

No. : VP/19/60 /Inst/11-12

Dated: 16 February 2012

Sir,

This office is in need of the items/services as per attached list, you are requested to quote your lowest rate with following terms and condition. Envelope containing the bid should be clearly marked, enquiry No. , date of opening. Sealed envelope should reach to Vigyan Prasar latest by 05 March 2012 or may be dropped in tender box kept at VP before 3:30 PM .Bid will be opened on same day at 3:30 P.M.

Other terms and conditions of the tender:

1. Specifications and make for each item should necessarily be mentioned and must be of any standard Co. Make with ISI. as per specification given.
2. Place of Delivery : FOR: VP, A-50,Sector-62, Noida-201309 with installation.
3. Delivery Period : 10 Days from the date of PO
4. Validity period : 45 days from the date of opening of bid .
5. All bidders can be present at the time of opening the tender. No. separate intimation shall be given in this regard.
6. The opening of the tenders shall only be attended by an authorized representative of the firm whose name, designation and address should be indicated in the offer of the firm. Tendering firm shall issue a letter of authority to such representative indicating the tender no. date due on for the item. In no case un-authorized person shall be allowed to enter tender opening room.
7. **Payment** : 100% payment will be released after inspection and acceptance of item and submission of Performance Bank Guarantee of 10% of the total amount (including taxes) valid for two months beyond warranty period or else 10% of the amount will be released after two months beyond warranty period.
8. **Warranty period** : As Per OEM.
9. **Insurance** : Transit insurance covering all risk for all the items is to be arranged by the tenderer/supplier.

10. **Special Cause:** **Quantity mentioned are tentative and may increase or decrease.** Any tender can be rejected by the order of the Director, Vigyan Prasar , Noida without assigning any reason whatsoever.
11. Prices should be quoted on F.O.R. VP, A-50, Sector-62, Noida-201309 basis only.
12. Packing & Forwarding charges, Bank Charges, Insurance and Freight Charges should be mentioned clearly and separately in the quoted price. Terms like " At actual" "at the time of delivery" will not be accepted and tender will be summarily rejected.
13. If the item is found to have any defect during of its uses or during the warranty Period, The same has to be replaced free of cost.
14. Tenders may be dropped in tender box kept at Vigyan Prasar or may be send by **Post/Speed post/Courier.**
15. Sealed tender should reach "Registrar, Vigyan Prasar, A-50, Sector -62, Noida-201309" by stipulated date. Tender received late by whatsoever reason will not be accepted at all.
17. If the supplier does not deliver the item within 10 days from the date of PO, the Institute reserves the right to extend the delivery period on suppliers' request or cancel the order without any notice to the supplier.
18. The Institute can Change the number of items/quantity being procured at the time of issue of PO.
19. The bid should be accompanied with an EMD for Rs: 5000.00 in the form of DD, drawn in favour of " Vigyan Prasar" payable at New Delhi. The EMD of selected bidder(s) will be kept as security deposit till completion of the work and the rest will be released within 45 days from the date of opening of the bids.

Note: Please quote the tender no. and opening date on the top of the cover containing tenders.

Yours sincerely,

(Dr TV Venkateswaran)
Registrar & Scientist-E

SI No	Description	Specification	Quantity
01	Oscilloscope	60 Mhz-200Mhz	01
02	Frequency Meter	120 Mhz-1.1 Ghz	01
03	LCR Digital Meter	ISI	01
04	Function Generator	ISI,0.2 Hz-2Mhz	01
05	DC Regulated Dual Supply	ISI,0-30V/2Amp	01
06	Power Supply Digital	ISI 5V-24V	01
07	Clamp Meter	600 VDC/AC	01
08	Digital Multimeter	ISI	01
09	Soldering and DC Soldering station	ISI	01
10	Electronic Training Board for analog/digital	ISI	01
11	Battery 12 V	ISI	01
12	Voice Recorder Handy(Sony,Philips,LG,Samsung only acceptable)	ISI	01
13	Development Tool Box	ISI	01
14	Digital IC Tester	ISI74/40/45TTL/CMOS test micro processor,analog IC and other input ,230V AC	01
15	Canon Camera 055 D Mark-II		01