



VIGYAN PRASAR

**(An autonomous organization of the Department of Science and
Technology, Govt. of India)**

A-50 Institutional Area, Sector-62, Noida (UP) 201 309

Notice Inviting Quotations

For

**Security Audit for (ISTI) Web
Portal**

(<http://indiascienceandtechnology.gov.in/>)

NOTICE INVITING QUOTATIONS

Details of Quotation

a	Tender Invite No.	VP/1903/IT>CD/ISTI Web Development/2018
b	Date of Issue	04.02.2021
d	Last date and time of receipt of quotations	12.02.2021 at 17:00 hrs
e	Date and time for opening of quotations	15.02.2021 at 11:30 hrs A – 50, Institutional Area, Sector – 62, Noida – 201309
g	Validity	90 days
h	Address of receiving the Quotations	Registrar, Vigyan Prasar, A – 50 , Institutional Area, Sector – 62 , Noida – 201309

About the RFP

Vigyan Prasar (VP), an autonomous organization of the Department of Science and Technology, Govt. of India, invites proposal for Security Audit of India Science, Technology & Innovation (ISTI) Web Portal (<http://indiascienceandtechnology.gov.in/>).

The purpose of this RFP is to identify and select a vendor with a proven track record in providing comprehensive Security Audit services for website maintenance & security. The selected vendor must be capable of providing a high degree of security measures and protocols. Sealed tenders are invited from reputed CERT-IN empaneled organizations for Security Audit, by **12 February 2021 by 17:00 hrs** to the address given below:

**Registrar,
Vigyan Prasar,
(An autonomous organization of
The Dept. of Science & Technology, Govt. of
India) A-50, Institutional Area, Sector – 62
Noida – 201309**

1. PURPOSE

The India Science, Technology and Innovation Portal (ISTI) is an one stop window for information about developments in India on science, technology and innovation. The portal focuses on bringing all stakeholders and Indian STI activities on a single online platform; helping efficient utilisation of resources; highlighting functioning of scientific organisations, laboratories and institutions; aggregating information on science funding, fellowship & award opportunities spanning from school to faculty level; pooling together conferences, seminars and events; and projecting science in India with its major achievements.

As of now, ISTI web portal (<http://indiascienceandtechnology.gov.in>) contains around 15000 responsive sub-site pages, along with more than 25 main menus and modules. The web portal is a continuous evolving portal, undergoing regular modifications and updates. The RFP aims to make the web portal more dynamic, user-friendly and interactive.

SCOPE OF WORK FOR THE SECURITY AUDIT FOR ISTI WEB PORTAL

1. ISTI Web Portal is accessible through <https://indiascienceandtechnology.gov.in/> this portal is developed in PHP, Drupal and Linux environment. The web portal is presently hosted on NIC Cloud server.
2. The Auditor is expected to carry out an assessment of the vulnerabilities, threats and risks that may exist in the above web portal through Internet Vulnerability Assessment and Penetration Testing which includes identifying remedial solutions and recommendations for implementation of the same to mitigate all identified risks, with the objective of enhancing the security of the website.
3. The web portal audit should be done by using Industry Standards and as per the NIC guidelines.
4. During Security Audit, if any lapse is found, the same shall be reported by the auditor to Vigyan Prasar to make the application/portal fully secured for hosting on NIC server.
5. The audit of the application/portal should be conducted in conformity with NIC audit guidelines. After successful security audit of the website, the security audit report from the auditor should clearly state that all web pages along with respective linked data files (in pdf / doc / xls etc. formats), all scripts and image files are free from any vulnerability or malicious code which could be exploited to compromise and gain unauthorized access with escalated privileges into the webserver system hosting the said web portal.
6. The Security Audit Certificate to be issued & provided to Vigyan Prasar.

3. ELIGIBILITY CRITERIA

- 3.1 The bidder must be CERT-IN empaneled. The certificate must be enclosed with technical bid.
- 3.2 The bidder must be registered with appropriate authorities for applicable statutory duties/taxes. Valid documentary proof of GST & PAN number shall be submitted.

- 3.3 The bidder must have successfully completed minimum two (2) services in CPSUs /Govt. Organizations during last three years. Copy of work order and completion certificate shall be submitted.
- 3.4 The Bidder must have experience of working security audit Websites,
- 3.5 The bidder or its group shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government agencies. Declaration in this regard by the authorized signatory of the bidder shall be submitted.
- 3.6 Acceptability of all conditions contained in the Tender Document by the Bidder is a requirement. No further deviations to any mentioned clause shall be sought for. Declaration in this regard by the authorized signatory of the bidder shall be submitted.
- 3.7 The bidder will not sub-contract the work/contract awarded. An undertaking to this effect has to be submitted by the successful bidder.
- 3.8 The bidders must enclose satisfactory performance certificate in respect of the works highlighted to fulfil experience requirement in its bid.

