

NOTICE INVITING TENDER FOR PRINTING OF DESK CALENDARS & BOOKS**Sub: Inviting quotations for printing of Desk Calendars & Books**

Vigyan Prasar, an autonomous body under Department of Science & Technology, Govt. of India, needs books to be printed as per below mentioned specification. Eligible vendors as per annexure –II, are requested to send **technical and Commercial bid in separate envelope and both should be put up in another sealed envelope** and clearly marked on the cover of envelope Technical bid/ commercial or price bid, enquiry No., date of opening. Sealed envelope should reach to Vigyan Prasar latest by dated **22nd Dec 2014 up to 14:00 Hrs.** Technical bids will be opened at 15:00 Hrs & Commercial bids of qualified vendors will be opened on same day. If technical and commercial bid not submitted separately, the same (Bid) will not be considered.

Desk Calendar-2015

Size of the Desk Calendar : 11" X 8.25" (when folded)
 Total Pages : 28 (14 leaves)
 Calendar leaf size : 11" X 8.25" (14 leaves in four colour printing on both side)
 Paper : 250 GSM Art Card glossy SINARMASS (BUILT)
 Binding : Wiro (as per sample at VP)
 Board : 36 ounce Mill Board White (Star Mill) smooth finish (80 GSM white map litho paper is to be pasted on the both sides of mill board of desk calendar. Folded mill board is to be prepared as per sample available in VP)
 Quantity : Rates are to be given for quantity 2000, 3000 & 4000

Calendar Box Die cut:

Calendar box Size : 11.25" x 8.5" X 0.75"
 Paper : 300 GSM Duplex Board
 Printing : Two Colour one side
 Lamination : One side lamination
 Quantity : Rates are to be given for quantity 2000, 3000 & 4000

Books: 1. Witness to meltdown:

Size : 7" X 9.5"
 No. of pages : 96 + Cover
 Paper : 100 GSM imported art paper (Text);
 300 GSM imported art card (Cover)
 Colour : 4 colour (both text & cover)
 Binding : Perfect
 Lamination : Matt finish
 Input : Soft copy
 Quantity : 500

2. Urvarak:

Size	:	5.5" X 8.5"
No. of pages	:	194 + Cover
Paper	:	100 GSM maplitho (Text); 300 GSM art card (Cover)
Colour	:	Single colour (text) & Four colour (cover)
Binding	:	Perfect
Lamination	:	Matt finish
Input	:	Soft copy
Quantity	:	500

3. Vigyan ke Prayog:

Size	:	5.5" X 8.5"
No. of pages	:	104 + Cover
Paper	:	100 GSM maplitho (Text); 300 GSM art card (Cover)
Colour	:	Single colour (text) & Four colour (cover)
Binding	:	Perfect
Lamination	:	Matt finish
Input	:	Soft copy
Quantity	:	500

4. -1X-1=+1: Many approaches:

Size	:	5.5" X 8.5"
No. of pages	:	44 + Cover
Paper	:	100 GSM maplitho (Text); 300 GSM imported art card (Cover)
Colour	:	Single colour (text) & Four colour (cover)
Binding	:	Perfect
Lamination	:	Matt finish
Input	:	Soft copy
Quantity	:	500

5. Story of Sky:

Size	:	5.5" X 8.5"
No. of pages	:	36 + Cover
Paper	:	100 GSM art paper (Text); 250 GSM imported art card (Cover)
Colour	:	Four colour (both text & cover)
Binding	:	Central stitching
Lamination	:	Matt finish
Input	:	Soft copy
Quantity	:	500

6. Pioneers of modern mathematics:

Size	:	7" X 9.5"
No. of pages	:	248 +/-4 + Cover
Paper	:	100 GSM maplitho (Text); 300 GSM imported art card (Cover)
Colour	:	Single colour (Text) & Four colour (Cover)
Binding	:	Perfect
Lamination	:	Matt finish
Input	:	Soft copy
Quantity	:	500

