VP/019/CD Rep/04/09-10   **Dated: 20th May 2011**

Sub: Quotations for CD and DVD Replication, Duplication and Conversion.

Sealed quotations are invited from the reputed vendors/firms or specialized agencies for replication, duplication and conversion work of various CDs and DVDs produced by Vigyan Prasar in the prescribed format so as to reach the office of undersigned upto 12 PM on 31st May 2011.

1. CD and DVD Replication				
	(Cost per CD in ₹)			
	CDs 500 to 1000 copies	**CDs Above 1000 copies**	**DVDs upto 200 copies**	**DVDs 200 to 500 copies**
(i) Replication of Audio, Video and Data CD/DVD. (ii) CD/DVD Face Embossing accordance with best of the industry standard quality. (iii) Multi coloured printing of inlay card on 150 GSM art paper (iv) Superior quality CD/DVD casing. (v) Shrink Wrap and Packing of the above stated material.				

2. CD and DVD Duplication				
	(Cost per CD in ₹)			
	CDs upto 200 Copies	**CDs 200 to 500 copies**	**DVDs upto 200 copies**	**DVDs 200 to 500 copies**
(i) Duplication of Audio, Video and Data CD/DVD. (ii) CD/DVD Face printing in sticker in accordance with best of the industry standard quality. (iii) Multi coloured printing of Inlay Card on 150 GSM art paper. (iv) Superior quality CD/DVD Casing. (v) Shrink Wrap and Packing of the above stated material.				

3. Audio/Video Conversion			
Video CD/DVD			
		Per CD (₹)	**Per DVD (₹)**
(i)	Conversion from DAT format to WMV format for using them on internet and other media		
(ii)	Data compression 235 MB to 30 MB (approx.)		
(iii)	Editing: Removing advertisement slots from each episode to make it continuous.		
Audio CD/DVD			
(i)	Conversion of CDA format to MP3 format.		
(ii)	Data Compression: 30 MB to 20 MB.		
(iii)	Editing: Removing advertisement slots from each episode to make it continuous		

4. Audio Cassettes Conversion		**Per CD (₹)**	**Per DVD (₹)**
(i)	Conversion of 60 Minutes audio Cassettes to Mp3 CD		
(ii)	Conversion of 90 Minutes audio Cassettes to Mp3 CD		

Note: Please ensure the blank CDs and DVDs used are of reputed brands like Moser Baer/HP/Sony only. The CD and DVD casing and packaging should be of superior quality.

Terms & Conditions: -

(a) Sample of the following should be provided along with the quotations:
   (i) Blank CD and DVD
   (ii) CD and DVD cases
   (iii) Art paper with 150 GSM for inlay card printing
(b) Please quote your rates in the prescribed format, the rates should be inclusive of all charges like taxes, cartage etc. and no conditional quotations will be accepted.
(c) **The rates quoted by the vendor should be valid for one year.**
(d) The quotations in a sealed cover addressed to "The Registrar, Vigyan Prasar, A – 50, Institutional Area, Sector – 62, Noida – 201 309" should reach VP on or before 31st May 2011 by 12 PM alongwith the samples. The envelope should be superscribed with **"Quotations for Replication, Duplication and Conversion of CDs/DVDs**."
(e) Quotations received late or incomplete or without samples shall summarily be rejected.
(f) Vendor has to complete the job within the given period.
(g) Quotations received through regd. Post/courier only will be accepted. Quotations by hand or any other mode will not be accepted.

(h)   Payment to the vendor will be made on completion of work in all respect only and no part payment will be allowed.

Vigyan Prasar would provide master copy of the CD/DVD/Cassettes at the time of replication, duplication and conversion. The input material would have to be collected from VP by the vendor and finished goods are required to be delivered at VP office.

Vigyan Prasar reserves the right to accept or reject any of the quotations without assigning any reason.

(Somesh C Jhingan)
Registrar