4. BID PRICES

- 4.1 The prices shall be quoted in Indian Rupees only exclusive of taxes.
- 4.2 All taxes, duties, levies applicable, etc. shall be clearly indicated.
- 4.3 Prices quoted must be firm and shall remain constant throughout the validity of bid and shall not be subject to any upward modifications whatsoever.

5. TENDER FEE AND BID SECURITY

- 5.1 The Tender fee shall be denominated in Indian Rupees only.
- 5.2 The bidder shall furnish, as part of its Bid, a Bid security (EMD). The Bid security (EMD) is required to protect Vigyan Prasar against the risk of bidder's conduct, which would warrant the security's forfeiture.
- 5.3 The Bid security shall be denominated in Indian Rupees only.
- 5.4 The bidder will have to deposit Rs.5000/- as EMD along with tender fee of Rs.100/- (Rupees Five Hundred) Only, in the form of Demand Draft (DD)/Pay Order (PO) drawn on any Nationalized/Scheduled Bank in favour of "Vigyan Prasar" payable at New Delhi. *Tender fee (Rs.100) is only to be paid if the tender document is procured in hard copy from Vigyan Prasar. In case, the tender document is downloaded from the website, No tender fee is required.* The bid security, tender fee, and cost of tender may be paid online in the following bank account:

Account Name/ VIGYAN PRASAR

ADDRESS- A- 50, NCMRWF BUILDING, SECTOR- 62, NOIDA.

NEFT/RTGS DETAIL

BANK NAME- UNION BANK OF INDIA.

BANK ACCOUNT NUMBER- 349902010040204.

IFSC CODE- FOR RTGS/NEFT- UBIN0534994.

**BANK ADDRESS- SAFDARJANG DEVELOPMENT AREA,
C-4, COMMUNITY CENTRE, NEW DELHI- 110016**

- 5.5 Exemption for EMD/Tender fee can be availed as per GOI orders. While claiming any exemption, the bid/application should be supported with relevant GOI orders, failing which the application/bid would not be considered for exemption. The documents furnished in support of exemption claimed will be subject to scrutiny. In case any of the documents provided in this regard is not found to be commensurate with the requirements enunciated in the GOI guidelines for availing exemptions, the bid(s) will be rejected at the cost of the Bidder.
- 5.6 Any Bid not sealed will be rejected by Vigyan Prasar, as non-responsive.
- 5.7 Unsuccessful bidder's Bid security will be discharged or returned as promptly as possible but not later than 30th day after the award of the contract.
- 5.8 The Bid Security will be subsequently adjusted against Performance Bank Guarantee (PBG) to be submitted by the successful applicant.
- 5.9 The Bid security may be forfeited if
- 5.9.1 a bidder withdraws its Bid during the period of Bid validity specified by the bidder on the Bid Form;
 - 5.9.2 a bidder makes any statement or encloses any form which turns out to be false/incorrect at any time before the signing of the contract;
 - 5.9.3 in the case of a successful bidder, if the bidder fails to sign the Contract, or furnish Performance Security as mentioned.

6. BIDDING PROCESS

Two bid system will be followed for the selection of the IT company/firm/agency/vendor. The Proposal will consist of two separate biddings, namely technical bidding and financial bidding through a two cover system. Two separate covers containing technical bid, financial bid, need to be placed in a single large envelope.

7. HOW TO APPLY

- 7.1 The proposer must submit its **Technical Proposal** and **Financial Proposal** in two separate 'sealed envelopes' (duly super-scribed "Technical Proposal" and "Financial Proposal" on each envelope). Both these sealed covers should be enclosed in an outer cover and submitted to VP. Envelopes to be marked at the top in bold letters: [RFP NOTICE NO.: **VP/1903/IT>CD/ISTI Web Development/2018**]
- 7.2 Along with Technical Bid, Following documents must be submitted:
- 7.2.1 Certificate of CERT-IN empanelment
 - 7.2.2 Profile of the Bidder – Annexure I
 - 7.2.3 Date of Registration/Incorporation
 - 7.2.4 Certificate of NIC/MSME Registration Number
 - 7.2.5 Copy of GST & PAN Number
 - 7.2.6 The declaration that Bidder has not been blacklisted – Annexure III
 - 7.2.7 Letter authorizing representing executive(s) – Annexure IV

- 7.2.8 Declaration for Acceptance of Scope of Work – Annexure V
- 7.2.9 Acceptance of Terms & Conditions – Annexure VI
- 7.3 DD/PO for Tender Fee and Bid Security Fee must be submitted along with Technical Bid.
- 7.4 Financial Bid shall be submitted in a separate sealed envelope. Annexure–II
- 7.5 The proposals should be submitted in the prescribed format. Proposals not received in the prescribed format will be rejected.
- 7.6 The last date for the submission proposal is **12 February 2021 up to 17:00 hrs.** Proposals may be submitted by post or by hand. Postal delays will not be accepted.

