

VP/19/01/MPCST/11-12
11th May 2012

Dated:

NOTICE INVITING TENDER FOR PRINTING OF BOOKS

Sub: Inviting quotations for printing of Books

Vigyan Prasar, an autonomous body under Department of Science & Technology, Govt. of India, needs books to be printed as per below mentioned specification. Eligible vendors as per annexure -II, are requested to send **technical and Commercial bids in two separate envelopes and both should be put up in a another sealed envelope** and clearly marked on the cover of envelope Technical bid/ commercial or price bid, enquiry No., date of opening. Sealed envelope should reach to Vigyan Prasar latest by **6th Jun 2012 up to 15:00 PM**. Technical & financial bids, both will be opened on same day i.e. 6th Jun 2012. (Refer Annexure-II for technical qualification) If technical and commercial bid not submitted separately, the same (Bid) will not be considered.

JOB SPECIFICATIONS:-

1. Hands On (Paperback/English):

Finished Size	:	Closed	:	10.5" x 8.5"
No. of Pages	:	130 + Cover		
Colour	:	Text (Single Colour) & Cover (Four colour)		
Paper	:	100 GSM Sunshine superprinting (For Text) 300 GSM Indian Art card (For Cover)		
Binding	:	Perfect		
Lamination	:	Gloss Lamination on Cover		
Input	:	Negative/Positive for Text & Cover		
Quantity	:	3100 copies		
Time Frame for Printing and delivery of copies	:	10 days from the date of approval of final proofs.		
Penalty	:	0.5% of total cost per week will be imposed for time delay.		
Packing	:	Books are to be supplied in carton boxes at Vigyan Prasar, Noida (50 copies in each box properly labelled)		

Signature & stamp of Bidder

2. Prakriti ki Prayogshala (Paperback/Hindi):

Finished Size : Closed : 7" x 9.5"

No. of Pages : 136 + Cover

Colour : Text (Single colour) & Cover (Four colour)

Paper : 100 GSM Sunshine superprinting (For Text)

300 GSM Indian Art card (For Cover)

Binding : Perfect

Lamination : Gloss Lamination on Cover

Input : Soft copy for Text & Cover

Quantity : 3100 copies

Time Frame for Printing and delivering of copies: 10 days from the date of approval of final proofs.

Penalty : 0.5% of total cost per week will be imposed for time delay.

Packing : Books are to be supplied in carton boxes at Vigyan
Prasar, Noida (50 copies in each box properly labelled)

3. **Kyon Aur Kaise (Paperback/Hindi):**

Finished Size : Closed : 11" x 8.5"
No. of Pages : 124 + Cover
Colour : Text & Cover (Both in Four colour)
Paper : 100 GSM Sunshine superprinting (For Text)
300 GSM Indian Art card (For Cover)
Binding : Perfect
Lamination : Gloss Lamination on Cover
Input : Negative/Positive for Text & soft copy for Cover
Quantity : 3100 copies
Time Frame for printing and delivery of copies: 10 days from the date of approval of final proof for Printing
Penalty : 0.5% of total cost per week will be imposed for time delay.
Packing : Books are to be supplied in carton boxes at Vigyan
Prasar, Noida (50 copies in each box properly labelled)

4. **Mausam (Paperback/Hindi):**

Finished Size : Closed : 6" x 9.25"
No. of Pages : 144 + Cover
Colour : Text (Single colour) & Cover (Four colour)
Paper : 100 GSM Sunshine superprinting (For Text)
300 GSM Indian Art card (For Cover)
Binding : Perfect
Lamination : Gloss Lamination on Cover
Input : Negative/Positive for Text & soft copy for Cover
Quantity : 4000 copies
Time Frame for printing and delivery of copies: 10 days from the date of approval of final proofs.
Penalty : 0.5% of total cost per week will be imposed for time delay.
Packing : Books are to be supplied in carton boxes at Vigyan
Prasar, Noida (50 copies in each box properly labelled)

5. **Paryavarán aur Atmñirbharta (Paperback/Hindi):**

Finished Size : Closed : 5.5" x 8.5"
No. of Pages : 156 + Cover
Colour : Text (Single colour) & Cover (Four colour)
Paper : 100 GSM Sunshine superprinting (For Text)
300 GSM Indian Art card (For Cover)

Binding : Perfect
Lamination : Gloss Lamination on Cover
Input : Negative/Positive for Text & soft copy for Cover
Quantity : 4000 copies
Time Frame for printing and delivery of copies : 10 days from the date of approval of final proofs .
Penalty : 0.5% of total cost per week will be imposed for time delay.
Packing : Books are to be supplied in carton boxes at Vigyan Prasar, Noida (50 copies in each box properly labelled)