7. Khan-pan aur Rasayn:

Size	:	5.5" X 8.5"
No. of pages	:	152 +/-4 + Cover
Paper	:	100 GSM maplitho (Text); 300 GSM imported art card (Cover)
Colour	:	Single colour (Text) & Four colour (Cover)
Binding	:	Perfect
Lamination	:	Matt finish
Input	:	Soft copy
Quantity	:	500

8. Chhote-chhote Navachar:

Size	:	5.5" X 8.5"
No. of pages:		120 +/-4 + Cover
Paper	:	100 GSM maplitho (Text); 300 GSM imported art card (Cover)
Colour	:	Single colour (Text & Cover)
Binding	:	Perfect
Lamination	:	Matt finish
Input	:	Soft copy
Quantity	:	500

9. Vaigyanik Drishtikon:

Size	:	7" X 9.5"
No. of pages:		118 + Cover
Paper	:	100 GSM maplitho (Text); 300 GSM imported art card (Cover)
Colour	:	Single colour (Text); Colour plates (10 pages); Four colour (Cover)
Binding	:	Perfect
Lamination:		Matt finish
Input	:	Soft copy
Quantity	:	500

10. RVCM 2015 Festival Book:

Size	:	6" X 9"
Paper	:	100 GSM Art Paper (Text); 300 GSM art card (Cover)
Colour	:	Four colour Text & Cover
Binding	:	Perfect
Lamination:		Text Matt & Cover Gloss
No. of pages:		80 ±8 + Cover 100 ±8 + Cover 120 ±8 + Cover
Input	:	Soft copy
Quantity	:	500

Packaging : All books materials are first to be shrink packed in set of 10 books. Then material to be packed in new, unused, sizeable cartons of 05 ply. In one box 50 books only to be packed. New, plain cartons only are to be used. All the cartons are duly labelled with title of the books and quantity. 25 Desk Calendars are only to be packed in one carton. Material packed in any other way will not be accepted. Or A penalty of Rs: 200.00 per box will be imposed.

Terms & Conditions

- 1) Rates/price bid is to be submitted as per annexure-I, according to the specifications given in the enquiry only and no conditional tenders will be accepted.
- 2) **The rates shall include the cost of paper, printing, binding, packing, forwarding, tax etc.**
- 3) The paper sample of the specified GSM should be sent along with the technical bid. If the paper sample is not enclosed, the quotation will not be considered.
- 4) Tenderer may bid any or all titles. Work will be awarded to lowest bidder title wise.
- 5) The Tenderer will be responsible for collection of the input material, supply of the proof/dummy and the final printed copies of the books at the premises of VP.
- 6) The bid should be accompanied with an EMD of Rs: 5000.00 and non refundable tender fee of Rs: 500.00 in the form of DD, drawn in favour of "Vigyan Prasar", payable at New Delhi. The EMD of selected bidder(s) will be kept as security deposit till completion of the work and the rest will be released within 15 days from the date of opening of the bids.
- 7) The tenders received late or do not fulfil the terms & conditions will be rejected.
- 8) VP reserves the right to accept or reject any or all tender/s without assigning any reasons.
- 9) The Tenderer will supply us four pages printed version of the Books, cover sample on the same GSM paper as specified in our quotation and dummy of the Books in actual and specified size and you will start the printing works only after Vigyan Prasar approves the print quality of the supplied printed samples and dummy by you. There will be no compromise on the quality of paper & printing and in case the printing work is not found satisfactory as per sample approved, the job will not be accepted and no payment will be made. Or a penalty @ 20% of invoice value shall be imposed.
- 10) If the official(s) of Vigyan Prasar visit to inspect the work at your press, the travelling expenses will be borne by you.
- 11) Payment will be released only after the completion of job and after the receipt of Negative/Positive or CD and the printed material in good condition and to the satisfaction of Vigyan Prasar. No partial job will be accepted for payment.
- 12) Place of delivery of the books is the Vigyan Prasar, A - 50, IIInd Floor, Institutional Area, Sector – 62, Noida (U. P.).
- 13) The softcopy/Negative-Positive to be collected within two days after intimation of award of contract by telephonically or E-Mail. Ferro/Proof and printed samples to be submitted within 04 days from the date of collection of proof. The books will have to be supplied **within 07 days from the date of approval of the proofs by Vigyan Prasar**, failing which liquidated damage/delay charges will be imposed @ 0.5% per week maximum of 5% of total contract value.
- 14) If the supplier does not accept the work order or does not deliver the item within given stipulated time, the EMD will be forfeited.
- 15) The Institute can Change the number of quantity to be printed at the time of issue of PO.
- 16) Work Order will be issued to firm which is lowest in the given title of book, which means that the rate comparison for rate competition will be made title wise not on aggregate basis.
- 17) **Note: PAN/ CST/VAT registration, EMD and sample must be in one envelope along with technical bid. Price bid must be put up in another separate envelope. Both sealed envelope should be kept in another envelope. Please quote the tender no. with date and opening date on the top of the cover containing tenders.**