8. NOTIFICATION OF AWARD TO BIDDER

- 8.1 Vigyan Prasar shall notify the successful Bidder in writing by registered letter or by fax, that its bid has been accepted.
- 8.2 The Bidder shall acknowledge in writing a receipt of the notification of award and shall send his acceptance to enter into an agreement within seven (7) days of receiving the notification to Vigyan Prasar.
- 8.3 The Successful Bidder, upon receipt of the notification, shall deploy manpower resources within 15 Days to initiate the project and ensure smooth support. Failure to abide by this may lead to the termination of the contract.
- 8.4 The successful bidder will be responsible for compliance of all the statutory labour laws concerning the deployment of manpower by him under the contract, and any/all liabilities accruing on account of labour laws will be the responsibility of the Vendor.
- 8.5 The selected proposer will have to enter into an agreement with Vigyan Prasar. A Performance Bank Guarantee (PBG), from a Nationalized Bank, in the prescribed format for 10 percent of the contract value as per provisions of the agreement entered into with Vigyan Prasar will have to be submitted. The bank guarantee should remain valid for a period of sixty days beyond the date of completion of all contractual obligations.
(Applicable for selected proposer/firm/agency/vendor only for whom work order is issued.)

9. GENERAL TERMS & CONDITIONS:

- 9.1 **Authentication of Bid:** The original and all copies of the bid shall be typed and signed. Letter authorizing representing executive(s) must be signed by the competent authority of the vendor.
All pages of the bid, except for unamended printed literature, shall be initialed and stamped by the person or persons signing the bid.
- 9.2 **Bidder's Responsibilities:** All entries in the bid shall either be typed or be in ink. Erasures without proper attestation by the Authorized Attorney shall render such bids liable to summarily rejection. The Bidder shall duly attest all cancellations and insertions. Bidder's offers, remarks, and deviations shall be with reference to sections numbers given in the Tender schedule.
Vigyan Prasar reserves the right to reject a particular bid or cancel the entire RFP process without assigning any reasons whatsoever with no liability arising out of such consequences. No correspondence shall be entertained from any bidder in this regard.

- 9.3 **Bidder's Obligation to itself:** The Recipient must apply its own care and conduct its own investigation and analysis regarding any information contained in the RFP document and the meaning and impact of that information.
- 9.4 **Modify/Withdrawal of Proposals:** Prior to the date specified for receipt of the proposal, a submitted proposal may be modified/withdrawn by Submitting a signed written request for its modification/withdrawal to Vigyan Prasara.
- 9.5 **Compliance:** Each page of the Bid and cuttings/corrections shall be duly signed and stamped by the Bidder. Failure to comply with this requirement may result in the Bid being invalidated.
- 9.6 **Bidder's Liability:** The successful Vendor aggregate liability in connection with obligations undertaken within the scope of the work of this RFP, Vigyan Prasara shall not be held liable for and is absolved of any responsibility or claim/litigation arising out of the use of any third-party software or modules supplied by the Bidder as part of this RFP. In no event shall Vigyan Prasara be liable for any incidental or consequential damages or liability, under or in connection with or arising out of this Tender and subsequent agreement hereunder.
- 9.7 **Language of Bids:** The Bids prepared by the bidder and all correspondence and documents relating to the bids exchanged by the Bidder and Vigyan Prasara, shall be written in the English language.
- 9.8 **Rejection of Bid:** Any effort by a Bidder to influence Vigyan Prasara in its decisions on bid evaluation, bid comparison or contract award may result in rejection of Bidder's bid.
- 9.9 **Negligence:** In connection with the work or contravenes the provisions of General Terms, if the selected Vendor neglects to execute the work with due diligence or expedition or refuses or neglects to comply with any reasonable order given to him in writing by Vigyan Prasara, in such eventuality, Vigyan Prasara may after giving notice in writing to the selected Vendor calling upon him to make good the failure, neglect or contravention complained of, within such times as may be deemed reasonable and in default of the said notice, VIGYAN PRASARA shall have the right to cancel the Contract holding the selected Vendor liable for the damages that Vigyan Prasara may sustain in this behalf. Thereafter, Vigyan Prasara is to be compensated for failure at the risk and cost of the selected Vendor.
- 9.10 **Arbitration:** All disputes arising shall be settled through arbitration. Both the parties shall first try to resolve the disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either of the party shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.
- 9.11 **Jurisdiction:** The jurisdiction for the purpose of settlement of any dispute of differences whatsoever in respect of or relating to or arising out of or in any way touching this contract or the terms and conditions thereof or the construction and/or interpretation thereof shall be that of the appropriate court in New Delhi. The jurisdiction of any other court in any place other than New Delhi is specifically excluded.
- 9.12 **Privacy & Security Safeguards:** The Vendor shall not publish or disclose in any manner, without prior written consent from Vigyan Prasara, the details of any security safeguards designed, developed, or implemented by Vendor if any under this contract or existing at any Vigyan Prasara location.

