

NOTICE INVITING TENDER FOR PRINTING OF "VP POCKET DIARY-2013"

Sub: Inviting quotations for printing of "VP Pocket Diary-2013".

Vigyan Prasar, an autonomous body under Department of Science & Technology, Govt. of India, needs Pocket Diary-2013 to be printed as per below mentioned specification. Only VP empanelled printers are requested to send their quotations marked on the cover of envelope "Quotation for VP Pocket Diary Printing". These quotations should reach to Vigyan Prasar latest by 12th March 2013 up to 15:00 PM. Quotations will be opened on same day ie 12th March 2013.

VP Pocket Diary 2013

Size	:	3.5" X 5"
No. of pages	:	84 +/- 8 + Cover with leather jacket
Colour	:	Text (Two colour) Cover (4 Colour) Jacket (Two colour)
Paper	:	100 GSM Sunshine super printing paper (For Text) 270 GSM Matt finish Art Paper (For cover)
Jacket	:	Leather Jacket with one side screen printing
Binding	:	Central Stitching
Lamination	:	Gloss Lamination on Cover
Input	:	Soft copy for Text & cover
Quantity	:	500 copies

Terms & Conditions

1. The total cost will be included the total cost of paper, printing, packing, forwarding, taxes etc.
2. The job is to be carried out as per specification given above.
3. No partial job will be accepted.
4. You are requested to supply the printed Pocket Diaries within 10 days from the date of approval of proof, failing which liquidated damage, delay charge will be imposed @ 0.5% per week maximum of 3% of total contract value.
5. Payment may be released only the completion of job and after the receipt of negative, positive or CD and the printed material in good condition and with full satisfaction of Vigyan Prasar.
6. Place of delivery of the above material is Vigyan Prasar, A-50, Sector-62, Noida.
7. You will supply the proof on the same GSM paper as specified in above and dummy of the booklet in actual and satisfied size and you will start the printing works only after the VP approves the print quality of the supplied printed samples and dummy by you.

8. There will be no compromise on the quality of paper and printing and in the case the printing work is not found satisfactory, the job will not be accepted and no payment will be made.
9. All printed materials are to be packed in sizable cartons only. Materials packed in labelled cartons and duly wrapped in plastic jacket will only be accepted by us.
10. In any unusual circumstances, if the officials of VP visit to inspect at your press, the travelling expenses will be borne by you.

Thanking You.

Yours Sincerely,

(TV Venkateswaran)
Registrar & Scientist-F