

Sub: Notice Inviting Tender for DVCpro-50 Conversion

Vigyan Prasar, an autonomous body under Department of Science & Technology, Govt. of India, needs **DVCpro-50 conversion for its programmes**. Eligible vendors as per annexure-I, are requested to send **Technical and Financial bids in two separate envelopes and both should be put up in a another sealed envelope** and clearly marked on the cover of envelope Technical bid/Financial or price bid , enquiry No., date of opening. Sealed envelope should reach to Vigyan Prasar latest by up to 02:00 P.M on 14th Jan 2019. Quotations will be opened on same day i.e. 03:00 PM on 14th Jan 2019.

Terms & Conditions: -

1. Work of Replication/Conversion must be carried out on **New** and Blank Tapes of reputed brands like Panasonic/ Sony/ Fuzzy/ Maxell etc and the same are to be supplied by the Vendor.
2. The Technical bid should be accompanied with an EMD of Rs: 15,000.00 and Non refundable tender fee of Rs: 500.00 in the form of DD, drawn in favour of "**Vigyan Prasar**", payable at **New Delhi or can be paid through online by NEFT/RTGS/IMPS** to Vigyan Prasar account as detailed below (kindly submit details of NEFT with the proposal the):-

Account Name/ VIGYAN PRASAR

ADDRESS- A- 50, NCMRWF BUILDING, SECTOR- 62, NOIDA.

NEFT/RTGS DETAIL BANK NAME- UNION BANK OF INDIA.

BANK ACCOUNT NUMBER- 349902010040204.

IFSC CODE- FOR RTGS/NEFT- UBIN0534994.

BANK ADDRESS- SAFDARJANG DEVELOPMENT AREA, C-4, COMMUNITY CENTRE, NEW DELHI-110016

2. The EMD of selected bidder(s) will be kept as security deposit till completion of the contract period. If the supplier does not deliver the item within given stipulated time or not accepting the work order, the EMD will be forfeited. EMD of rest all the bidders will be released within 15 days from the date of opening of the bids.
3. For the period from collection to returning of master tape, firm must ensure the safety and safe custody of tapes. In case of any loss or damage firm will be held responsible and total cost of tape inclusive of all other costs involved will be recovered from the vendor.
4. Please quote your rates in the prescribed format as per annexure -II, the **rates should be inclusive of all charges like taxes**, raw material, collection of master, delivery, etc. and no conditional quotations will be accepted. After awarding the contract if bidder fails to complete the work within stipulated time or not accepting the work order/empanelment letter his EMD will be forfeited. Estimated annual work for whole year will be of Rupee Two Lakh approximately. Since the value of the work mentioned in the tender is approximate, as such it cannot be promised that under this rate contract how much work shall be awarded by the Vigyan Prasar. Work Order will be placed for actual quantity as and when requirement arises.

5. The rates quoted by the vendor should be valid for a period of one year. Contract will be awarded to qualified lowest bidder for a period of one year from the date of work order. Period of contract may be extended for further period of two years on mutual acceptance. There will not be any revision of rates during the contract period.
6. The quotations in a sealed cover addressed to “The Registrar, Vigyan Prasar, A – 50, Institutional Area, Sector – 62, Noida – 201 309” should reach VP on or before 14th Jan, 2019 by 02:00 PM . The envelope should be superscripted with “**Quotations for Replication and Conversion of FilmTapes.**”
7. Quotations received late or incomplete shall summarily be rejected.
8. Vendor has to complete the job within the given period.
9. Payment to the vendor will be made on delivery/supply of film tapes in good condition and along with self certified quality report by the firm as per media requirement. However in case tape(s) will found not working or any other technical problem during the time of telecast or before reported by telecast agency or person, then total **cost of the tapes** as per invoice value will be recovered from the next invoice of the vendor or from the EMD. Also **10% penalty of total invoice value** will be imposed. In any case VP will not compromise with the quality of tapes. If any kind of technical problem arises then VP reserves the right to cancel the contract and to blacklist the firm for a period of five years without giving any notice.
10. Vigyan Prasar would provide master copy of the tapes at the time of replication and conversion. The input material would have to be collected from VP by the vendor and finished goods are required to be delivered at VP office.
11. Any dispute or differences including those considered as such by only one of the parties arising out of or in connection with this work shall be, to the extent possible, settled amicably between the parties. If amicable settlement cannot be reached, then all disputes shall be settled by an Arbitrator. The Director, Vigyan Prasar or any officer nominated by him will be the sole arbitrator and his/her award shall be final and binding upon both the parties without appeal and shall be in writing and set forth the findings of fact and the conclusions of Law.
12. In case of any proceedings/ Suits, Indian Law shall govern the contract and courts in New Delhi shall only have the jurisdiction to hear such matters.
13. Vigyan Prasar reserves the right to accept or reject any of the quotations without assigning any reason.

Sd

(Rajender Kumar)
Administrative Officer

ELIGIBILITY CRITERIA

- 1.1 Only those vendors having adequate in house infrastructural facilities for the said work.
- 1.2 Vendor should submit, GST number, PAN and GST registration certificate, EMD, Tender Fee, all the pages of tender document duly signed and stamped accepting all the terms & condition of tender.
- 1.3 The vendor should also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt organisation.

CHECK-LIST FOR TECHNICAL BID

- 2.1 Vendors must ensure that they meet the eligibility criteria.
- 2.2 Both the bids, tech & Price bids as per Annexure-I&II are to be kept in separate sealed envelope and then both envelope should be kept in another bigger envelope. Price bid only of technically qualified vendors will be opened.
- 2.3 EMD of Rs: 15000.00 and non refundable tender fee of Rs: 500.00 in the form of DD in favour of "Vigyan Prasar" Payable at New Delhi, PAN and GST registration certificate, all the pages of tender document duly signed and stamped accepting all the terms & condition of tender, Certificate stating that firm has good reputation and not blacklisted from any other organisation and List of machines/Infrastructural facilities with firm must be enclosed along with technical bid. If tenderer, does not submit any one among all these documents, his bid will be rejected. Vigyan Prasar may verify the infrastructural facilities.
- 2.4 Signature of bidder on all the pages of tender document as acceptance of all the terms and Conditions of tender.
- 2.5 Work Order will be issued to firm which is lowest in the given title of work, which means that the rate comparison for rate competition will be made title wise not on aggregate basis.

Sd
(Rajender Kumar)
Administrative Officer

Annexure-II Price Bid

1 Tapes Conversion (with cue sheet) cost {Cost per tapes inclusive GST etc. (including tape) in Rs.}		
<i>1.1 (for maximum 30 minutes duration video programme)</i>		
	Rate for MOV file (soft copy) to DVCpro50 tape	Rate for MOV file (soft copy) to DVCpro50 with minor editing (Removing/adding advertisement slots from each episode)
For 1 to 10 copies		
<i>1.2 (for maximum 60 minutes duration video programme)</i>		
	Rate for MOV file (soft copy) to DVCpro50	Rate for MOV file (soft copy) to DVCpro50 with minor editing (Removing/adding advertisement slots from each episode)
For 1 to 10 copies		