- 9.13 **Confidentiality:** The vendor shall keep confidential any information obtained under the contract and shall not divulge the same to any third party. In case of non-compliance with the confidentiality agreement, the contract is liable to be repudiated by Vigyan Prasar. Vigyan Prasar shall further have the right to regulate vendor staff.
- 9.14 **Disclaimer:** This RFP is neither an agreement nor an offer and is only an invitation by Vigyan Prasar to the interested parties for the submission of bids. The purpose of this RFP is to provide the Vendor with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each bidder may require. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability, and completeness of the information in this RFP and, where necessary, obtain independent advice. Vigyan Prasar makes no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of this RFP. Vigyan Prasar may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

10. PAYMENT TERMS

- 10.1 The payment will be made after completion of the work.
- 10.2 No advance payment shall be made.
- 10.3 All payments shall be released directly by Vigyan Prasar to the Bidder except as otherwise provided in the tender.
- 10.4 All payments by Vigyan Prasar will be effected in Indian Rupees, subject to any deductions from the contract price as per contract.
- 10.5 All the payments mentioned above shall be made by Vigyan Prasar based on the certification by Vigyan Prasar of the satisfactory services provided by the bidder.
- 10.6 All Bank Guarantees shall be by scheduled commercial Banks in India and shall be irrevocable and enforceable in India.
- 10.7 Vigyan Prasar will have the absolute right to encash Bank Guarantees if sufficiently convinced of negligence and lack of dedication to work on the part of the Bidder.
- 10.8 No claim on account of any price variation/escalation shall be entertained.
- 10.9 Payment will be released after the deduction of TDS and other statutory dues as applicable within 15 days after the receipt of the bill. Vigyan Prasar will entertain no claim for interest in case of delayed payment.
- 10.10 All payments shall be made to the account of the IT Company/Agency/Vendor.

11. APPLICATION SUBMISSION

The application may be submitted in a **sealed cover** addressed to **Registrar, Vigyan Prasar, NCMRWF Campus, A-50, Institutional Area, Sector 62, NOIDA 201307** with the envelope marked **“Security Audit for India Science, Technology & Innovation (ISTI) Web Portal,” and Tender Invite No. VP/1903/IT>CD/ISTI Web Development/2018.** Unsealed and unmarked covers would be rejected. Last date of the submission is **12.02.2021 by 17:00 hrs.**

Annexure - I

Profile of the

Bidder

Sl. No.	Particulars	
1	Name of the Bidder	
2	Date of Registration/ Incorporation <i>(copy of incorporation/ firm registration certificate to be submitted)</i>	
3	CERT -IN Empaneled certificate	
4	NIC/MSME Registration Number <i>(copy of the certificate to be submitted)</i>	
5	Detailed office address of the bidder with Office Telephone Number, Fax Number, Mobile Number and E-mail along with the name of the contact person	
6	Status of Applicant <i>(Proprietorship Firm/ Partnership Firm/Private Limited/Society/ (attach documentary evidence)</i>	
7	PAN Number <i>(copy to be enclosed)</i>	
8	Name/s of authorized Executive/s <i>(Along with email/phone/fax numbers)</i>	
9	GST Tax Registration No. <i>(copy to be enclosed)</i>	
10	List of Clients, Govt. as well as reputed private organizations	
11	Experience in Security Audit of Website	
12	NEFT/RTGS Details for Payment Processing	

Signature of the Authorized
Signatory Name
Designation
Name of the Bidding Entity

Note: DD/PO as Tender Fee & Bid Security, and relevant certificate details must be attached to support each of the above Responses.

