

This office is in need of the laptops attached annexure-I, you are requested to quote your lowest rate. You are requested to send technical and Commercial/Price bid in separate envelope and both should be put up in a another larger sealed envelope and clearly marked on the cover of envelope Technical bid/ commercial/Price bid , enquiry No. , date of opening. Sealed envelope should reach to Vigyan Prasar latest by dated 15th Oct 2015 up to 02:00 P.M. Both Technical and Price bid of qualified bidders will be opened on same day at 3:30 P.M. If technical and commercial bid not submitted separately, the same (Bid) will not be considered.

Other terms and conditions of the tender:

1. Specifications and make for each item should necessarily be mentioned as per specification.
2. Place of Delivery : FOR: VP, A-50, Sector-62, Noida-201309 with installation.
3. Delivery Period : 10 Days from the date of PO
4. Validity period : 45 days from the date of opening of bid.
5. The Technical bid should be accompanied with an EMD of Rs: 5,000.00 and Non refundable tender fee of Rs: 500.00 in the form of DD, drawn in favor of "**Vigyan Prasar**", payable at **New Delhi and Make, Model ,Specification of item to be supplied, TIN/PAN Photocopy** and authorized dealer/business partner certificate for the brand/Co. for which firm is quoting the rate. Without authorized dealer/business partner certificate, bid will not be considered.
6. The EMD of selected bidder(s) will be kept as security deposit till supply of the items. If the supplier does not deliver the item within given stipulated time or not accepting the work order, the EMD will be forfeited. EMD of rest all the bidders will be released within 15 days from the date of opening of the bids.
7. All bidders can be present at the time of opening the tender. No. separate intimation shall be given in this regard.
8. The opening of the tenders shall only be attended by an authorized representative of the firm whose name, designation and address should be indicated in the offer of the firm. Tendering firm shall issue a letter of authority to such representative indicating the tender no. date due on for the item. In no case un-authorized person shall be allowed to enter tender opening room.
8. **Payment** : 100% payment will be released after inspection and acceptance of item and submission of Performance Bank Guarantee of 10% of the total amount (including taxes) valid for two months beyond warranty period or else 10% of the amount will be released after two months beyond warranty period.
9. **Warranty period** : 03 years onsite warranty certificate from OEM to be provided.

10. **Insurance** : Transit insurance covering all risk for all the items is to be arranged by the renderer/supplier.
11. **Special Cause** : Quantity mentioned are tentative and may increase or decrease. Any tender can be rejected by the order of the Director, Vigyan Prasar, Noida without assigning any reason whatsoever.
12. Prices should be quoted on F.O.R. VP, A-50, Sector-62, Noida-201309 basis only.
13. Packing & Forwarding charges, Bank Charges, Insurance and Freight Charges should be mentioned clearly and separately in the quoted price. Terms like "At actual" "at the time of delivery" will not be accepted and tender will be summarily rejected.
14. If the item is found to have any defect during of its uses or during the warranty Period, The same has to be replaced free of cost.
15. Sealed tender should reach "Director, Vigyan Prasar, A-50, Sector -62, Noida-201309" by stipulated date. Tender received late by whatsoever reason will not be accepted at all.
16. If the supplier does not deliver the item within 10 days from the date of PO, the Institute reserves the right to extend the delivery period on suppliers' request or cancel the order without any notice to the supplier and forfeit the EMD.
17. The Institute can Change the number of items/quantity being procured at the time of issue of PO.

Note: Please quote the tender no. and opening date on the top of the cover containing tenders.

Yours sincerely,

(Somesh C Jhingan)

Registrar

SPECIFICATIONS / MINIMUM REQUIREMENTS

Computer Notebook Specification		Quantity
Processor	Intel Core i7 OCTA-CORE processor, 3520M/3612Q, 2.9GHz/2.1GHz with 4MB/6MB Cache or higher, IVY Bridge	02
Make	HP,Lenova,Del,IBM,HCL make only	
Chipset & Motherboard	Mobile intel 7 series or higher chipset	
Memory	4GB 1333 Mhz DDR-3RAM or higher expandable up to 8GB	
HDD	1TB 5400 rpm(Min.)	
Display	14" (35.56 Cm) or above active matrix wide screen	
Resolution	1366X768 WXGA or Higher	
Video Controller	Dedicated video memory 512MB/integrated intel HD graphics	
Wireless connectivity	Integrated wireless b/g/n,integrated blue tooth	
DVD writer/Speaker	Integrated 8X DVD writer and integrated stereo	
Key Board	Key board with touch pad	
Expansion port	3USB,10/100/1000Gigabit ethernet card,VGA/HDMI/Microphone,Stereo head phone and other standard	
Operating system	Microsoft window 8 professional(Latest)/Linux/Mac as applicable preinstalled, Norton/Mcafee/e-trust and other software,latest version with three years license.	
Power Supply	230 V,50Hz AC supply with rechargeable battery pack comprising of Li-Ion/Li-Polymer battery suitable for approx 4 hours operation complete with battery charger/adopter	
Weight	Less than 2.8 Kg(with DVD writer)	
Carry Case	To be provided	