6. **Pump Hi Pump (Paperback/Hindi):**

Finished Size : Closed : 7" x 9.5"
No. of Pages : 30 + Cover
Colour : Text (Single Colour) & Cover (Four colour)
Paper : 100 GSM Sunshine superprinting (For Text)
300 GSM Indian Art card (For Cover)
Binding : Perfect
Lamination : Gloss Lamination on Cover
Input : Negative/Positive for Text & Cover
Quantity : 3100 copies
Time Frame for Printing and delivery of copies: 10 days from the date of approval of final proofs.
Penalty : 0.5% of total cost per week will be imposed for time delay.
Packing : Books are to be supplied in carton boxes at Vigyan Prasar, Noida (50 copies in each box properly labelled)

7. **Kuchh Khoje Kuchh Banaye (Paperback/Hindi):**

Finished Size : Closed : 7" x 9.5"
No. of Pages : 70 + Cover
Colour : Text (Single Colour) & Cover (Four colours)
Paper : 100 GSM Sunshine super printing (For Text)
300 GSM Indian Art card (For Cover)
Binding : Perfect
Lamination : Gloss Lamination on Cover
Input : Negative/Positive for Text & Cover
Quantity : 3100 copies

Time Frame for Printing and delivery of copies : 10 days from the date of approval of final proofs.

Penalty : 0.5% of total cost per week will be imposed for time delay.

Packing : Books are to be supplied in carton boxes at Vigyan
Prasar, Noida (50 copies in each box properly labelled).

8. Patto ka Chidiyaghar (Paperback/Hindi):

Finished Size : Closed : 11" x 8.5"

No. of Pages : 24 + Cover

Colour : Text (Single colour) & Cover (Four colour)

Paper : 100 GSM Sunshine superprinting (For Text)
300 GSM Indian Art card (For Cover)

Binding : Perfect

Lamination : Gloss Lamination on Cover

Input : Negative/Positive for Text & soft copy for Cover

Quantity : 3100 copies

Time Frame for Printing and delivery of copies : 10 days from the date of approval of final proofs.

Penalty : 0.5% of total cost per week will be imposed for time delay.

Packing : Books are to be supplied in carton boxes at Vigyan
Prasar, Noida (50 copies in each box properly labelled).

9. Brahmand Sundari Hamari Prithvi (Paperback/Hindi):

Finished Size : Closed : 5.5" x 8.5"

No. of Pages : 204 + Cover

Colour : Text (Two Colour) & Cover (Four colour)

Paper : 100 GSM Sunshine super printing (For Text)
300 GSM Indian Art card (For Cover)

Binding : Perfect

Lamination : Gloss Lamination on Cover

Input : Soft copy for Text & Cover

Quantity : 3100 copies

Time Frame for Printing and delivery of copies : 10 days from the date of approval of final proofs.

Penalty : 0.5% of total cost per week will be imposed for time delay.

Packing : Books are to be supplied in carton boxes at Vigyan
Prasar, Noida (50 copies in each box properly labelled)

Terms & Conditions

- 1) Rates/price bid is to be submitted as per **Annexure-I**, according to the specifications given in the enquiry only and no conditional tenders will be accepted.
- 2) **The rates shall include the cost of paper, printing, binding, packing, forwarding, tax etc.**
- 3) **The paper sample of the specified GSM duly stamped and signed should be sent along with the technical bid. If the paper sample is not enclosed, the quotation will not be considered.**
- 4) Tenderer may bid any or all titles given.
- 5) The Tenderer will be responsible for collection of the input material, supply of the proof/dummy and the final printed copies of the books at the premises of VP.
- 6) The bid should be accompanied with an EMD of Rs: 12000.00 in the form of DD, drawn in favour of **"Vigyan Prasar"**, payable at **New Delhi**. The EMD of selected bidder(s) will be kept as security deposit till completion of the work and delivery of final printed copies. EMD of all the rest bidders will be released within 45 days from the date of opening of the bids.
- 7) The tenders received late or do not fulfil the terms & conditions will be rejected.
- 8) There will be no compromise on the quality of paper & printing and in case the printing work is not found satisfactory, the job will not be accepted and no payment will be made.
- 9) VP reserves the right to accept or reject any or all tender/s without assigning any reasons.
- 10) The Tenderer will supply us four pages printed version of the Books, cover sample on the same GSM paper as specified in our quotation and dummy of the Books in actual and specified size and you will start the printing works only after Vigyan Prasar approves the print quality of the supplied printed samples and dummy by you.
- 11) If the official(s) of Vigyan Prasar visit to inspect the work at your press, the travelling expenses will be borne by you.
- 12) Payment will be released only after the completion of job and after the receipt of Negative/Positive or CD and the printed material in good condition and to the satisfaction of Vigyan Prasar. No partial job will be accepted for payment.
- 13) Place of delivery of the books is the **Vigyan Prasar, A - 50, Institutional Area, Sector - 62, Noida (U. P.)**.
- 14) The books will have to be supplied **within 10 days from the date of approval of the final proofs by Vigyan Prasar**, failing which liquidated damage/delay charges will be imposed @ 0.5% per week maximum of 5% of total contract value.
- 15) All printed materials are to be packed in sizable cartons only. Materials packed in labelled cartons and duly wrapped in plastic jacket will only be accepted.
- 16) If the supplier does not deliver the item within given stipulated time, the EMD will be forfeited.
- 17) The Institute can Change the number of quantity to be printed at the time of issue of PO.