Annexure II

Financial Bid

Date:

To Vigyan Prasar,

A – 50, Institutional Area, Sector – 62,
Noida – 201309

Sub: Notice Inviting Quotations for Security Audit of ISTI Web Portal

Ref: VP/1903/IT>CD/ISTI Web Development/2018

Sir,

We quote below our firm prices for comprehensive maintenance contract of the ISTI Web Portal as per terms and conditions in the tender as mentioned above;

Sl. No.	Description	Price (Rs.)
1	Website Security Audit, SSL & STQC	
	<i>Applicable taxes</i>	
Total		
Rupees in Words:		

2. Quoted rates valid for 90 days from the date of opening of the bid.
3. I/We accept all the terms and conditions of your Bidding document referred to above.
4. I/ We understand you are not bound to accept any proposal you receive.

Signature of the Authorized
Signatory Name
Designation
Name of the Bidding Entity

Annexure III

The declaration that the bidder has not been blacklisted

(To be submitted on the Letterhead of the vendor)

To
The Registrar
Vigyan Prasar,
A-50 Institutional Area,
Sector-62, Noida (UP) 201 309

Dear Madam/Sir,

Subject: ISTI WEB PORTAL SECURITY AUDIT

We confirm that our company is not blacklisted in any manner whatsoever by any central Government department, autonomous organizations, Public Sector Undertakings (PSUs) or any other Government organizations in India on any ground including but not limited to indulgence in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Vigyan Prasar shall have the right to take appropriate action against us, in case any of the above information is found to be false or incorrect.

Date:

Place:

Signature of Authorized Signatory

Name of the Authorized Signatory

Designation

Name of the

Organization

Organization Seal

Annexure IV

Letter authorizing representing executive(s)

(To be submitted on Vendor's

letterhead) Ref: Vigyan Prasar Tender No. ____

<Name>, <Designation> is hereby authorized to attend meetings & submit pre- qualification, technical & commercial information as may be required by you in the course of processing the above-said Bid.

For the purpose of validation, his/ her verified signatures are as under and on our behalf. We undertake to abide by any acceptance given by him under his signature.

(Specimen Signature/s of Authorized Representative/s)

Date:
Place:

Signature of Authorized Signatory
Name of the Authorized Signatory
Designation
Name of the
Organization
Organization Seal

Annexure V

Declaration for Acceptance of Scope of Work (To be submitted on Vendor's letterhead)

To,
The Registrar
Vigyan Prasar,

A-50 Institutional Area,
Sector-62, Noida (UP)

201 309 Dear Madam/Sir,

Ref: Vigyan Prasar Tender No. _____

REG: Acceptance of Scope of work

The details submitted in the format above are true and correct to the best of our knowledge, and if it is proved otherwise at any stage of execution of the contract, Vigyan Prasar has the right to reject the proposal and disqualify us from the process summarily.

We hereby acknowledge and confirm, having accepted Vigyan Prasar can, at its absolute discretion, apply whatever criteria it deems appropriate, not just limited to those criteria set out in the RFP and related documents, in shortlisting of vendors for providing Vigyan Prasar Website Security Audit.

We also acknowledge the information that this response of our Company for RFP process of Vigyan Prasar is valid for a period of, for the selection purpose, from the date of expiry of the last date for submission for the response to RFP and related enclosures.

We also confirm that we have noted the contents of the RFP, including various documents forming part of it, and have ensured that there is no deviation in submitting our offer in response to the tender.

We also confirm that we will abide by the Terms & Conditions mentioned in the Tender Document read with our suggestions/ comments in our proposal.

Yours faithfully,

(Signature of the
Bidder) Printed
Name Designation
Date:
Business Address:

Annexure VI

ACCEPTANCE OF TERMS AND CONDITIONS
(Letter to Vigyan Prasar on the Bidder's Letterhead)

To,
The Registrar,
Vigyan Prasar,
A-50 Institutional Area,
Sector-62, Noida (UP) 201 309

Dear Madam/Sir,

Sub: ISTI WEB PORTAL SECURITY AUDIT

With reference to the above RFP, having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer **ISTI WEB PORTAL SECURITY AUDIT** as detailed in your above-referred RFP.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP and all required information.

We understand that we shall comply with the scope of work and requirements as specified in tender terms and conditions completely and there are no deviations/recommendations of any manner and/or sort and/or kind in this regard from my/our side.

We hereby undertake that the equipment to be delivered to Vigyan Prasar will be brand new, including all components.

We understand that Vigyan Prasar is not bound to accept the offer either in part or in full and that Vigyan Prasar has the right to reject the offer in full or in part without assigning any reasons whatsoever.

Yours faithfully,

Authorized Signatories

.....