Yours Sincerely,

(Somesh C Jhingan)
Registrar

ANNEXURE-I

PRICE SCHEDULE

Name of vender:

NIT NO: VP/19/12/Print/14-15

DATE: 12.12.2014

VALIDITY OF BID: Three Months

EMD: ₹ 5000.00

TENDER FEE: 500.00

Date of Opening of tender: 22nd Dec 2014

SL No:	Description/Title	Unit	Quantity	Rate: inclusive all taxes and Expenditure(Paper,Printing,,Binding,P&F,loading/offloading etc.),FOR: IInd Floor, VP ,Noida
01	Desk Calendar 2015	Number	2000	
02	Desk Calendar 2015	---do---	3000	
03	Desk Calendar 2015	---do---	4000	
04	Desk Calendar Box	---do---	2000	
05	Desk Calendar Box	---do---	3000	
06	Desk Calendar Box	---do---	4000	
07	Witness to Meltdown	---do---	500	
08	Urvarak	---do---	500	
09	Vigyan Ke Prayog	---do---	500	
10	-IX-1=+1Many Approaches	---do---	500	
11	Story of Sky	---do---	500	
12	Pioneers of Modern math	---do---	500	
13	Khan Pan Aur Rasayan	---do---	500	
14	Chote-Chote Navachar	---do---	500	
15	Vaigyanik Drashtikon	---do---	500	
16	RVCM Festiwal Book 80±8+Cover	---do---	500	
17	RVCM Festiwal Book 100±8+Cover	---do---	500	
18	RVCM Festiwal Book 120±8+Cover	---do---	500	

Note: Rate quoted by the Bidder should be in figure as well as in words.

Submit all the pages of this tender document duly signed as accepting all the terms and condition of the tender.

Signature of the contractor with stamp & date

ANNEXURE-II

ELIGIBILITY CRITERIA FOR PRINTERS

1. Only those vendors having adequate in house infrastructural facilities for four colour printing including high quality scanners, image setters, Shrink Packing Facility etc. along with experience of three similar work only need to apply. Representatives of Vigyan Prasar may visit to check the above facility before awarding the work.
2. PAN/CST registration certificate should be enclosed with the technical bid.
3. **The printer/vendor also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt organisation.**

CHECK-LIST FOR TECHNICAL BID

1. Vendors must ensure that they meet the eligibility criteria.
2. Both the bids, tech & Price bids as per annexure-I are to be kept in separate sealed envelope. Price bid will be opened only of qualified vendors.
3. EMD of Rs: 5000.00 and Tender fee of Rs: 500.00 in the form of DD in favour of "Vigyan Prasar" Payable at New Delhi must be enclosed along with technical bid.
4. PAN /CST registration certificate.
5. Certificate as per point-4 of annexure-II.
6. Signature of bidder on all the pages of tender document as acceptance of all the terms and condition of tender.
7. Paper samples as per specification.
8. Proof of three similar works. Photocopy of work orders duly signed and authenticated by the bidder to be enclosed.