

This office is in need of the Computer and laptop etc as per attached annexure-I, you are requested to quote your lowest rate. You are requested to send technical and Commercial/Price bid in separate envelope and both should be put up in a another larger sealed envelope and clearly marked on the cover of envelope Technical bid/ commercial/Price bid , enquiry No. , date of opening. Sealed envelope should reach to Vigyan Prasar latest by dated 18th March 2016 up to 11:00 A.M. Both Technical and Price bid of qualified bidders will be opened on same day at 11:30 A.M. If technical and commercial bid not submitted separately, the same (Bid) will not be considered.

**Other terms and conditions of the tender:**

1. Specifications and make for each item should necessarily be mentioned as per specification.
2. Place of Delivery : FOR: VP, A-50,Sector-62, Noida-201309 with installation.
3. Delivery Period : 07 Days from the date of PO
4. Validity period : 45 days from the date of opening of bid.
5. The Technical bid should be accompanied with an EMD of Rs: 5,000.00 and Non refundable tender fee of Rs: 500.00 in the form of DD, drawn in favor of "**Vigyan Prasar**", payable at **New Delhi and Make, Model ,Specification of item to be supplied, TIN/PAN Photocopy** and authorized dealer/business partner certificate for the brand/Co. for which firm is quoting the rate. Without authorized dealer/business partner certificate, bid will not be considered.
6. The EMD of selected bidder(s) will be kept as security deposit till supply of the items. If the supplier does not deliver the item within given stipulated time or not accepting the work order, the EMD will be forfeited. EMD of rest all the bidders will be released within 15 days from the date of opening of the bids.
7. All bidders can be present at the time of opening the tender. No. separate intimation shall be given in this regard.
8. The opening of the tenders shall only be attended by an authorized representative of the firm whose name, designation and address should be indicated in the offer of the firm. Tendering firm shall issue a letter of authority to such representative indicating the tender no. date due on for the item. In no case un-authorized person shall be allowed to enter tender opening room.
8. **Payment** : 100% payment will be released after inspection and acceptance of item and submission of Performance Bank Guarantee of 10% of the total amount (including taxes) valid for two months beyond warranty period or else 10% of the amount will be released after two months beyond warranty period.
9. **Warranty period** : Warranty as per OEM to be provided.

10. **Insurance** : Transit insurance covering all risk for all the items is to be arranged by the renderer/supplier.
11. **Special Cause** : Quantity mentioned are tentative and may increase or decrease. Any tender can be rejected by the order of the Director, Vigyan Prasar , Noida without assigning any reason whatsoever.
12. Prices should be quoted on F.O.R. VP, A-50,Sector-62,Noida-201309 basis only.
13. Packing & Forwarding charges, Bank Charges, Insurance and Freight Charges should be mentioned clearly and separately in the quoted price. Terms like " At actual" "at the time of delivery" will not be accepted and tender will be summarily rejected.
14. If the item is found to have any defect during of its uses or during the warranty Period, The same has to be replaced free of cost.
15. Sealed tender should reach "Director, Vigyan Prasar,A-50,Sector -62,Noida-201309" by stipulated date. Tender received late by whatsoever reason will not be accepted at all.
16. If the supplier does not deliver the item within 10 days from the date of PO, the Institute reserves the right to extend the delivery period on suppliers' request or cancel the order without any notice to the supplier and forfeit the EMD.
17. The Institute can Change the number of items/quantity being procured at the time of issue of PO.

**Note: Please quote the tender no. and opening date on the top of the cover containing tenders.**

Yours sincerely,

(Somesh C Jhingan)

Registrar

**SPECIFICATIONS / MINIMUM REQUIREMENTS**

- (i) Desktop computer (one): The specifications for the computer is as follows:
- Processor: Intel core i7,
  - Screen 18.5" TFT
  - RAM: 4GB,
  - HDD: 500GB with DVD Writer,
  - Wi-fi enabled
  - Pre installed Microsoft windows 7 & MS Office - Professional
  - HP, Lenovo, Dell ,IBM, HCL make only
- (ii) Laptops (one): The specification for the laptop is as follow
- Display 13-inch
  - Processor dual-core i5 2.5GHz
  - RAM 8 GB
  - Storage 1 TB HDD
  - Graphics HD Graphics 4000
  - Operating System Mac OS 10.10 or latest
  - Warranty 4 years OEM Warranty and with Incase/Targus Carry Case
- (iii) Tablet (one): The specification for the tab is as follow
- Processor: 1.86 GHz Intel Atom Z3745 Quad Core Processor
  - Memory: ROM-32GB, RAM-2GB LPDDR3
  - Storage: Internal 32 GB
  - Expandable Storage: 64 GB
  - Internet Connectivity: 4G, Wi-Fi, Micro SIM
  - Display: 10.1 inch Capacitive Touch screen with 1200 x 1920 pixels, Full HD IPS Display, 10-point Multi-touch
  - Battery: 9600 mAh Lithium – Ion
  - Features: E-mail Features, Document Viewer, Microsoft Office 365, Video Playback, Primary Camera 8 megapixels, Secondary Camera 1.6 megapixels, Micro HDMI Support, Bluetooth Support, Audio Jack, 3.5 Headphone Jack, Micro USB(OTG)
  - Operating System: Windows 8.1
  - Sensors: Ambient Light Sensor, eCompass, G-Sensor, Hall Sensor
  - With USB Cable, Tablet, Travel Power Adaptor, Warranty Card, User Guide
  - Warranty: onsite manufacturer warranty for the Tablet and other inbox accessories

(iv) Camera (one): The specification for camera is as follows

- 18 Megapixels,
- Sensor Type: CMOS
- Screen Size: 7.62 cm
- ISO: 100-ISO 6400 Sensitivity
- Full HD Recording: 1080p
- Lens- 18-55 & 55-250 Focal Length
- Carrying bag
- Nikon, Cannon, Sony make only

(v) Printer (all-in-one) (one): The specification for printer is as follows

- Printing Method LaserJet
- Printing Output : Colored
- Print, copy, Scan
- Resolution (in dpi): Black: Up to 600 x 600 dpi, Colour: Up to 600 x 600 dpi
- Internal Memory:128 MB
- Duty Cycle : Up to 20000 Pages
  - Zoom Rate:25 to 400%
  - Multicopy : Up to 99 Copies
  - Print Speed: Black: Up to 16 ppm, Colour: Up to 4 ppm
  - Paper Size: A4
  - Method: Flatbed
  - Optical Scanning Resolution: Up to 1200 dpi
  - Port: 1 USB
  - Network card 10/100: YES
  - HP, Canon make only

(vi) Audio recorder (one): The specification for audio recorder is as follows

- 8GB (1073 Hrs LP Approx) Internal Storage with Expandable microSD Slot
- Direct USB (Slide, Store) - Built in Stereo Directional Mic +External Mono Tie microphone with Stand & Wind Shield
- Digital Pitch Control - Voice Operated Recording VOX
- Intelligent Noise Cut for clear recording
- Loop playback for language learning.,