/d-

**(Inderjit Singh)**  
**Registrar**

**SPECIFICATIONS / MINIMUM REQUIREMENTS**  
**Laptop PCs: Quantity-22 Nos**

**Annexure-I**

<b>Parameters</b>	<b>Specifications</b>
Processor	Core i5
Operating System	Windows 10 Professional
RAM	16GB DDR4
ROM Size	1TB HDD +256 GB SSD
Battery	Lithium ion , Battery Capacity( Watt-Hour minimum-36, Battery backup time 08 hours
Chipsets	SoC
Display Size	14"
Display Type	LED
Resolution	1366X768 HD Display
Bluetooth	Enabled 5.0
Wireless Device	Wireless 802.11ac + BT5.0
Interfaces	RJ45, Min.2USB 3.0 Type A & 1USB 3.0 Type C, Audio Combo Port, DC Adopter Jack, HDMI Port
Audio	Built-in stereo speaker with high definition audio support. Built in Microphones
Security	Bios Password/FTPM 2.0 etc.
Hardware Interface	USB and HDMI
Ethernets Controller	Gigabit Ethernet
Keyboard and Touch pad device	Keyboard with touch pad
Camera	HD 720P webcam
Certifications	BIS,BEE,EPR, ROHs or any other relevant Indian Certificates as recognized by Meity

**Proforma for domestic value addition**

Item Description	Manufacturer/Supplier	Country of Origin	Value	Domestic value addition

I hereby declare that the particulars given above are correct and complete. I undertake that I will be solely responsible for any non-compliance due inaccuracy in above facts and will indemnify Vigyan Prasar for any loss on this account.

Signature and Stamp of the bidder

**Price/Financial Bid**

<b>Sl No:</b>	<b>Description of the Item/Make/Model</b>	<b>Specification of the item</b>	<b>Rate per unit inclusive GST and all expenditure</b>	<b>Total Amount inclusive GST and all expenditure</b>

Rate to be quoted FOR Vigyan Prasar, IInd Floor, A-50, Institutional Area, Sector-62, Noida-201309 with three years on-site warranty.

**Certified that I am accepting all the terms and conditions of the tender document VP/19/35/Computer dated 10<sup>th</sup> January 2022.**

**Stamp & Signature of the bidder**