

**Sub: Inviting quotations for printing of books titled “Scientists & their inspirational Moments” and Book on DRTRW**

Vigyan Prasar, an autonomous body under Department of Science & Technology, Govt. of India, invites tender for printing of books "**Scientists & their inspirational Moments**" and "**Book on DRTRW**" as per below mentioned specification. Interested and eligible vendors as per annexure –II, are requested to send **Commercial/Price bids** clearly marked on the cover /envelope enquiry No., date of opening. Sealed envelope should reach to Vigyan Prasar latest by **23rd Nov. 2015 up to 11:00 AM**. Technical Bids and Price Bids of qualified bidders will be opened on same day i.e 23rd Nov. 2015 at 11:05 A.M.

**JOB SPECIFICATIONS:**

**Scientists & their inspirational Moments (English)**

Size	:	7.25 inch X 9.50 inch
No. of Pages	:	280 ± 08 + Cover
Paper	:	80 GSM High Bulk paper (text);
Paper (Jacket)	:	170 GSM Maplitho
Paper (to be pasted on board):	:	110 GSM Maplitho paper
Lamination on Jacket:	:	Matt finsh
Hard Borad	:	40 Ounce
Binding	:	Hard binding
Colour	:	Single colour (Text) & 4 Colour (Cover)
Input	:	Soft copy
Quantity	:	1000 copies

**Book on DRTRW**

Size	:	7 inch X 9 inch
No. of Pages	:	200 + Cover
Paper	:	100 GSM Art paper (text); 300 GSM Art Card
Lamination	:	Matt finsh
Binding	:	Perfect
Colour	:	4 Colour (Cover and Text both)
Input	:	Soft copy
Quantity	:	1000 copies

**Terms & Conditions:**

- (1) Rates/price bid is to be submitted as per **Annexure-I**, according to the specifications given in the enquiry only and no conditional tenders will be accepted.
- (2) **The rates shall include the cost of paper, printing, binding, packing, forwarding, tax etc.**
- (3) The Tenderer will be responsible for collection of the input material, supply of the proof/dummy and the final printed copies of the Annual Report at the premises of VP (IInd Floor).
- (4) The tenders received late or do not fulfill the terms & conditions will be rejected.
- (5) There will be no compromise on the quality of paper & printing and in case the printing work is not found satisfactory and as per specifications, the job will not be accepted and no payment will be made or a penalty of 20% of total invoice value will be imposed.
- (6) VP reserves the right to accept or reject any or all tender/s without assigning any reasons.
- (7) The Tenderer will supply us four pages printed version of the book, cover sample on the same GSM paper as specified in our quotation and dummy of the book in actual and specified size and the printing works will start only after Vigyan Prasar approves the print quality of the supplied printed samples and dummy by the printer.
- (8) If the official(s) of Vigyan Prasar visit to inspect the work at press, the travelling expenses will be borne by the printer.
- (9) Payment will be released only after the completion of job and after the receipt of Negative/Positive or CD and the printed material in good condition and to the satisfaction of Vigyan Prasar. No partial job will be accepted for payment.
- (10) Place of delivery of the book is the **Vigyan Prasar, A -50, Institutional Area, Sector – 62, Noida (U. P.)**.
- (11) The book will have to be supplied **within 04 days from the date of approval of the final proofs by Vigyan Prasar**, failing which liquidated damage/delay charges will be imposed @ 0.5% per week maximum of 5% of total contract value. Printed books are to be shrink packed and then packed in sizable cartons only. In one carton only 30 Nos of book are to be packed. All sides of the cartons must be marked/Labelled with title and quantity of books. **Material packed in any other way will not be accepted or/otherwise a penalty of Rs: 5000.00 will be imposed.**
- (12) The Institute can change the number of quantity to be printed at the time of issue of PO.
- (13) **Work Order will be issued to qualified lowest firm.** If one or more firm quoting the same rate for the book, VP reserves the right to award the work to anyone among them.
- (14) **Note: PAN/ CST/VAT registration, and sample of paper (text, jacket, inner paper to be pasted on board) & board must be in one envelope along with technical bid. Price bid must be put up in another separate envelope. Both sealed envelope should be kept in another envelope.**
- (15) Please quote the tender no. with date and opening date on the top of the cover containing tenders.

Yours Sincerely,  
Sd

(Rajender Kumar)  
Administrative Officer  
for Registrar

**ANNEXURE-I**

**PRICE SCHEDULE**

Name of Vender:

NIT NO: VP/19/17/Print-SC/15-16

DATE: 06th Nov. 2015

VALIDITY OF BID: Three Months

Date of Opening of Tender: 23rd Nov. 2015  
11:05A.M

Sl No	Description/Title	Quantity in Number	Rate: inclusive all taxes and Expenditure (Paper, Printing, Binding, P&F, loading/offloading etc.), FOR: IInd Floor, VP, NOIDA
01	<b>Scientists &amp; their inspirational Moments (English)</b>	1000	
	Rate for $\pm 08$ Pages (payment for increase or decrease in number of pages will be released on pro-rata basis)	Rate per Page for $\pm 08$ Pages	
02	<b>Book on DRTRW</b>	1000	

**Work Order will be issued to qualified lowest firm title wise.**

Note: Rate quoted by the Bidder should be in figure as well as in words.

Signature of the bidder with stamp & date

## ANNEXURE-II

### ELIGIBILITY CRITERIA FOR PRINTERS

1. Only those vendors having adequate in house infrastructural facilities for four colour printing including high quality scanners, image setters, Shrink Packing Facility etc. along with experience of three similar work only need to apply. Representatives of Vigyan Prasar may visit to check the above facility before awarding the work.
2. PAN/CST registration certificate should be enclosed with the technical bid.
3. The printer/vendor should also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt organization.

### CHECK-LIST FOR TECHNICAL BID

1. Vendors must ensure that they meet the eligibility criteria.
2. Tech & Price bids as per annexure-I are to be kept in separate sealed envelope and both should be put up in another sealed envelope. Price bid will be opened only of qualified bidders.
3. EMD of Rs: 2000.00 and Tender fee of Rs: 500.00 in the form of DD in favour of "Vigyan Prasar" Payable at New Delhi must be enclosed along with technical bid.
4. PAN /CST registration certificate.
5. The printer/vendor also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govtorganisation.
6. Signature of bidder on all the pages of tender document as acceptance of all the terms and condition of tender.
7. Paper & board samples as per specification.
8. Proof of three similar works. Photocopy of work orders duly signed and authenticated by the bidder to be enclosed. Non compliance of anyone of above points, technical bid will be treated as non-responsive/Rejected and financial bid will not be considered.

**NOTE:If tenderer, does not submit any one among all the above said documents, his bid will be rejected.**