Signature & stamp of Bidder

- 18) Work Order will be issued to firm which is lowest in the given title of book, which means that the rate comparison for rate competition will be made title wise not on aggregate basis.
- 19) **Note: PAN/ CST/VAT registration , EMD and sample must be in one envelope along with technical bid. Price bid must be put up in another separate envelope. Both sealed envelope should be kept in another big envelope. Please quote the tender no. with date and opening date on the top of the cover containing tenders.**

Yours Sincerely,

(Dr TV Venkateshwaran)
Scientist-E & Registrar

PRICE SCHEDULE

Name of Vender:

NIT NO: VP/19/01/MPCST/11-12

DATE:

VALIDITY OF BID: Three Months

EMD: ₹12000.00

TENDER FEE: 500.00

Date of Opening of Tender: 06 June 2012

SL No:	Description/Title	Unit	Quantity	Rate: inclusive all taxes and Expenditure(Paper,Printing,,Binding,P&F,loading/offloading etc.),FOR: VP ,Noida
01	Hands On(Paperback English)	Nos	3100	
02	Prakriti Ki Prayogshala(Paparback Hindi)	Nos	3100	
03	Kyon Aur Kaise(Paparback Hindi)	Nos	2000	
04	Mausam(Paparback Hindi)	Nos	4000	
05	Paryavaran Aur Atmnirbharta(Paparback Hindi)	Nos	4000	
06	Pump Hi Pump(Paparback Hindi)	Nos	3100	
07	Kuchh Khoje Kuchh Banaye(Paparback Hindi)	Nos	3100	
08	Patto Ka Chidiyaghar(Paparback Hindi)	Nos	3100	
09	Bramhand Sundari Hamari Prithivi(Paparback Hindi)	Nos	3100	

Signature & stamp of Bidder

Note: Rate quoted by the Bidder should be in figure as well as in words.

Submit all the pages of this tender document duly signed as accepting all the terms and condition of the tender.

Signature of the contractor with stamp & date

Signature & stamp of Bidder

ELIGIBILITY CRITERIA FOR PRINTERS

- 1.1 Only those vendors having adequate in house infrastructural facilities for four colour printing including high quality scanners, image setters etc. along with experience only need to apply.
- 1.2 Vendors must have experience of similar works in any Central/State Govt Dept/Corporations/Autonomous body. Proof for three similar works to be enclosed.
- 1.3 PAN/CST registration certificate should be enclosed with the technical bid.
- 1.4 The printer/vendor also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt organisation.

CHECK-LIST FOR TECHNICAL BID

- 2.1 Vendors must ensure that they meet the eligibility criteria.
- 2.2 Both the bids, tech & Price bids as per Annexure-I&II are to be kept in separate sealed envelope. Price bid will be opened only of qualified vendors.
- 2.3 EMD of Rs: 12000.00 and Tender fee of Rs: 500.00 in the form of DD in favour of "**Vigyan Prasar**" Payable at **New Delhi** must be enclosed along with technical bid.
- 2.4 PAN /CST registration certificate.
- 2.5 Proof of three similar works with any Govt Department.
- 2.6 Certificate as per point-1.4 of annexure-II above.

2.7 Signature of bidder on all the pages of tender document as acceptance of all the terms and condition of tender.

2.8 Paper samples as per specification.

(Dr TV Venkateshwaran)
Scientist-E & Registrar